



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ  
TOWNSHIP COMMITTEE  
REGULAR SESSION AGENDA  
May 26, 2021 – **REVISED 5/26/2021**  
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at [www.longhillnj.us](http://www.longhillnj.us) on the Monday preceding the meeting.

*If you would like to submit a public comment to the Township Committee via written letter or electronic mail please send to Clerk Megan Phillips [municipalclerk@longhillnj.gov](mailto:municipalclerk@longhillnj.gov) no later than 12:00pm on May 26, 2021.*

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87322744193>

Passcode: 732650

Or One tap mobile :

US: +13126266799,,87322744193#,,,,\*732650# or +19294362866,,87322744193#,,,,\*732650#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 436 2866 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 873 2274 4193

Passcode: 732650

**1. STATEMENT OF PRESIDING OFFICER**

*"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at [www.longhillnj.gov](http://www.longhillnj.gov). A public comment period will be held in the order it is listed on the meeting agenda.*

**2. EXECUTIVE SESSION:**

21-136 EXECUTIVE SESSION

- Personnel
- Attorney Client Privilege

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 21-136 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**3. CALL MEETING TO ORDER:**

**4. PROCLAMATION / PRESENTATIONS**

- 2021 / 2022 Watchung Hills Regional High School Budget Business Administrator/Board Secretary – Timothy Stys

- EMS Week Proclamation – May 16<sup>th</sup> - 22<sup>nd</sup>

## 5. RESOLUTION

21-123            ADOPTION OF 2021 BUDGET

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 21-123 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

21-153            2021 TEMPORARY BUDGET

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 21-153 is hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

## 6. ORDINANCE(S):

**CAPITAL ORDINANCE 474-21 (SECOND READING / ADOPTION)**  
**PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$2,380,700.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP**

### **PUBLIC HEARING**

**MOVED** by: \_\_\_\_\_, that Ordinance 474-21 be adopted. **SECONDED** by: \_\_\_\_\_,  
**ROLL CALL VOTE**

## 7. CONSENT AGENDA RESOLUTIONS:

Resolution No. 21-137 – 21-152 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 21-137            APPROVAL AND RELEASE OF MINUTES:
- 21-138            APPROVING PAYMENT OF BILLS
- 21-139            RESCINDING PETTY CASH FUND – ADMINISTRATION
- 21-140            ACCEPTING RESIGNATION – DELIA
- 21-141            PROMOTING DPW – WOJTECH
- 21-142            PROMOTING DPW – PICCONE
- 21-143            AUTHORIZING THE CHIEF FINANCE OFFICER TO REFUND BID RECEIVED
- 21-144            2021 STIRLING LAKE PERSONNEL
- 21-145            AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #20-0009
- 21-146            AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0028
- 21-147            AUTHORIZING REFUND FOR CONSTRUCTION
- 21-148            IN GRADE ADVANCEMENT – GERESI
- 21-149            CONFERENCE APPROVAL – CHIEF NAGA

21-150 AUTHORIZATION TO APPLY FOR RECREATION GRANT

21-151 APPROVING FIREWORKS – LHBSA

21-152 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #17-0002

**MOVED** by: \_\_\_\_\_ of the Township Committee of Long Hill Township, that Resolution 21-137 through 21-152 are hereby approved. **SECONDED** by: \_\_\_\_\_. **ROLL CALL VOTE:**

**8. LIAISON REPORTS:**

**9. ADMINISTRATOR'S REPORT:**

**10. DISCUSSION:**

- Landscaping Equipment
- Scout Permit Fees
- Personnel – Emergency Management Coordinator (being discussed in public at request of affected employee)

**11. OLD/NEW BUSINESS:**

**12. ANNOUNCEMENTS:**

**13. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

**14. ADJOURNMENT**

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**RESOLUTION 21-136  
EXECUTIVE SESSION**

**BE IT RESOLVED**, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel
- Attorney Client Privilege

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**RESOLUTION 21-123  
ADOPTION OF 2021 BUDGET**

**BE IT RESOLVED** by the Township Committee of the Township of Long Hill, County of Morris that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$15,469,559.30 for municipal purposes.

