



TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
August 18, 2021
7:30 PM OPEN SESSION, CLOSED SESSION 6:30 PM

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.us on the Monday preceding the meeting.

Long Hill Township is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the sound system. You may request the Wireless Stereo Headphone unit from the Municipal Clerk before the Township Committee meeting for personal use. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).

The August 18th 2021 Township Committee Meeting will be conducted in person in Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

MASKS ARE REQUIRED AT ALL TIMES IN THE MUNICIPAL BUILDING

To livestream on YouTube please visit: <https://www.youtube.com/channel/UCzUB2ICSvWAcow4XVOyrNDg>
 To watch live on LHTV visit: Comcast channel 29, Verizon channel 37

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

21-206 EXECUTIVE SESSION

- Attorney Client Privilege – Communication
- Contract Negotiation - Land Acquisition, Verizon Site - American Tower Site, ARP Funding, Skyline Pump Station
- Personnel – DPW Pay Scale, Code Enforcement

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-206 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Audit Presentation by Ray Sarinelli Jr.

21-207 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-207 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

21-208 AUDIT CORRECTIVE ACTION PLAN

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-208 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- Police Promotions

21-209 PROMOTION – SUTTON

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-209 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

21-210 PROMOTION – SCHLAIER

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-210 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- Langell Gold Award Proclamation
- Kathleen Vreeland Gold Award Proclamation
- David Vreeland Eagle Award Proclamation

5. ORDINANCE(S):

ORDINANCE 478-21 (SECOND READING / ADOPTION)

SALARIES AND WAGES ORDINANCE

PUBLIC HEARING

MOVED by: _____, that Ordinance 478-21 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 21-211 through 21-228 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

21-211 APPROVAL AND RELEASE OF MINUTES

21-212 APPROVING PAYMENT OF BILLS

21-213 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #20-0006

21-214 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-00011

21-215 AUTHORIZING REFUND OF RECREATION DEPOSIT

- 21-216 CONFERENCE APPROVAL – DETECTIVE ROBERTS
- 21-217 APPOINTING LABORER - URSO
- 21-218 APPOINTING PROBATIONARY LABORER - WADE
- 21-219 ACCEPTING RESIGNATION – DEBIASSE
- 21-220 AUTHORIZATION TO CONDUCT BLOCK PARTY- WINDING WAY
- 21-221 CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY
- 21-222 APPROVING SPECIAL EVENT LICENSE – BIKE MS: COUNTRY CHALLENGE
- 21-223 SOCIAL AFFAIR PERMIT [BPO ELKS NO 2392]
- 21-224 APPOINTING RECREATION ASSISTANT – JOSEPH PIDANY
- 21-225 AUTHORIZING RELEASE OF ESCROWS
- 21-226 RETROACTIVELY AWARDING CONTRACT FOR WEBSITE HOSTING SERVICES
- 21-227 ACCEPTING DONATION OF TREE CUTTING SERVICES AT STIRLING LAKE
- 21-228 CERTIFICATION OF 2020 LOSAP PARTICIPANT LIST

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 21-211 through 21-228 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. LIAISON REPORTS:

8. ADMINISTRATOR'S REPORT:

9. DISCUSSION:

- Millington Schoolhouse Paving
- Shade Tree Ordinance
- Invasive Species update

10. OLD/NEW BUSINESS:

11. ANNOUNCEMENTS:

- Street Fair in Stirling Sunday September 5 - 10:00 AM to 5:00 PM

12. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

13. ADJOURNMENT

**RESOLUTION 21-206
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney Client Privilege – Communication
- Contract Negotiation - Land Acquisition, Verizon Site - American Tower Site, ARP Funding, Skyline Pump Station
- Personnel – DPW Pay Scale, Code Enforcement

**RESOLUTION 21-207
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand

dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**RESOLUTION 21-208
AUDIT CORRECTIVE ACTION PLAN**

WHEREAS, the Long Hill Township Committee is in receipt of the 2020 Report of Audit for the period ending December 31, 2020; and

WHEREAS, the Mayor and Township Committee formally accepted said audit document on August 5, 2021; and

WHEREAS, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

WHEREAS, said plan must be approved and filed within sixty days of formal notice.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Long Hill that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

**RESOLUTION 21-209
PROMOTION – SUTTON**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the promotion of Acting Sergeant Ronald Sutton to Sergeant Grade II, effective August 1, 2021 (retroactive) at an annual salary of \$ 122,174.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Superior Officer’s Association Collective Bargaining Agreement.

