



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
MEETING MINUTES MARCH 11, 2020**

Mayor Rae read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Law of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and the Courier News and posted on the Township Website. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk."

Announcement is made that, as a matter of procedure, it is the intention of the Township Committee not to continue any matter past 11:00 PM at any Regular or Special Meeting of the Board unless a motion is passed by the members then present to extend the meeting to a later specified cut-off time.

Long Hill Township is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the sound system. You may request the Wireless Stereo Headphone unit from the Municipal Clerk before the Township Committee meeting for personal use. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

20-099 EXECUTIVE SESSION

- Contract Negotiations
 - PBA
- Pending Litigation
 - Mt. Laurel

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution #20-099 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

Mayor Rae **opened the public session** of the meeting at 7:37pm.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Dorsi, Committeeman Schuler, Committeeman Verlezza, Deputy Mayor Piserchia, and Mayor Rae were present. Also present were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

PRESENTATION

- STC Status – Committeeman Verlezza and Mayor Rae to discuss with The Shade Tree Commission separately.
- Valley Road Lighting Update – Mayor Rae welcomed Carol Bianchi from JCPL. Ms. Bianchi gave a brief update on JCPL and will work with Administrator Malool to identify lights on Valley Road to switch to LED lights.
- LHBSA Field Lease Agreement – Phil Giafaglione and Pete Hansen spoke about private teams using the fields and amending the existing lease agreement to allow. The Township Committee talked about amending the lease agreement and asked Administrator Malool to explore a fee structure with Rec Director. The Township Committee asked Mr. Giafaglione and Mr. Hansen to speak to the LHBSA Board and get clarification if they want to allow private teams to use the fields.

CAPITAL ORDINANCE #452-20 (SECOND READING / ADOPTION)

PROVIDING FOR VARIOUS ROAD IMPROVEMENTS IN THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$40,000 THEREFOR FROM CAPITAL IMPROVEMENT FUND OF THE TOWNSHIP

Mayor Rae opened the **public hearing**, seeing no comments closed the public hearing.

MOVED by: Committeeman Schuler, that Ordinance #452-20 be adopted. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

ORDINANCE #456-20 (FIRST READING / INTRODUCTION)

MOVING CONSTRUCTION SITE REGULATIONS FROM THE TOWNSHIP LAND USE ORDINANCE TO THE GENERAL ORDINANCES SECTION OF THE TOWNSHIP CODE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 11, 2020 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:00 p.m. on Wednesday, April 8, 2020 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

MOVED by: Committeeman Schuler, that Ordinance #456-20 be introduced and passed on first reading. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

ORDINANCE #457-20 (FIRST READING / INTRODUCTION)

BANNING CERTAIN SUMP PUMP AND OTHER WATER DISCHARGES INTO TOWNSHIP STREETS AND SUPPLEMENTING AND AMENDING CHAPTER III OF THE TOWNSHIP CODE ENTITLED "POLICE REGULATIONS"

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 11, 2020 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:00 p.m. on Wednesday, April 8, 2020 at the Municipal Building, 915 Valley Road, Gillette, New Jersey, when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance.

MOVED by: Committeeman Dorsi, that Ordinance #457-20 be introduced and passed on first reading. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

CONSENT AGENDA RESOLUTIONS:

Resolution No. #20-100 – #20-111 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

20-100 APPROVAL AND RELEASE OF MINUTES

20-101 APPROVING PAYMENT OF BILLS

20-102 TERMINATING DUANE MORRIS CONTRACT

~~20-103 AMENDING RULES AND REGULATIONS FOR TOWNSHIP PARKS~~ (pulled)

- 20-104 GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN'S BENEVOLENT ASSOCIATION 23rd ANNUAL TROUT FISHING DERBY AND APPROVING THE TOWNSHIP'S SUPPORT TO CO-SPONSOR THE DERBY
- 20-105 BANNER APPROVAL FOR MILLINGTON BOY SCOUT TROOP 56
- 20-106 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0014
- 20-107 APPROVAL OF THE 2020 FEE SCHEDULE FOR STIRLING LAKE
- 20-108 AWARDED CONTRACT FOR JANITORIAL SERVICES
- 20-109 AMENDING DEPUTY RECORDS CUSTODIANS
- 20-110 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – MATTHEW SORDILL
- 20-111 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – BRAD PINHO

MOVED by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution #20-100 through #20-111, with #20-103 being pulled, are hereby approved. **SECONDED** by: Committeeman Schuler. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

DISCUSSION:

- Land Diversion
- Police Vehicle Cost

- 20-106 AUTHORIZING TRANSFER OF FUNDS

MOVED by: Committeeman Schuler of the Township Committee of Long Hill Township, that Resolution #20-106 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Schuler; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Rae; yes.