**BE IT RESOLVED** that the summary of revenues and appropriations are approved as attached.

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**RESOLUTION 21-153  
2021 TEMPORARY BUDGET**

**WHEREAS**, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2021 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

**2021 Increase to the Temporary Budget**

Administration		
Salaries & Wages		40,000.00
Other Expenses		10,000.00
MIS		
Other Expenses		10,000.00
Township Committee		
Salaries & Wages		0.00
Other Expenses		10,000.00
Elections		
Other Expenses		5,000.00
Municipal Clerk		
Salaries & Wages		50,000.00
Other Expenses		10,000.00

Financial Administration		
Salaries & Wages		15,000.00
Other Expenses		50,000.00
Assessment of Taxes		
Salaries & Wages		0.00
Other Expenses		40,000.00
Collection of Taxes		
Salaries & Wages		10,000.00
Other Expenses		2,000.00
Legal Services		
Other Expenses		20,000.00
Municipal Prosecutor		
Other Expenses		5,000.00
Planning Board		
Salaries & Wages		2,000.00
Other Expenses		10,000.00
Board of Adjustment		
Salaries & Wages		2,000.00
Other Expenses		1,000.00
Zoning		
Salaries & Wages		15,000.00
Other Expenses		300.00
Public Defender		
Other Expenses		0.00
Engineering		
Other Expenses		10,000.00
Environmental Commission		
Salaries & Wages		800.00
Other Expenses		0.00
Shade Tree		
Salaries & Wages		300.00
Other Expenses		3,000.00
Buildings & Grounds		
Other Expenses		10,000.00
Unemployment Insurance		
Other Expenses		10,000.00
Group Insurance		
Other Expenses		95,000.00

Health Waiver		
Other Expenses		12,000.00
Other Insurance		
Other Expenses		20,000.00
Worker's Compensation		
Other Expenses		20,000.00
Police		
Salaries & Wages		400,000.00
Other Expenses		15,000.00
Purchase of Police Vehicles		
Other Expenses		70,000.00
Radio & Communications		
Other Expenses		7,000.00
Aid to Fire Companies		
Other Expenses		20,000.00
Aid to Rescue Squad		
Other Expenses		0.00
Municipal Court		
Salaries & Wages		20,000.00
Other Expenses		1,000.00
Fire Prevention		
Salaries & Wages		10,000.00
Other Expenses		25,000.00
Emergency Management		
Salaries & Wages		10,000.00
Other Expenses		3,000.00
Streets & Roads		
Salaries & Wages		90,000.00
Other Expenses		40,000.00
Fleet Maintenance		
Other Expenses		30,000.00
Garbage Disposal		
Other Expenses		100,000.00
Health & Welfare		
Other Expenses		0.00
PEOSHA		

Other Expenses	0.00
Recreation	
Salaries & Wages	50,000.00
Other Expenses	900.00
Stirling Lake	
Other Expenses	100.00
Celebration of Public Events	
Other Expenses	0.00
Senior Citizens	
Salaries & Wages	2,000.00
Other Expenses	5,000.00
Construction Code	
Salaries & Wages	35,000.00
Other Expenses	0.00
Electric	
Other Expenses	20,000.00
Telephone	
Other Expenses	10,000.00
Natural Gas	
Other Expenses	0.00
Gasoline	
Other Expenses	25,000.00
Heating Fuel	
Other Expenses	4,000.00
Water	
Other Expenses	4,000.00
Street Lighting	
Other Expenses	10,000.00
Municipal Services Act	
Other Expenses	4,000.00
PERS Pension	
Other Expenses	0.00
PFRS Pension	
Other Expenses	0.00
DCRP Retirement	
Other Expenses	5,000.00

Social Security	
Other Expenses	75,000.00
Maintenance of Free Library	
Other Expenses	161,000.00
LOSAP	
Other Expenses	0.00
Capital Improvement Fund	
Other Expenses	2,010,000.00

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**CAPITAL ORDINANCE 474-21**

**PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$2,380,700.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

**Section 1** The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, in the State of New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$2,380,700.00, to the extent of \$2,004,000.00 from the Capital Improvement Fund and \$115,000.00 from the Fund Balance and a Grant from NJDOT in the amount of \$261,700.00.