**RESOLUTION 21-210
PROMOTION – SCHLAIER**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the promotion of Acting Sergeant Raymond Schlaier to Sergeant Grade II, effective August 1, 2021 (retroactive) at an annual salary of \$ 122,174.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Superior Officer’s Association Collective Bargaining Agreement.

**ORDINANCE 478-21
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

| <u>Position Title</u> | <u>Annual Salary</u> |
|--|--|
| Township Administrator | \$75,000 - \$150,000 |
| Executive Administrative Assistant | \$52,500 - \$75,000 |
| Municipal Clerk/Registrar | \$45,000 - \$85,000 |
| Administrative Assistant | \$33,000 - \$52,500 |
| Administrative Assistant [Part Time] | \$ 20.00 - \$ 30.00/hr. |
| Chief Financial Officer [Part Time] | \$1,000 - \$ 50,000 |
| Asst. to the CFO [Part Time] | \$20,000 - \$40,000 |
| Accts. Payable Manager | \$25,000 - \$60,000 |
| Clerical [Part Time] | \$15.00 - \$ 24.00/hr. |
| Tax Collector [Full Time] | \$60,000-\$70,000 |
| Tax Assessor [Part Time] | \$20,000 - \$40,000 |
| Assistant Treasurer | \$45,000 - \$75,000 |
| Qualified Purchasing Agent [Part Time] | \$5,000 - \$7,500 |
| Executive Producer Long Hill TV | \$25.00 – 35.00/hr. |
| <u>Community Services Program Manager</u> | <u>\$25,000 - \$40,000</u> |
| Board of Health | |
| Animal Control Officer [Part Time] | \$35.00 - \$60.00/hr. |
| Court | |
| Municipal Court Judge | \$19,000 - \$35,000 |
| Court Administrator | \$40,000 - \$75,000 |
| Planning and Development | |
| Construction Code Official [Part Time] | \$30,000 - \$45,000 |
| Building Sub Code Official [Part Time] | \$ 35.00 - \$45.00/hr. |
| Fire Sub Code Official [Part Time] | \$ 35.00 - \$45.00/hr. |
| Fire Prevention/Fire Official [Part Time] | \$ 22.50 - \$40.00/hr. |
| Plumbing Sub Code Official [Part Time] | \$35.00 - \$45.00/hr. |
| Electrical Sub-code Official [Part Time] | \$ 35.00 - \$45.00/hr. |
| Technical Assistant to the Construction Official | \$50,000 - \$60,000 |
| Technical Assistant to the Construction Official [Part Time] | \$ 18.00 - \$30.00/hr. |
| Planning & Zoning Coordinator/Zoning Officer | \$40,000 - \$85,000 |
| Planning & Zoning Secretary [Part Time] | \$ 20.00 - \$30.00/hr. |
| Code/Zoning Enforcement Officer [Part Time] | \$25.00 - \$40.00/hr. |
| Recreation | |
| Recreation Director | \$30,000 - \$70,000 |
| Administrative Assistant [Part Time] | \$ 20.00 - \$30.00/hr. |
| Recreation Assistant [Full Time] | \$35,000 - \$45,000 <u>\$55,000</u> |
| <u>Seasonal/ [Part Time] Positions</u> | |
| Summer Recreation Site Director | \$ 22.00 - \$ 35.00/hr. |
| Summer Recreation Site Supervisor | \$ 17.00 - \$ 27.00/hr. |
| Summer Recreation Assistant | \$ 15.00 - \$ 25.00/hr. |
| Summer Recreation Counselor | \$ 8.25 - \$ 15.00/hr. |
| Lake Director | \$ 20.00 - \$ 35.00/hr. |
| Assistant Lake Director | \$ 15.00 - \$ 25.00/hr. |
| Head Lifeguard | \$ 12.00 - \$ 18.00/hr. |