- COVID-19

OLD/NEW BUSINESS:

ANNOUNCEMENTS:

- Millington Vol Fire Company – Comedy Night - March 21st 7:00pm
- Meyersville Grange Soup and Pasta Contest – March 13th
- Annual Egg Hunt – April 4th 10:00am
- Stirling Street Fair – April 19th 10:00am

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

ADJOURNMENT

On motion by Mayor Rae and seconded by Committeeman Dorsi, and carried unanimously to adjourn at 10:16pm.

Respectfully submitted,

Megan Phillips
Approved: March 25, 2020

**RESOLUTION 20-099
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations
 - Land Diversion
- Pending Litigation
 - Mt. Laurel

BE IT FURTHER RESOLVED that the minutes of this executive session meeting will be released to the public in a timely fashion pursuant to the Open Public Records Act and other applicable laws and regulations.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
	x	DORSI	x			
		PISERCHIA	x			
		RAE	x			
x		SCHULER	x			
		VERLEZZA	x			

**RESOLUTION 20-100
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the February 26, 2020 Township Committee Meeting.

BE IT FURTHER RESOLVED that the Township Committee hereby approves February 26, 2020 Executive Session Meeting Minutes as redacted by the Township Attorney.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	x			
x		PISERCHIA	x			
		RAE	x			
	x	SCHULER	x			
		VERLEZZA	x			

**RESOLUTION 20-101
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	x			
x		PISERCHIA	x			
		RAE	x			
	x	SCHULER	x			
		VERLEZZA	x			

**RESOLUTION 20-102
TERMINATING DUANE MORRIS CONTRACT**

WHEREAS, the Township Committee, on August 14, 2019, adopted Resolution #19-229 authorizing a Professional Services Contract with Duane Morris Government Strategies, LLC for consulting services in connection with grants; and

WHEREAS, the agreement with Duane Morris had a term of one month beginning July 15, 2019 and was to “continue on a month-to-month basis”; and

WHEREAS, the agreement further provides that the Township can terminate the agreement upon thirty (30) days written notice; and

WHEREAS, Township Administrator Nancy Malool has recommended that the agreement be terminated;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The “Government Affairs Consulting Agreement” between the Township and Duane Morris Government Strategies, LLC is hereby terminated effective April 15, 2020.
2. The Township Administrator is hereby authorized and directed to send a notice of termination to Duane Morris.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	x			
x		PISERCHIA	x			
		RAE	x			
	x	SCHULER	x			
		VERLEZZA	x			

**RESOLUTION 20-104
GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN’S
BENEVOLENT ASSOCIATION 23rd ANNUAL TROUT FISHING DERBY AND APPROVING THE
TOWNSHIP’S SUPPORT TO CO-SPONSOR THE DERBY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby grant permission for the Policemen’s Benevolent Association to hold their 23rd Annual Trout Fishing Derby at Stirling Lake on Saturday, April 18, 2019 from 8:00 a.m. to 1:00 p.m. and approving the Township’s support to Co-Sponsor the derby.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	x			
x		PISERCHIA	x			
		RAE	x			
	x	SCHULER	x			
		VERLEZZA	x			

**RESOLUTION 20-105
BANNER APPROVAL FOR MILLINGTON BOY SCOUT TROOP 56**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Clerk as per Ordinance 3-12.4 Temporary Sign, and based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 from April 20th to May 3rd, 2020 to promote Boy Scout Events.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	x			
x		PISERCHIA	x			
		RAE	x			
	x	SCHULER	x			
		VERLEZZA	x			

**RESOLUTION 20-106
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0014**

WHEREAS, funds have been remitted By GUARDIAN TITLE SERVICES to redeem tax sale certificate #19-0014 held by CC1 NJ II LLC., on Block 12306 Lot 4, 32 NORTHFIELD RD., assessed in the name NEWLANDS ASSET HOLDING TRUST; and The Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,130.57 plus a premium of \$1,600 for a total of \$2730.57 to the lienholder:

Make Redemption check payable to:

CC1 HOLDINGS LLC DEPT 3800
PO BOX 123800
DALLAS, TX 75312

**RESOLUTION 20-107
APPROVAL OF THE 2020 FEE SCHEDULE FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish the 2020 fee schedule for Stirling Lake as follows:

<u>BADGE TYPE</u>	<u>BY 5/15</u>	<u>AFTER 5/15</u>	<u>8/1 TO LABOR DAY ONLY</u>
RESIDENT FAMILY	\$299.00	\$329.00	\$210.00
RESIDENT ADULT (18 YRS. & OLDER)	\$125.00	\$138.00	\$ 88.00
RESIDENT STUDENT (13-17 YRS.)	\$ 90.00	\$ 99.00	\$ 63.00
RESIDENT CHILD (12 YRS. & UNDER)	\$ 70.00	\$ 77.00	\$ 49.00
RESIDENT SENIOR (62 YRS. & OLDER)	\$ 50.00	\$ 55.00	\$ 35.00
NON-RESIDENT FAMILY	\$525.00	\$578.00	\$368.00
NON-RESIDENT ADULT (18 YRS. & OLDER)	\$215.00	\$237.00	\$151.00
NON-RESIDENT STUDENT (13-17 YRS.)	\$145.00	\$160.00	\$102.00
NON-RESIDENT CHILD (12 YRS. & UNDER)	\$110.00	\$121.00	\$ 77.00
NON-RESIDENT SENIOR (62 YRS. & OLDER)	\$ 80.00	\$ 88.00	\$ 56.00

Guest Pass Book of 10 (adult/child) Available at Town Hall only \$ 50.00 (Available to Members only)
Guest Pass at gate and residents without membership (adult/child) \$ 10.00 each

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	x			
x		PISERCHIA	x			

		RAE	X			
	X	SCHULER	X			
		VERLEZZA	X			

**RESOLUTION 20-108
AWARDING CONTRACT FOR JANITORIAL SERVICES**

WHEREAS, the Township Administrator sought two quotations to provide “Janitorial Maintenance of Public Facilities”; and

WHEREAS, a quotation was received from Vanguard Cleaning Systems in the amount of \$39,999 per year for two years; and

WHEREAS, Township Administrator has recommended that the contract be awarded to Vanguard Cleaning Systems in accordance with its quotation; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for “Janitorial Maintenance of Public Facilities” is hereby awarded to Vanguard Cleaning Systems in accordance with the specifications and its quotation dated March 5, 2020, in the amount of \$39,999 per year for two years.
2. In accordance with the requirements of *N.J.S.A. 40A:11-15* this Contract is contingent upon appropriations being made by the Township in its 2021 budget. If funds sufficient to pay the charges set forth in paragraph 1 are not appropriated in the 2021 budget, this Contract shall be voidable by the Township upon seventy-two (72) hours written notice to the Contractor. In addition, if the contractual amount is included in each annual budget but if any of such budgets exceeds the limitation imposed by *N.J.S.A. 40A:4-45.2* (the CAP law) and said budget is rejected by the voters in a referendum as provided for in *N.J.S.A. 40A:45-3a*, the contract shall be voidable by the Township upon seventy-two (72) hours written notice to Contractor.
3. The Mayor and Clerk are hereby authorized and directed to execute the contract for the Janitorial Maintenance of Public Facilities in accordance with the quotation documents.
4. This contract will be properly charged to the following line item appropriation of the official Township budget 01-2020-0020-0210-2-00211.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	X			
X		PISERCHIA	X			
		RAE	X			
	X	SCHULER	X			
		VERLEZZA	X			

**RESOLUTION 20-109
AMENDING DEPUTY RECORDS CUSTODIANS**

WHEREAS, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department Records.
2. The Assessor Clerk is hereby appointed deputy records custodian for all tax assessor records.
3. The Tax Collector is hereby appointed deputy records custodian for all tax collector records.
4. The Planning Board/Board of Adjustment Coordinator is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
5. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Building Dept.
6. The CFO is hereby appointed deputy records custodian for the Finance Dept.
7. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	X			
X		PISERCHIA	X			
		RAE	X			
	X	SCHULER	X			
		VERLEZZA	X			

RESOLUTION 20-110
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – MATTHEW SORDILL

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Matthew Sordill** is an active member of the Stirling Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen's Association.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	X			
X		PISERCHIA	X			
		RAE	X			
	X	SCHULER	X			
		VERLEZZA	X			

RESOLUTION 20-111
CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – BRAD PINHO

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Brad Pinho** is an active member of the Stirling Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen's Association.

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		DORSI	X			
X		PISERCHIA	X			
		RAE	X			
	X	SCHULER	X			
		VERLEZZA	X			

**RESOLUTION 20-112
AUTHORIZING TRANSFER OF FUNDS**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Reserve Year Budget of 2019; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Reserve Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

Transfer From:	
MIS (OE)	\$30,000.00
Legal (OE)	\$6,000.00
Sewer Utility	
Sewer (SW)	\$29,000.00
	<u><u>\$65,000.00</u></u>

Transfer To:	
Finance (OE)	\$4,000.00
Engineering (OE)	\$2,000.00
Police Vehicles (OE)	\$28,000.00
Garbage Disposal (OE)	\$2,000.00
Sewer (OE)	\$29,000.00
	<u><u>\$65,000.00</u></u>

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
	x	DORSI	x			
		PISERCHIA	x			
		RAE	x			
x		SCHULER	x			
		VERLEZZA	x			
