



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION MEETING MINUTES
March 24, 2021**

Clerk Phillips read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

EXECUTIVE SESSION:

21-081 EXECUTIVE SESSION

- Contract Negotiations
 - Shared Service
 - Parking Lot
 - MOU

MOVED by: Deputy Mayor Rae of the Township Committee of Long Hill Township, that Resolution 21-081 is hereby approved. **SECONDED** by: Committeeman Verlezza. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

CALL MEETING TO ORDER:

Mayor Piserchia **opened the public session** of the meeting at 7:34 pm.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Dorsi, Committeeman Lavender, Committeeman Verlezza, and Mayor Piserchia were present via teleconference. Also present via teleconference were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

PROCLAMATION / PRESENTATIONS

21-082 APPOINTING PROBATIONARY POLICE OFFICER – CROKER

MOVED by: Committeeman Lavender of the Township Committee of Long Hill Township, that Resolution 21-082 is hereby approved. **SECONDED** by: Committeeman Dorsi. **ROLL CALL VOTE** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; abstained, Mayor Piserchia; yes.

Chief Naga said a few words about Officer Croker. Clerk Phillips then administered the Oath for Office.

Chief Naga shared that Captain Walter Russo passed away and took a minute to honor Captain Russo.

ORDINANCE(S):

ORDINANCE 471-21 (FIRST READING / INTRODUCTION)

SALARY AND WAGE ORDINANCE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 24, 2021 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 28, 2021 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to April 28, 2021 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: Deputy Mayor Rae, that Ordinance 470-21 be introduced and passed on first reading.
SECONDED by: Committeeman Verlezza. **ROLL CALL VOTE** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

ORDINANCE 472-21 (FIRST READING / INTRODUCTION) **PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESSES WITHIN THE GEOGRAPHICAL BOUNDARIES OF THE TOWNSHIP OF LONG HILL AND SUPPLEMENTING AND AMENDING CHAPTER 3 ENTITLED "POLICE REGULATIONS" AND CHAPTER LU ENTITLED "ZONING" OF THE TOWNSHIP CODE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 24, 2021 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 28, 2021 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to April 28, 2021 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: Committee Lavender, that Ordinance 472-21 be introduced and passed on first reading.
SECONDED by: Deputy Mayor Rae, **ROLL CALL VOTE** Committeeman Dorsi; no, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

CONSENT AGENDA RESOLUTIONS:

Resolution No. 21-083 – 21-097 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 21-083 APPROVAL AND RELEASE OF MINUTES
- 21-084 APPROVING PAYMENT OF BILLS
- 21-085 GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN'S BENEVOLENT ASSOCIATION ANNUAL TROUT FISHING DERBY AND APPROVING THE TOWNSHIP'S SUPPORT TO CO-SPONSOR THE DERBY
- 21-086 ACCEPTING RETIREMENT – GELINO
- 21-087 REORGANIZING / ESTABLISHING CHANGE FUNDS
- 21-088 RESCINDING PETTY CASH FUND – POLICE
- 21-089 RESCINDING PETTY CASH FUND – OFFICE OF EMERGENCY MANAGEMENT

- 21-090 AMENDING RESOLUTION 21-042 - COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2021
- 21-091 BANNER APPROVAL FOR MILLINGTON BOY SCOUT TROOP 56
- 21-092 APPROVING SPECIAL EVENT LICENSE - GO GRAY IN MAY
- 21-093 2021 TEMPORARY BUDGET
- 21-094 DISTRICT WIDE REASSESSMENT FOR 2022 TAX YEAR
- 21-095 AUTHORIZING EXECUTION OF MEMORANDUM OF UNDERSTANDING (“MOU”) WITH AL GALLO
- 21-096 CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – JUAN VILLARREAL- GONZALEZ
- 21-097 IN GRADE ADVANCEMENT – MCGUIRE

MOVED by: Deputy Mayor Rae of the Township Committee of Long Hill Township, that Resolution 21-083 through 21-097 with amendment on 21-095 are hereby approved. **SECONDED** by: Committeeman Verlezza. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Lavender; yes with abstaining on 21-091, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, abstaining from abstaining 21-085, 21-086, 21-087, 21-088, 21-97, Mayor Piserchia; yes.

Deputy Mayor Rae and Mayor Rae congratulated Gelino on retirement.