| | |
|-----------------------------------|-------------------------|
| Life Guard | \$ 9.00 - \$ 15.00/hr. |
| Score Keeper/Time Keeper/Referees | \$ 8.25 - \$ 15.00/hr. |
| Basketball Director | \$ 18.00 - \$ 28.00/hr. |
| Basketball Staff Supervisor | \$ 12.00 - \$ 25.00/hr. |

Police Department

| | |
|---|------------------------------------|
| Chief of Police | \$125,000 - \$180,000 |
| Police Officers | per Collective Bargaining Contract |
| Police Department Secretary | \$ 36,000 - \$60,000 |
| Administrative Assistant to the Chief of Police | \$ 52,500 - \$75,000 |
| PD Administrative Assistant [Part Time] | \$ 33,000 - \$ 52,000 |
| School Crossing Guard [Part Time] | \$ 12.00 - \$ 26.00/hr. |
| Police Matron | \$ 12.00 - \$ 28.00/hr. |
| Court Security Officer [Part Time] | \$ 20.00 - \$30.00/hr. |

Office of Emergency Management

| | |
|--|--|
| Emergency Management Coordinator [Part Time] | \$ 40,000 - \$35,000 \$1,000 - \$10,000 |
|--|--|

Department of Public Works/Roads

| | |
|---|------------------------------------|
| Director of Public Works /Superintendent of Roads | \$85,000 - \$125,000 |
| DPW employees | per Collective Bargaining Contract |
| Part Time Laborer | \$ 9.50 - \$25.00 |

Senior Services

| | |
|----------------------------|-------------------------|
| Senior Citizens Bus Driver | \$ 15.00 - \$ 25.00/hr. |
|----------------------------|-------------------------|

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

**RESOLUTION 21-211
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the July 14, 2021.

BE IT FURTHER RESOLVED that the Township Committee hereby approves July 14, 2021 and August 3, 2021 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 21-212
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 21-213
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #20-0006**

WHEREAS, funds have been remitted by PTCS TITLE AGENCY, to redeem tax sale certificate #20-0006 for Block 12901 Lot 35, 1445 LONG HILL RD. held by SUNSHINE STATE CERT VIII assessed in the name UNITED NAT'L REDEVELOPMENT GROUP and The Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$37,081.35 plus a premium of \$68,100.00 for a total of \$105,181.35 to the lienholder:

Make Redemption check payable to:

SUNSHINE ST CERTIFICATES VIII
7900 MIAMI LAKES DR. W
MIAMI LAKES, FL 33016

**RESOLUTION 21-214
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-00011**

WHEREAS, funds have been remitted by IRMHILD SMITH, to redeem tax sale certificate #19-00011 for Block 12002 Lot 43, 1854 VALLEY RD. held by SHIREA CARROLL assessed in the name IRMHILD W SMITH and The Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$171.08 plus a premium of \$600.00 for a total of \$771.08 to the lienholder:

Make Redemption check payable to:

SHIREA CARROLL
2738 NORFAIR LOOP
STONECREST, GA 30038

**RESOLUTION 21-215
AUTHORIZING REFUND OF RECREATION DEPOSIT**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize the following refunds:

| <u>NAME</u> | <u>ADDRESS</u> | <u>AMOUNT</u> | <u>PROGRAM</u> |
|-----------------|---------------------------------------|---------------|----------------|
| Katie Wiggins | 166 King Drive Gillette, NJ 07933 | \$270.00 | Summer Camp |
| Melanie Fillian | 11 Country Lane Stirling, NJ 07980 | \$135.00 | Summer Camp |

**RESOLUTION 21-216
CONFERENCE APPROVAL – DETECTIVE ROBERTS**

WHEREAS, the Township Committee approved Resolution 08-375 which requires Township Committee approval of all overnight conference requests; and **WHEREAS**, the Township Committee has received information regarding the New Jersey Narcotic Officer’s Association Conference in Atlantic City from August 30, 2021 through September 05, 2021.

