



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
June 23, 2021
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

Long Hill Township is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the sound system. You may request the Wireless Stereo Headphone unit from the Municipal Clerk before the Township Committee meeting for personal use. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

The June 23rd 2021 Township Committee Meeting will be conducted in person in Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

21-169 EXECUTIVE SESSION

- Contract Negotiations – Shared Service, BOE

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-169 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. ORDINANCE(S):

CAPITAL ORDINANCE 476-21 (SECOND READING / ADOPTION)

PROVIDING FOR ROAD IMPROVEMENT IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$150,000.00 THEREFOR FROM CAPITAL FUND BALANCE OF THE TOWNSHIP

PUBLIC HEARING

MOVED by: _____, that Ordinance 476-21 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 477-21 (FIRST READING / INTRODUCTION)

AN ORDINANCE CONCERNING STORMWATER MANAGEMENT AND AMENDING SECTION 146 OF THE TOWNSHIP LAND USE ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, June 9, 2021 will be

considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, July 14, 2021 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to July 14, 2021 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 477-21 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

5. RESOLUTION

21-123 ADOPTION OF 2021 BUDGET

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-123 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 21-170 – 21-181 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

21-170 APPROVAL AND RELEASE OF MINUTES
21-171 APPROVING PAYMENT OF BILLS
21-172 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #18-0009
21-173 AUTHORIZATION TO CONDUCT BLOCK PARTY- TANGLEWOOD TRAIL
21-174 BANNER APPROVAL FOR PEDIATRIC CANCER AWARENESS MONTH
21-175 AWARDDING CONTRACT FOR JANITORIAL SERVICES
21-176 2021 SUMMER RECREATION CAMP PERSONNEL
21-177 AMENDING RESOLUTION 21-104 APPROVAL OF THE 2021 FEE SCHEDULE FOR STIRLING LAKE
21-178 2021 STIRLING LAKE PERSONNEL
21-179 CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY
21-180 AWARDDING CONTRACT FOR CROSS HILL ROAD IMPROVEMENTS TO CROSSROADS PAVING COMPANY
21-181 APPROVAL OF REQUEST FOR RETIREMENT OF TOWNSHIP EMPLOYEE [CALLEO]

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-170 through 21-181 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. LIAISON REPORTS:

8. ADMINISTRATOR'S REPORT:

9. **DISCUSSION:**

- Local Aid project

10. **OLD/NEW BUSINESS:**

11. **ANNOUNCEMENTS:**

12. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes

13. **ADJOURNMENT**

**RESOLUTION 21-169
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations – Shared Service, BOE

**CAPITAL ORDINANCE 476-21
PROVIDING FOR ROAD IMPROVEMENT IN AND BY THE
TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW
JERSEY, AND APPROPRIATING \$150,000.00 THEREFOR FROM
CAPITAL FUND BALANCE OF THE TOWNSHIP**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1 The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, in the State of New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$150,000.00, to the extent of \$150,000.00 from the Fund Balance.

Section 2 The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Cross Hill Road. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with curbing, structures, storm water drainage, catch basins, milling, equipment, work and materials necessary therefor or incidental thereto.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved

Section 3 The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 4 This ordinance shall take effect after final adoption, as provided by law.

ORDINANCE 477-21

AN ORDINANCE CONCERNING STORMWATER MANAGEMENT AND AMENDING SECTION 146 OF THE TOWNSHIP LAND USE ORDINANCE

Statement of purpose: *To exempt from Stormwater Management regulations any project that disturbs less than 1,500 square feet of lot area and results in an increase of impervious surface of less than 1,000 square feet.*

WHEREAS, the Township’s Stormwater Ordinance currently defines “Minor Development” as any project that disturbs 1,000 square feet of more of lot area or results in an increase of impervious surface of 1,000 square feet or more...” and defines “Exempt Development” as any project that disturbs less than 1,000 square feet of lot area and results in an increase in impervious surface of less than 400 square feet” ; and

WHEREAS, Township Engineer Paul W. Ferriero has recommended that those definitions be relaxed as set forth herein; and

WHEREAS, paragraph “d” of Section LU-146.4 entitled “Waivers and Exceptions” giving property owners the right to appeal a determination of the Township Engineer on a stormwater matter to the zoning board of adjustment in accordance with N.J.S.A. 40:55D-70a is redundant inasmuch as any interested party affected by any decision of an Administrative Officer already has the right to appeal that decision to the board of adjustment under Code section LU-172.10;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township Land Use Ordinance is amended as follows:

Section 1. The definitions of “Minor Development” and “Exempt Development” as set forth in Section LU-146 of the Township Land Use Ordinance entitled “Stormwater Management” are amended to read as follows:

§ LU-146.2 **Definitions.**

Unless otherwise defined herein, all terms in this ordinance shall be as defined in N.J.A.C. 7:8.

Exempt Development – Any project that disturbs less than ~~4,000~~ 1,500 square feet of lot area and results in an increase in impervious surface of less than ~~400~~ 1,000 square feet.

Minor Development – Any project that disturbs ~~4,000~~ 1,500 square feet or more of lot area or results in an increase of impervious surface of ~~400~~ 1,000 square feet or more and that does not meet the definition of major development.