LIAISON REPORTS:

- **Committeeman Lavender** spoke about various upcoming recreation programs.
- **Deputy Mayor Rae** spoke about the COVID 19 Task Force meeting and opening the Stirling Lake on July 4th. Also spoke about having a Memorial Day parade in some capacity.
- **Committeeman Dorsi** spoke about mulch sale starting April 1 for DPW. DPW is repairing blacktop/curb repairs cleaning catch basins and township owned properties. OEM in conjunction with Bernard’s Health Department opened registration for home bound resident to receive vaccinations. Also reported the State of NJ has partnered with select Walmart’s and Sam’s clubs for residents 65+ to receive vaccine appointments.
- **Mayor Piserchia** spoke about the bocce court and assured, when weather permits, they will be repaired. Spoke about the trees along valley road / Kantor Park being removed because of emerald ash bore but will speak about it at a later meeting. The Shade Tree Commission has completed the application and Long Hill Township has been designated Tree City USA and will be receiving a plaque. Mayor Piserchia also gave a special thanks to all volunteers.

ADMINISTRATOR’S REPORT:

- Administrator Malool spoke about JCPL surveying transmission lines via green and white helicopter over the next few weeks.

DISCUSSION:

- **Feral cats** – Administrator Malool received a complaint about people feeding feral cats and spoke about the fear they are health and safety risk. Administrator Malool suggested doing an ordinance. A discussion ensued and the Township Committee decided to ask the ACO to address the current situation. Attorney Pidgeon, Administrator Malool and Clerk Phillips to speak to other towns to see if they require cats to be licensed.

OLD/NEW BUSINESS:**RESIGNATION FROM BOARDS/COMMISSIONS**

Beautification Committee – Helene Tielmann (effective 3/19/2021)

ANNOUNCEMENTS:

- Clerk Phillips and Mayor Piserchia spoke about accepting application for the Louis Bay 2nd Scholarship.

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

- **Mayor Piserchia** asked **Clerk Phillips** if we had received any written comments. **Clerk Phillips** reported there was none.
- **John McGlynn – 285 Warren Ave** – Spoke about the feral cat situation.
- **Charles Arentowicz – Heritage Road** – spoke about Town Hall reopening and received clarification from Mayor Piserchia.
- **Dennis Sandow – Windsor Way** – spoke about Bernard’s Health Department and his frustration with trying to get a vaccination.

ADJOURNMENT

On motion by Deputy Mayor Rae and seconded by Committeeman Dorsi, and carried unanimously to adjourn at 8:57 pm.

Respectfully submitted,

Megan Phillips

Megan Phillips

Approved: April 14, 2021

**RESOLUTION 21-081
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations
 - Shared Service
 - Parking Lot
 - MOU

**RESOLUTION 21-082
APPOINTING PROBATIONARY POLICE OFFICER - CROKER**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill upon the advice and recommendation of Police Chief Ahmed Naga, that Dylan Croker is hereby appointed as a Probationary Police Officer at an annual salary of \$47,278.00, effective March 25, 2021;

BE IT FURTHER RESOLVED, that this appointment is consistent with the P.B.A. Association Collective Bargaining Agreement.

**ORDINANCE 471-21
SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$150,000
Executive Administrative Assistant	\$52,500 - \$75,000
Municipal Clerk/Registrar	\$45,000 - \$85,000
Administrative Assistant	\$33,000 - \$52,500
Administrative Assistant [Part Time]	\$ 20.00 - \$ 30.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 50,000
Asst. to the CFO [Part Time]	\$20,000 - \$40,000
Accts. Payable Manager	\$25,000 - \$60,000
Clerical [Part Time]	\$15.00 - \$ 24.00/hr.
Tax Collector [Full Time]	\$60,000-\$70,000
Tax Assessor [Part Time]	\$20,000 - \$40,000
Assistant Treasurer	\$45,000 - \$75,000
Qualified Purchasing Agent [Part Time]	\$5,000 - \$7,500
Executive Producer Long Hill TV	\$25.00 – 35.00/hr.
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$60.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$35,000
Court Administrator	\$40,000 - \$75,000

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$45,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Sub Code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$40.00/hr.
Plumbing Sub Code Official [Part Time]	\$35.00 - \$45.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$45.00/hr.
Technical Assistant to the Construction Official	\$50,000 - \$60,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$30.00/hr.
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$85,000
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$30.00/hr.
Code/Zoning Enforcement Officer [Part Time]	\$25.00 - \$40.00/hr.