**Section 2** The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Various roads in and by the Township including .but not limited to Cross Hill Road, Main Street, Central Avenue, Charles Road, Cottage Place West, Clover Hill Road, Bungalow Terrace, Old Forge Road, Western Blvd., Vickie’s Place, and Francine Place. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with curbing, structures, storm water drainage, catch basins, milling, equipment, work and materials necessary therefor or incidental thereto: (b) Police Equipment to include Rifle replacements, Facility Improvements, Generator, solar powered school signs and Facility cameras: (c) Equipment and apparatus for the Stirling and Millington Fire Companies, Long Hill EMS and Office of Emergency Management to include turn out gear, hose replacement, SCBA replacement, rescue equipment, Communications equipment, exhaust fan, Generator, Portable electronic sign and apparatus replacement: (d) Recreation equipment and improvements to include lighting at Kantor Park, dug-outs at Meyersville Ballfield, field rehabilitation and Improvements to Kantor Park Bathrooms: (e) Public Works equipment and Improvements to include a Container and Hauling Truck, Pickup with lift gate, snow plow replacements and Improvements to Public Buildings: (f) Improvements and repairs to sidewalks within and about the Township.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

**Section 3** The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 4** This ordinance shall take effect after final adoption, as provided by law.

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**RESOLUTION 21-137  
APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the May 12, 2021.

**BE IT FURTHER RESOLVED** that the Township Committee hereby approves May 12, 2021 Executive Session Meeting Minutes as redacted by the Township Attorney.

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**RESOLUTION 21-138  
APPROVING PAYMENT OF BILLS**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

**BE IT FURTHER RESOLVED**, that the bills list be appended to the official minutes.

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**RESOLUTION 21-139  
RESCINDING PETTY CASH FUND – ADMINISTRATION**

**WHEREAS**, it is the desire of the Township Committee, of the Township of Long Hill, County of Morris that the petty cash fund for the Administration be rescinded.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee, of Township of Long Hill, County of Morris hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval

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**RESOLUTION 21-140  
ACCEPTING RESIGNATION - DELIA**

**BE IT RESOLVED**, that the Township Committee hereby accepts the resignation of Tom Delia from Buildings Manager, effective May 26, 2021

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**RESOLUTION 21-141  
PROMOTING DPW – WOJTECH**

**WHEREAS**, Randy Wojtech has been Assistant Foreman from Township of Long Hill, County of Morris, State of New Jersey

**BE IT RESOLVED**, upon the advice and recommendation Director of Public Works, Al Gallo, that Randy Wojtech be promoted to Foreman

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey does hereby approve the promotion of Randy Wojtech to Foreman, with a rate increase to \$40.24 per hour, annual rate of \$85,000.00 per year. The increase should be retroactive from May 12, 2021.

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**RESOLUTION 21-142  
PROMOTING DPW – PICCONE**

**WHEREAS**, Matthew Picone has been Truck Driver Laborer Class 4 from Township of Long Hill, County of Morris, State of New Jersey

**BE IT RESOLVED**, upon the advice and recommendation Director of Public Works, Al Gallo, that Matthew Picone be promoted to Truck Driver / Laborer Class III; and

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey does hereby approve the promotion of Matthew Picone to Truck Driver / Laborer Class III, with a rate increase to \$22.75 per hour. The increase should be retroactive from May 12, 2021.

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**RESOLUTION 21-143  
AUTHORIZING THE CHIEF FINANCE OFFICER TO REFUND BID RECEIVED**

**WHEREAS**, The Township of Long Hill, in the County of Morris, State of New Jersey, conducted an on line auction for obsolete property on April 16, 2021, and

**WHEREAS**, a Ford Tractor was one of the items sold, it was sold with the understanding that it was in running condition and it was not,

**NOW, THEREFOR, BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, that the Chief Finance Office is hereby directed to refund Tony Mundy \$2,000.00 of the \$5,050.00 that was bid to settle the misunderstanding of the condition of the equipment.

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**RESOLUTION 21-144  
2021 STIRLING LAKE PERSONNEL**

**BE IT RESOLVED** that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2021 Stirling Lake Personnel effective May 28, 2021:

<b>2021 Stirling Lake Employees</b>	<b>Position</b>	<b>Hourly Rate</b>
Lange, Nora	Lifeguard	\$ 13.00

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**RESOLUTION 21-145  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #20-0009**

**WHEREAS**, funds have been remitted by Julio Lopez, to redeem tax sale certificate #20-0009 held by CCI NJ II LLC and transferred to TRYSTONE CAPITAL ASSETS, LLC, on Block 13703 Lot 3, 92 Long Hill Rd., assessed in the name Julio Lopez & Maria Dacosta and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,790.82, and a premium of \$4,100 for a total of \$5,890.82 to the lienholder:

**Make Redemption checks payable to:**  
 TRYSTONE CAPITAL ASSETS, LLC  
 PO BOX 1030  
 BRICK, NJ 08723

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**RESOLUTION 21-146**

**AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0028**

**WHEREAS**, funds have been remitted by Signature Closing Services, to redeem tax sale certificate #19-0028 held by Christiana Trust as Custodian GSRAN-Z, on Block 14203 Lot 16, 162 Pleasant Plains Rd., assessed in the name United National Redevelopment Group and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$35,559.22, and premium of \$47,600 for a total of \$83,159.22 to the lienholder:

**Make Redemption check payable to:**  
 CHRISTIANA TRUST CUST. GSRAN-Z  
 PO BOX 71276  
 PHILADELPHIA, PA 19176

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**RESOLUTION 21-147  
 AUTHORIZING REFUND FOR CONSTRUCTION**

**BE IT RESOLVED**, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Construction Official, does hereby authorize the following refund:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>REASON</u>
Bruce and Lynette Schneider	1153 Long Hill Rd. Stirling, NJ 07980	\$2817.60	Project never done. Permit # 20-0219

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**RESOLUTION 21-148  
 IN GRADE ADVANCEMENT - GERESI**

**BE IT RESOLVED**, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Chris Geresi to Officer Grade IX, effective June 1, 2021 at an annual salary of \$64,298.00.

**BE IT FURTHER RESOLVED**, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

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**RESOLUTION 21-149  
 CONFERENCE APPROVAL – CHIEF NAGA**

**WHEREAS**, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and

**WHEREAS**, the Township Committee has received a memo from Chief Naga requesting to be able to attend the New Jersey State Association of Chiefs of Police 109th Annual Training Conference in Atlantic City from August 23, 2021 through August 26, 2021.

**NOW, THEREFORE, BE IT RESOLVED** the Long Hill Township Committee hereby approves the request for Chief Naga to attend the Conference as outlined in his memo.

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**RESOLUTION 21-150**

**AUTHORIZATION TO APPLY FOR RECREATION GRANT**

**WHEREAS**, the Township of Long Hill Parks and Recreation Department desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$142,000.00 to carry out a project to expand the recreational amenities at Kantor Park and extend the times the park can be utilized by installing LED sport lighting

**BE IT RESOLVED**

1. That the Township of Long Hill does hereby authorize the application for such a grant; and
2. Recognizes and accepts the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Township of Long Hill and the New Jersey Department of Community Affairs.

**BE IT FURTHER RESOLVED**, that the Director of Parks and Recreation and Municipal Clerk are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith

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**RESOLUTION 21-151  
APPROVING FIREWORKS – LHBSA**

**WHEREAS**, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Fire Official, that all documents have been reviewed and are in good order, municipal fee for firework permit has been waived, does hereby approve fireworks conducted by Garden State Fireworks, Inc of Millington on June 5<sup>th</sup> 2021 at Poplar Drive Baseball Fields between 9:00-9:30pm and that all necessary permits have been approved.

**BE IT RESOLVED**, that attendees follow all social distancing guidelines as outlined by the Governor.

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**RESOLUTION 21-152  
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #17-0002**

**WHEREAS**, funds have been remitted by WANDA DERDZIKOWSKI, to redeem tax sale certificate #17-0002 for Block 10701 Lot 1401, 79 SUNRISE DR. held by PC7 LLC assessed in the name WANDA DERDZIKOWSKI. and The Township Committee must approve the distribution of these funds.

**WHEREAS**, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

**NOW, THEREFORE BE IT RESOLVED** by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,340.25 plus a premium of \$800.00 for a total of \$2,140.25 to the lienholder:

**Make Redemption check payable to:**  
US BANK CUST FOR PC7, LLC  
50 SOUTH 16<sup>TH</sup> ST STE. 2050  
PHILADELPHIA, PA 19102

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