Section 2. Section LU-146.4 entitled “Waivers and Exceptions” is amended by deleting paragraph “d”:

~~d. Appeals. The appeal of the determination of the Township Engineer shall be made in accordance with N.J.S.A. 40:55D-70a.~~

Section 3. In all other respects, Section LU-146 of the Township Code shall remain unchanged.

Section 4. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 5. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

**RESOLUTION 21-123
ADOPTION OF 2021 BUDGET**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, County of Morris that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes

stated of the sums therein set forth as appropriations, and authorization of the amount of \$15,469,559.30 for municipal purposes.

BE IT RESOLVED that the summary of revenues and appropriations are approved as attached.

**RESOLUTION 21-170
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the June 9, 2021.

BE IT FURTHER RESOLVED that the Township Committee hereby approves June 9, 2021 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 21-171
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 21-172
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #18-0009**

WHEREAS, funds have been remitted by Comerica Bank, to redeem tax sale certificate #18-0009 for Block 12604 Lot 10, 1690 LONG HILL RD. held by US BANK CUST FOR TOWER assessed in the name JERALD F. OLESKE. and The Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$3,481.51 to the lienholder:

Make Redemption check payable to:

US BANK TAX LIEN SERVICES GROUP
50 SOUTH 16TH ST STE. 2050
PHILADELPHIA, PA 19102

ATTN: TIEN TRINH

**RESOLUTION 21-173
AUTHORIZATION TO CONDUCT BLOCK PARTY- TANGLEWOOD TRAIL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party from Tanglewood Trail to Cottage Pl/Homestead Rd Intersection on Saturday, July 10, 2021, from 2:30pm until 9:00 p.m., as noted in an email received on June 7, 2021.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision for barricades at the top of Homestead Rd and Gates Ave and 44 Cottage Place are obtained from the Department of Public Works.

**RESOLUTION 21-174
BANNER APPROVAL FOR PEDIATRIC CANCER AWARENESS MONTH**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Zoning Officer as per Ordinance 3-12.4 Temporary Sign and based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 from September 13 to September 27, 2021 to promote WITH Grace Initiative and Pediatric Cancer Awareness.

**RESOLUTION 21-175
AWARDING CONTRACT FOR JANITORIAL SERVICES**

WHEREAS, the Township Administrator sought three quotations to provide “Janitorial Maintenance of Public Facilities”; and

WHEREAS, a quotation was received from Vanguard Cleaning Systems in the amount of \$33,878; and

WHEREAS, Township Administrator has recommended that the contract be awarded to Vanguard Cleaning Systems in accordance with its quotation; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for “Janitorial Maintenance of Public Facilities” is hereby awarded to Vanguard Cleaning Systems in accordance with its proposal in the amount of \$33,878.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract for the Janitorial Maintenance of Public Facilities in accordance with the quotation documents.
3. This contract will be properly charged to the following line item appropriation of the official Township budget 1-01-0020-00210-2-00211 and 1-01-0020-00210-2-00227.

**RESOLUTION 21-176
2021 SUMMER RECREATION CAMP PERSONNEL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Summer Camp Director, that the following be appointed to the 2021 Summer Recreation Camp Personnel effective June 25, 2021:

Last Name	First Name	Hourly Rate	Position
Chacko	Nyna	\$ 13.25	Counselor
DeGuilo	Benjamin	\$ 12.00	Counselor
Delia	Grace	\$ 14.00	Sr. Counselor
Fessock	Jonathan	\$ 18.00	Lead Health Officer
Giordano	Emma	\$ 14.00	Little Explorers Counselor
Hoffman	Michael	\$ 15.00	Health Officer
Hoffman	Samantha	\$ 15.00	Health Officer
Killeen	Emma	\$ 13.00	Counselor
Krug	Ryan	\$ 13.50	Counselor
Langell	Kayla	\$ 13.00	Counselor
Lavender	Leah	\$ 13.25	Counselor
Lavender	Martina	\$ 13.00	Counselor
Lucente	Nicholas	\$ 13.25	Counselor

Mavinkurve	Nikhil	\$ 13.25	Counselor
Mianowski	Renee	\$ 15.00	Sr. Counselor
Mullin	Owen	\$ 13.00	Counselor
Pineda	Logan	\$ 13.25	Counselor
Redgate	Samantha	\$ 25.00	Camp Director
Rizzo	Alyssa	\$ 18.00	Sr. Counselor
Scanlon	Liam "Bo"	\$ 13.50	Counselor
Sherry	Heather	\$ 15.00	Sr. Counselor
Stanard	Trenon	\$ 12.00	Counselor
Tlack	Laila	\$ 20.00	Art Director
Tsimboukis	Christina	\$ 12.00	Counselor
Unchester	Bailey	\$ 12.00	Counselor
Vorrius	Jonathan	\$ 17.00	Sr. Counselor
Wizeman	Eamonn	\$ 13.25	Counselor
Yee	Cameron	\$ 12.00	Counselor
Zigarelli	Jessica	\$ 24.00	Gym Supervisor
Fullman	Jacob	Volunteer	CIT
Fullman	Riley	Volunteer	CIT
Langell	Kyra	Volunteer	CIT
Laviola	Dominick	Volunteer	CIT
Thievon	Madison	Volunteer	CIT