Recreation

Recreation Director	\$30,000 - \$70,000
Administrative Assistant [Part Time]	\$ 20.00 - \$30.00/hr.
Recreation Assistant [Full Time]	\$35,000 - \$45,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 35.00/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 27.00/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 25.00/hr.
Summer Recreation Counselor	\$ 8.25 - \$ 15.00/hr.
Lake Director	\$ 20.00 - \$ 35.00/hr.
Assistant Lake Director	\$ 15.00 - \$ 25.00/hr.
Head Lifeguard	\$ 12.00 - \$ 18.00/hr.
Life Guard	\$ 9.00 - \$ 15.00/hr.
Score Keeper/Time Keeper/Referees	\$ 8.25 - \$ 15.00/hr.
Basketball Director	\$ 18.00 - \$ 28.00/hr.
Basketball Staff Supervisor	\$ 12.00 - \$ 25.00/hr.

Police Department

Chief of Police	\$125,000 - \$180,000
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$60,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$75,000
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 52,000
School Crossing Guard [Part Time]	\$ 12.00 - \$ 26.00/hr.
Police Matron	\$ 12.00 - \$ 28.00/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$30.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$ 10,000 - \$35,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$125,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 9.50 - \$25.00

Senior Services

Senior Citizens Bus Driver	\$ 15.00 - \$ 25.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

**ORDINANCE 472-21
PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS BUSINESSES WITHIN THE
GEOGRAPHICAL BOUNDARIES OF THE TOWNSHIP OF LONG HILL AND SUPPLEMENTING
AND AMENDING CHAPTER 3 ENTITLED “POLICE REGULATIONS” AND CHAPTER LU
ENTITLED “ZONING” OF THE TOWNSHIP CODE**

WHEREAS, in 2020 New Jersey voters approved Public Question No. 1, which amended the New Jersey Constitution to allow for the legalization of a controlled form of marijuana called “cannabis” for adults at least 21 years of age; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (the “Act”), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

WHEREAS, section 31a of the Act authorizes municipalities by ordinance to adopt regulations governing the number of cannabis establishments (defined in section 3 of the Act as “a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer”), cannabis distributors or cannabis

delivery services allowed to operate within their boundaries, as well as the location manner and times operation of such establishments, distributors or delivery services, and establishing civil penalties for the violation of any such regulations; and

WHEREAS, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

WHEREAS, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (*i.e.*, by August 22, 2021); and

WHEREAS, pursuant to section 31b of the Act, the failure to do so shall mean that for a period of five years thereafter, the growing, cultivating, manufacturing, selling and reselling of cannabis and cannabis items shall be permitted uses in all industrial zones, and the retail selling of cannabis items to consumers shall be a conditional use in all commercial and retail zones; and

WHEREAS, at the conclusion of the initial and any subsequent five-year period following a failure to enact local regulations or prohibitions, the municipality shall again have 180 days to adopt an ordinance regulating or prohibiting cannabis businesses, but any such ordinance would be prospective only and would not apply to any cannabis business already operating within the municipality; and

WHEREAS, the governing body of the Township of Long Hill has determined that, due to present uncertainties regarding the potential future impacts that allowing one or more classes of cannabis business might have on New Jersey municipalities in general, and on Long Hill Township in particular, it is at this time necessary and appropriate, and in the best interest of the health, safety and welfare of the Townships residents and members of the public who visit, travel, or conduct business in Long Hill Township, to amend the Township's land use regulations to prohibit all manner of marijuana-related land use and development within the geographic boundaries of the Township of Long Hill; and

WHEREAS, officials from two prominent non-profit organizations that have been established for the purpose of advising New Jersey municipalities on legal matters such as have been presented by the Act (those organizations being the New Jersey State League of Municipalities and the New Jersey Institute of Local Government Attorneys) have strongly urged that, due to the complexity and novelty of the Act; the many areas of municipal law that are or may be implicated in decisions as to whether or to what extent cannabis or medical cannabis should be permitted for land use purposes or otherwise regulated in any particular municipality; and the relatively short duration in which the Act would allow such decisions to be made before imposing an automatic authorization of such uses in specified zoning districts subject to unspecified conditions, the most prudent course of action for all municipalities, whether or not generally in favor of cannabis or medical cannabis land development and uses, would be to prohibit all such uses within the Act's 180-day period in order to ensure sufficient time to carefully review all aspects of the Act and its impacts;

NOW THEREFORE, BE IT ORDAINED, by the Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that Article 12 of the Township Land Use Regulations, entitled "Zoning" is hereby supplemented and amended as follows:

SECTION 1. Chapter 3 of the Township Code entitled "Police Regulations" is hereby supplemented and amended by added a new Section 3-14, which reads as follows:

"§3-14 CANNABIS.