NOW, THEREFORE, BE IT RESOLVED the Long Hill Township Committee hereby approves the request for Detective Roberts to attend the Conference as outlined in the attached training announcement.

** Morris County Prosecutor’s Office will cover all associated costs inclusive of conference registration fees and hotel stay **

**RESOLUTION 21-217
APPOINTING LABORER - URSO**

WHEREAS, Resolution 21-054 appointed Dominick Urso to Probationary Truck Driver/Laborer Class 4

NOW, THEREFORE, BE IT RESOLVED As of August 26th Dominick Urso will complete the six month probationary period and his hourly rate will be increased to \$22.00/hour effective August 26

**RESOLUTION 21-218
APPOINTING PROBATIONARY LABORER - WADE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Works Director Al Gallo, that Patrick Wade be appointed as Truck Driver/Laborer Class 4.
2. This appointment shall be effective on August 16th, 2021 at an hourly probationary rate of \$17.30. Following the probationary period (six months) the new rate shall be \$20.50 per hour.
3. Mr. Wade will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

**RESOLUTION 21-219
ACCEPTING RESIGNATION – DEBIASSE**

BE IT RESOLVED, that the Township Committee hereby accepts the resignation of Christopher DeBiasse from Department of Public Works, effective August 13, 2021.

**RESOLUTION 21-220
AUTHORIZATION TO CONDUCT BLOCK PARTY- WINDING WAY**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block on Winding Way on Sunday, August 29, 2021, from 2:00pm until 6:00 p.m., as noted in an email received on July 22, 2021.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision for barricades at Winding Way/Largo Lane, and Winding Way/Chestnut Street to be obtained from the Department of Public Works.

**RESOLUTION 21-221
CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **BJÖRN GOLDEN** is a Junior Member of the Millington Volunteer Fire Company, No. 1.

**RESOLUTION 21-222
APPROVING SPECIAL EVENT LICENSE – BIKE MS: COUNTRY CHALLENGE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Chief of Police and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-21-10 for the “Sponsor” National Multiple Sclerosis Society, for their Special Event “Bike MS: Country Challenge” to be held September 18th from 9:00am – 3:00pm and September 19th, 2021 from 8:30 AM – 12:00 PM

**RESOLUTION 21-223
SOCIAL AFFAIR PERMIT [BPO ELKS NO 2392]**

WHEREAS, BPO Elks No 2392 has submitted an Alcoholic Beverage Control Application to the State of New Jersey for an event to be held on September 18, 2021 at Stirling Elks Lodge 2392, 1138 Valley Road, Stirling, NJ 07980 and

WHEREAS, the Chief of Police has reviewed the application and has no objection to the granting of a special permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages, members of Stirling Elks Lodge 2392 or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages, issue wristbands, and monitor the area to prevent "hand off's."
3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the Stirling Elks Lodge 2392 or the designated area.
4. Alcoholic beverages shall only be served and/or consumed between the hours of 10:00 am and 11:00 pm on September 18, 2021

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit and consents thereto with the special conditions as outlined by the Chief of Police.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

**RESOLUTION 21-224
APPOINTING RECREATION ASSISTANT – JOSEPH PIDANY**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Joseph Pidany is hereby appointed as a full time Recreation Assistant assigned to the Recreation Department, effective September 9, 2021.
2. Joseph Pidany shall work 40 hours per week at an annual salary of \$53,000.
3. In all other respects, Joseph Pidany's employment and benefits will be subject to the terms and conditions set forth in the Township Personnel Policies and Procedures Manual.
4. This appointment is contingent upon satisfactory completion of a background check.