**RESOLUTION 21-177
AMENDING RESOLUTION 21-104 APPROVAL OF THE
2021 FEE SCHEDULE FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish the 2021 fee schedule for Stirling Lake as follows:

BADGE TYPE	BY 5/31	AFTER 5/31	8/1 TO LABOR DAY ONLY
RESIDENT FAMILY	\$299.00	\$329.00	\$210.00
RESIDENT ADULT (18 YRS. & OLDER)	\$125.00	\$138.00	\$ 88.00
RESIDENT STUDENT (13-17 YRS.)	\$ 90.00	\$ 99.00	\$ 63.00
RESIDENT CHILD (12 YRS. & UNDER)	\$ 70.00	\$ 77.00	\$ 49.00
RESIDENT SENIOR (62 YRS. & OLDER)	\$ 50.00	\$ 55.00	\$ 35.00
NON-RESIDENT FAMILY	\$525.00	\$578.00	\$368.00
NON-RESIDENT ADULT (18 YRS. & OLDER)	\$215.00	\$237.00	\$151.00
NON-RESIDENT STUDENT (13-17 YRS.)	\$145.00	\$160.00	\$102.00
NON-RESIDENT CHILD (12 YRS. & UNDER)	\$110.00	\$121.00	\$ 77.00
NON-RESIDENT SENIOR (62 YRS. & OLDER)	\$ 80.00	\$ 88.00	\$ 56.00

Guest Pass Book of 10 (adult/child) \$70 (Available to Members Only)

Guest Pass at gate (adult/child) \$10 each

NOTE: Membership Category information

A. Resident/Non-Resident Family Membership includes up to 6 members of the same family who permanently reside at the same address. The names of the immediate family members must be included on Membership application. Family Membership requires at least one (1) member be an adult (18 yrs. or older), with a limit of two (2) adults. (*Full-time college students under the age of 25 home for the summer can be added onto the family membership without it counting toward the limit of two (2) adults.)

- B. Non-immediate family member permitted to purchase other membership in accordance with fee schedule.
- C. Decision as to the number and type of family badges must be made at the time of original purchase.
- D. *An Adult Badge must be purchased in order to purchase a Child Badge (12 and under).
- E. Any false information submitted will result in rejection of Lake application and loss of Lake privileges.

LONG HILL RESIDENT DAILY PASS: LONG HILL TOWNSHIP RESIDENTS CAN PURCHASE DAILY PASSES (\$10 EACH) AT THE LAKE WITHOUT BEING ACCOMPANIED BY A MEMBER. A current photo ID must be presented showing Long Hill address. All supervision/age requirements will still be enforced.

**RESOLUTION 21-178
 2021 STIRLING LAKE PERSONNEL**

BE IT RESOLVED that the Township Committee of the Township of Long Hill upon the recommendations of the Recreation Director and Lake Director, that the following be appointed to the 2021 Stirling Lake Personnel effective June 25, 2021:

2021 Stirling Lake Employees	Position	Hourly Rate
Mistichelli, Alexa	Lifeguard	\$ 13.00

**RESOLUTION 21-179
 CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **LUKA HADZIC** is a Junior Member of the Millington Volunteer Fire Company, No. 1.

**RESOLUTION 21-180
 AWARDING CONTRACT FOR CROSS HILL ROAD IMPROVEMENTS TO
 CROSSROADS PAVING COMPANY**

WHEREAS, five bids were received by the Township Administrator on June 2, 2021, for the construction of improvements to Cross Hill Road (Cross Hill Road Improvement Project); and

WHEREAS, the low bidder was Crossroads Paving Company, 312 Emmet Street, Newark, New Jersey 07105, which bid \$448,257.00; and

WHEREAS, Township Engineer Paul Ferriero has recommended that the contract be awarded to Crossroads Paving Company as the lowest responsible bidder; and

WHEREAS, the governing body has reviewed the recommendation made by the Township Engineer; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for the construction of the Cross Hill Road Improvement Project is hereby awarded to Crossroads Paving Company Co., Inc., 312 Emmet Street, Newark, New Jersey 07105, for a lump sum of \$448,257.00, in accordance with the bid specifications and its bid.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract for the construction of the Cross Hill Road Improvement Project in accordance with the bid documents.
3. The Township Clerk is hereby authorized and directed to return the bid bonds or certified checks of the unsuccessful bidders.
4. The Township Clerk is also authorized and directed to return the bid bond or certified check of Crossroads Paving Company Co., Inc., upon receipt of a fully executed contract and all other

required documents.

- 5. This contract will be properly charged to the following line item appropriation of the official Township budget c-04-2021-47421-2-02227.

RESOLUTION1 21-181

APPROVAL OF REQUEST FOR RETIREMENT OF TOWNSHIP EMPLOYEE [CALLEO]

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve Darren Calleo request for retirement from the Long Hill Township Department of Public Works effective June 29, 2021 as per his memo received by Director Gallo on June 21, 2021.