Pursuant to section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), all cannabis establishments, cannabis distributors or cannabis delivery services are hereby prohibited from operating anywhere in the

Township of Long Hill, except for the delivery of cannabis items and related supplies by a delivery service.”

SECTION 2. §123.3 in §123 entitled “Prohibited Uses” is hereby supplemented and amended by adding a new paragraph “hh”, which reads as follows:

“The following uses are specifically prohibited in all zone districts of the Township.

hh. All classes of cannabis establishments or cannabis distributors or cannabis delivery services as said terms are defined in section 3 of P.L. 2021, c. 16, but not the delivery of cannabis items and related supplies by a delivery service.”

SECTION 3. Any article, section, paragraph, subsection, clause, or other provision of the Long Hill Township Code inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

SECTION 5. This ordinance shall take effect upon its passage and publication and filing with the Morris County Planning Board, and as otherwise provided for by law.

**RESOLUTION 21-083
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the March 10, 2021.

BE IT FURTHER RESOLVED that the Township Committee hereby approves March 10, 2021 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 21-084
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 21-085
GRANTING PERMISSION FOR THE USE OF STIRLING LAKE FOR THE POLICEMEN’S
BENEVOLENT ASSOCIATION ANNUAL TROUT FISHING DERBY AND APPROVING THE
TOWNSHIP’S SUPPORT TO CO-SPONSOR THE DERBY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby grant permission for the Policemen’s Benevolent Association to hold their Annual Trout Fishing Derby at Stirling Lake on Saturday, April 17th, 2021 from 8:00 a.m. to 1:00 p.m. and approving the Township’s support to Co-Sponsor the derby.

BE IT FURTHER RESOLVED, that attendees follow all social distancing guidelines as outlined by the Governor and will comply with all Executive Orders then in effect pertaining to the COVID-19 pandemic

**RESOLUTION 21-086
ACCEPTING RETIREMENT – GELINO**

BE IT RESOLVED that the Township Committee hereby accepts the retirement of Police Department employee Christopher Gelino, effective April 1, 2021.

**RESOLUTION 21-087
REORGANIZING / ESTABLISHING CHANGE FUNDS**

WHEREAS, Resolution 00-324 established Change Funds in the amounts

Clerk's Office	\$50.00
Tax Collector's Office	\$100.00
Court Administrator's Office	\$25.00
Police Department	\$20.00

WHEREAS, Resolution 02-375 Authorizing Increase in Change Fund Balance for Court Administrator from \$25.00 to \$50.00; and

WHEREAS, Resolution 05-40 Approving Increase of Change Fund for Municipal Court from \$50.00 to \$100.00; and

WHEREAS, Resolution 07-047 Approved Increase of Change Fund for Municipal Clerks Office from \$50.00 to \$75.00; and

NOW, BE IT RESOLVED, by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Auditors and CFO the change funds will be changed and established as follows;

Clerk's Office	\$75.00
Tax Collector's Office	\$100.00
Court Administrator's Office	\$100.00
Department of Public Works	\$50.00

**RESOLUTION 21-088
RESCINDING PETTY CASH FUND – POLICE**

WHEREAS, it is the desire of the Township Committee, of the Township of Long Hill, County of Morris that the petty cash fund for the Police be rescinded.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee, of Township of Long Hill, County of Morris hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

**RESOLUTION 21-089
RESCINDING PETTY CASH FUND – OFFICE OF EMERGENCY MANAGEMENT**

WHEREAS, it is the desire of the Township Committee, of the Township of Long Hill, County of Morris that the petty cash fund for the Office of Emergency Management be rescinded.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee, of Township of Long Hill, County of Morris hereby authorizes such action and two copies of this resolution be filed with the Division of Local Government Services, New Jersey Department of Community Affairs for approval.

**RESOLUTION 21-090
AMENDING RESOLUTION 21-042
COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2021**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective January 1, 2021 of the officials and employees of the Township be as follows:

<u>Position Title</u>	<u>Salary</u>
Township Administrator	\$150,000
Executive Administrative Assistant	\$ 59,280
Municipal Clerk/Registrar	\$ 77,500
Administrative Assistant	\$ 45,719.68
Administrative Assistant	\$ 45,900
Administrative Assistant (Part Time)	\$ 20.40/hr.
Asst. to the CFO [Part Time]	\$ 34.61/hr.
Tax Collector	\$ 63,750
Tax Assessor [Part Time]	\$ 30,600
Assistant Treasurer	\$ 68,231.88
Environmental Comm. Clerical (Part Time)	\$ 20.49/hr.
Qualified Purchasing Agent (Part Time)	\$ 5,100
CFO (Part Time)	\$1,000
Executive Producer Long Hill TV	\$ 30.00/hr.
 Board of Health 	
Animal Control Officer [Part Time]	\$ 2,500.00 annual stipend \$ 50.00/hr. after hours
 Court 	
Municipal Court Judge	\$ 33,102.93
Court Administrator	\$ 74,885.28
 Planning and Development 	
Planning & Zoning Coordinator/Zoning Officer	\$ 71,602
Construction Code Official/Building Sub Code Official	\$ 36,420.55
Fire Sub Code Official [Part Time]	\$ 35.70/hr.
Fire Prevention/Fire Official [Part Time]	\$ 34.68/hr.
Plumbing Sub Code Official [Part Time]	\$ 21,989.27
Electrical Sub-code Official [Part Time]	\$ 38.64/hr.
Code/Zoning Enforcement Officer [Part Time]	\$ 30.00/hr.
Technical Assistant to the Construction Official	\$ 59,288.11
 Recreation 	
Recreation Director	\$ 69,259.75
Recreation Assistant (Full Time)	\$ 40,973.40
 Police Department 	
Chief of Police	\$175,100
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 59,577.53
Administrative Asst. to Chief of Police	\$ 68,761.56
School Crossing Guard [Part Time]	\$ 24.31/hr.
Court Security Officer [Part Time]	\$ 25.50/hr.

Office of Emergency Management

Emergency Management Coordinator (Part Time) \$ 33,813

Department of Public Works/Roads

Director of Public Works /Superintendent of Roads \$118,450
 DPW employees per Collective Bargaining Contract
 Part Time Laborer \$15.00/hr.
 Part Time Laborer (Seasonal) \$14.00/hr.
 Part Time Clean Communities Laborer (Seasonal) \$16.00/hr.

Senior Services

Senior Citizens Bus Driver \$ 21.19/hr.

**RESOLUTION 21-091
 BANNER APPROVAL FOR MILLINGTON BOY SCOUT TROOP 56**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Zoning Officer as per Ordinance 3-12.4 Temporary Sign, and based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 from April 19 to May 2, 2021 to promote Boy Scout Events.

**RESOLUTION 21-092
 APPROVING SPECIAL EVENT LICENSE - GO GRAY IN MAY**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Chief of Police and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-21-06 for the "Sponsor" Girl Scouts, for their Special Event "Go Gray In May" to be held May 14th, 2021 with a rain date of May 21st, 2021 from 6:00 PM – 9:00 PM

BE IT FURTHER RESOLVED, that attendees follow all social distancing guidelines as outlined by the Governor and will comply with all Executive Orders then in effect pertaining to the COVID-19 pandemic

**RESOLUTION 21-093
 2021 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2021 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

2021 Increase to the Temporary Budget

GENERAL ADMIN

SALARY & WAGES		30,000.00
OTHER EXPENSES		0.00
-		
MUNICIPAL CLERK		
SALARY & WAGES		0.00
OTHER EXPENSES		0.00
FINANCE	-	
SALARY & WAGES		15,000.00
OTHER EXPENSES		7,000.00
TAX COLLECTION		
OTHER EXPENSES		0.00
TAX ASSESSOR		
SALARIES & WAGES		5,000.00
PROSECUTOR		
OTHER EXPENSES		0.00
-		
ZONING	-	
SALARY & WAGES		18,000.00
-		
LEGAL	-	
OTHER EXPENSES		10,000.00
-		
ENGINEERING	-	
OTHER EXPENSES		10,000.00
-		
INSURANCE & BENEFITS		-
OTHER EXPENSES		245,000.00
-		
-		
POLICE	-	
SALARY & WAGES		300,000.00
OTHER EXPENSES		10,000.00
-		
MUNICIPAL COURT	-	
SALARY & WAGES		5,000.00
FIRE PREVENT. INSPECTOR		-
SALARY & WAGES		7,000.00
OTHER EXPENSES		40,000.00
-		
EMERGENCY MANAGEMENT		-
SALARY & WAGES		2,000.00
STREETS & ROADS	-	
SALARY & WAGES		70,000.00
OTHER EXPENSES		10,000.00
SANITARY LANDFILL & RECYCLING		
OTHER EXPENSES		100,000.00
-		
HEALTH	-	
OTHER EXPENSES		20,000.00
-		

	-	
PARKS & PLAYGROUNDS	-	
SALARY & WAGES		12,000.00
OTHER EXPENSES	-	56,000.00
STIRLING LAKE		16,000.00
CONSTRUCTION	-	
SALARY & WAGES		12,000.00
OTHER EXPENSES		10,000.00
ELECTRICITY	-	
OTHER EXPENSES		5,000.00
NATURAL GAS	-	
OTHER EXPENSES		10,000.00
TELEPHONE	-	
OTHER EXPENSES		5,000.00
HEATING FUEL	-	
OTHER EXPENSES		0.00
WATER	-	
OTHER EXPENSES		0.00
STREET LIGHTING	-	
OTHER EXPENSES		10,000.00
SOCIAL SECURITY- FICA	-	
OTHER EXPENSES		25,000.00
PFRS - PENSION	-	
OTHER EXPENSES		417,174.00
DCRP	-	
OTHER EXPENSES		3,000.00

**RESOLUTION 21-094
DISTRICT WIDE REASSESSMENT FOR 2022 TAX YEAR**

WHEREAS, the Township of Long Hill intends to continue to implement a District Wide Reassessment program on an annual basis, and

WHEREAS, this approach will allow the Township to proactively adjust property values each year based upon market conditions which should also help to mitigate appeals being filed, and

WHEREAS, based upon the recommendation of Glen Sherman, our Tax Assessor, we feel it is in the Township’s best interest to pursue a district wide reassessment for the 2022 Tax Year to appropriately adjust property values to better reflect market value.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of Long Hill does hereby authorize Glen Sherman to petition the Morris County Tax Board to approve conducting a District Wide Reassessment for the 2022 Tax Year.

RESOLUTION 21-095
AUTHORIZING EXECUTION OF MEMORANDUM OF UNDERSTANDING (“MOU”) WITH AL GALLO

WHEREAS, Al Gallo (“Gallo”) is the Long Hill Township Principal Public Works Manager; and

WHEREAS, as Principal Public Works Manager Gallo has management responsibility for the entire public works department; and

WHEREAS, "management responsibility" is defined in the statute to mean, "the supervisory responsibility for planning, scheduling, directing, controlling and coordinating the daily and long term operations of public works activities, as applicable, including the utilization of manpower, equipment, materials , funds , and other available resources . (N.J.S.A. 40A:9-154.6a); and

WHEREAS, the Township recently sold its wastewater treatment system to New Jersey American Water Company; and

WHEREAS, in the past, sewer plant workers were part of the Department of Public Works ("DPW") and could be used to drive snowplow trucks and perform other public works functions during major weather events and other emergencies; and

WHEREAS, as a result of the sale of the wastewater treatment system there are now four fewer employees in DPW, which means that Gallo has been forced to perform duties, such as driving snowplows, that are not part of his management responsibility as Public Works Manager; and

WHEREAS, during the recent snowstorms, Gallo spent thirty-six hours driving snowplows outside of his normal workdays; and

WHEREAS, the parties agree that Gallo should be compensated for significant hours that he spends performing non-management duties that are in addition to his normal forty hour work week during major emergency events; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Mayor and Clerk are hereby authorized and directed to execute a Memorandum of Understanding with Al Gallo which includes the following terms.

1. Gallo shall be compensated at his normal hourly rate for significant time spent performing non-management duties during major emergency events.
2. Gallo shall only receive additional compensation for time worked beyond forty hours in any one week performing nonsupervisory duties during a major emergency event such as a snowstorm, a flood, a tropical storm or similar event.
3. Gallo shall be compensated as his normal straight-time rate for this extra time with an effect date of January 1, 2021.
4. The additional compensation shall be added to Gallo's regular payroll checks.
5. The Township Administrator is responsible for monitoring the time submitted by Gallo for this additional compensation.
6. The Township Administrator's decision can only be appealed to the Township Committee, with no further right of appeal.
7. This MOU is not a contract of employment, nor shall it be considered a past practice, and it may be terminated by the Township Committee at any time, with or without cause.

RESOLUTION 21-096

CERTIFYING ACTIVE MEMBERSHIP WITH STIRLING VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – JUAN VILLARREAL- GONZALEZ

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Juan Villarreal-Gonzalez** is an active member of the Stirling Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen’s Association.

**RESOLUTION 21-097
IN GRADE ADVANCEMENT - MCGUIRE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Brian McGuire to Officer Grade IX, effective April 17, 2021 at an annual salary of \$64,298.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.