**RESOLUTION 21-225
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Administrator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that appropriate municipal officials be and are hereby authorized to release the following escrows as per N.J.S.A. 40:55D-53.1.

| | |
|--------------------------|----------|
| Vincent Bisogno Esq | 151.25 |
| Micrele Iannella | 400.00 |
| Niktas Topal / G and M | 67.97 |
| Louis Di Pasquale | 132.00 |
| Thomas Erdos | 153.50 |
| Albert Mele | 207.70 |
| CFM Construction Inc. | 1,000.00 |
| Anthony Tomaro | 148.41 |
| Meadowview At Millington | 283.50 |
| Essex Street Associates | 346.25 |
| Patriot Media and Comm. | 3,733.26 |
| JARA | 21.00 |
| Marino | 59.17 |
| Murray | 0.75 |
| Calabria | 33.83 |
| Stenzel | 33.75 |
| All Saints | 51.77 |
| Paul Cifarelli | 3,985.30 |

**RESOLUTION 21-226
RETROACTIVELY AWARDING CONTRACT FOR WEBSITE HOSTING SERVICES**

WHEREAS, City Connections LLC, of Hazlet, New Jersey, has been hosting the Borough's website since 2014; and

WHEREAS, City Connections submitted an invoice dated August 3, 2021, to the Township Administrator to continue providing these services for the period from January 1, 2021 through December 31, 2021, for the lump sum of \$8,685.00; and

WHEREAS, the amount of the contract is far below the bid threshold, but slightly higher than the

quotation threshold; and

WHEREAS, even if it were above the bid threshold, this contract would be exempt from public bidding requirements as an extraordinary unspicifiable service; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for hosting the Township's website is hereby retroactively awarded to City Connections LLC, 22 Barrier Drive, Hazlet, NJ 07730, for the period from January 1, 2021 through December 31, 2021, for the lump sum total of \$8,686.

2. The Mayor and Clerk are hereby authorized and directed to execute the contract with City Connections and the CFO is authorized to pay its invoice.

3. This contract will be properly charged to the following line item appropriation of the official Township budget 1-01-0020-00105-2-00300.

**RESOLUTION 21-227
ACCEPTING DONATION OF TREE CUTTING SERVICES AT STIRLING LAKE**

WHEREAS, Frank's Tree Service & Landscaping, LLC, of Gillette, has offered to provide tree cutting services at Stirling Lake at no cost to the Township;
; and

WHEREAS, the Township Committee appreciates this generous offer;
and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

- 1. It does hereby accept the donation of tree cutting services at Stirling Lake by Frank's Tree Service & Landscaping, LLC.
- 2. This acceptance is contingent upon receipt of proof of adequate insurance from Frank's Tree Service & Landscaping, LLC.

**RESOLUTION 21-228
CERTIFICATION OF 2020 LOSAP PARTICIPANT LIST**

WHEREAS, the Mayor and Township Committee of the Township of Long Hill have authorized a Length of Service Award Program (LOSAP) for the Long Hill Volunteer First Aid Squad, Stirling Volunteer Fire Department and the Millington Volunteer Fire Department; and

WHEREAS, the Long Hill Volunteer First Aid Squad, the Stirling Volunteer Fire Department and the Millington Volunteer Fire Department have collectively certified 72 members eligible for a contribution based on their service during the year 2020; and

WHEREAS, eligible members are not required to participate in LOSAP, however if they wish to participate, a participant agreement was requested to be submitted;

WHEREAS, the maximum contribution for each member for the 2020 service year has been determined to be \$1,265.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, as follows:

1. The attached certified list of members for each participating emergency service organization is hereby approved.
2. The approved list of active certified volunteer members has been returned to each emergency service organization to be posted for at least 30 days for review by the membership.
3. An active volunteer member whose name does not appear on the approved certification list or who is denied credit for prior service must appeal within 30 days of the posting of the list. The appeal must be in writing and mailed to the Township Clerk. The Township Committee will then investigate the appeal, which is subject to judicial review. Once the 30 days have elapsed, and subject to holding any members being appealed, payment shall be made to the individual members' accounts in the deferred income program administered by Lincoln Financial, the LOSAP Trustee, up to the sum of \$81,255.00 per the attached list:
