



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION MEETING MINUTES
April 14, 2021**

Clerk Phillips read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

EXECUTIVE SESSION:

21-098 EXECUTIVE SESSION

- Land Acquisition
- Personnel
 - Judge, Code Enforcement Officer

MOVED by: Committeeman Lavender of the Township Committee of Long Hill Township, that Resolution 21-098 is hereby approved. **SECONDED** by: Deputy Mayor Rae. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

CALL MEETING TO ORDER:

Mayor Piserchia **opened the public session** of the meeting at 7:35 pm.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Lavender, Committeeman Verlezza, and Mayor Piserchia were present via teleconference. Also present via teleconference were Attorney Pidgeon, Administrator Malool, and Clerk Phillips.

PROCLAMATION / PRESENTATIONS

- **Anthology Presentation** – Anthony Marchigano (Developer,) Chris Russ (operator,) Jason Tuvel (Land Use Attorney,) Tom Muller (Civil Engineer,) Bill Foster (Architect,) spoke about the conceptual plan for an assisted living facility for 1102 Valley Road. The Township Committee would like to continue discussions on the proposed assisted living facility as a redevelopment or overlay zone.

Committeeman Dorsi joined the meeting at 7:54pm.

ORDINANCE(S):

ORDINANCE 470-21 (FIRST READING / INTRODUCTION)

AN ORDINANCE CONCERNING STREET OPENINGS AND AMENDING CHAPTER 20 OF THE TOWNSHIP CODE ENTITLED "STREETS AND SIDEWALKS" (AS PREVIOUSLY AMENDED BY ORDINANCE #470-21)

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, April 14, 2021 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday,

May 12, 2021 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to May 12, 2021 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: Deputy Mayor Rae, that Ordinance 470-21 be introduced and passed on first reading. **SECONDED** by: Committeeman Lavender. **ROLL CALL VOTE** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

ORDINANCE 473-21 (FIRST READING/INTRODUCTION)
CALENDAR YEAR 2021 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK - (N.J.S.A. 40A: 4-45.14)

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, April 14, 2021 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, May 12, 2021 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to May 12, 2021 public agenda or email municipalclerk@longhillnj.gov.

MOVED by: Committeeman Lavender, that Ordinance 473-21 be introduced and passed on first reading. **SECONDED** by: Deputy Mayor Rae, **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

RESOLUTION

21-099 INTRODUCTION OF 2021 MUNICIPAL BUDGET

MOVED by: Deputy Mayor Rae of the Township Committee of Long Hill Township that Resolution 21-099 is hereby approved. **SECONDED** by: Committeeman Lavender. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

There will be a public hearing on the 2021 Budget on May 12, 2021.

CONSENT AGENDA RESOLUTIONS:

Resolution No. 21-100 – 21-113 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 21-100 APPROVAL AND RELEASE OF MINUTES:
- 21-101 APPROVING PAYMENT OF BILLS
- 21-102 AUTHORIZATION OF FUNDS FOR CLEAN COMMUNITIES DPW WORKER
- 21-103 AUTHORIZING A PLACE TO PLACE TRANSFER (EXPANSION OF PREMISES) OF ALCOHOLIC BEVERAGE LICENSE 1430-33-002-006 ISSUED TO PRIMAVERA INC.
- 21-104 APPROVAL OF THE 2021 FEE SCHEDULE FOR STIRLING LAKE
- 21-105 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #18-0010
- 21-106 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #20-0004

21-107	APPROVING WAIVER REQUEST FOR A ROAD OPENING PERMIT SUBMITTED BY NEW JERSEY AMERICAN WATER FOR MEADOWVIEW ROAD
21-108	APPOINTMENT OF PART-TIME ZONING/CODE ENFORCEMENT OFFICER [MEEHAN]
21-109	REFUND FOR 2021 2nd QUARTER TAX OVERPAYMENT 73 W RAYBURN RD.
21-110	AUTHORIZING REFUND FOR CHALLENGE GRANT
21-111	AUTHORIZING INCREASE IN CHANGE FUND BALANCE FOR DEPARTMENT OF PUBLIC WORKS
21-112	APPOINTMENT OF TEMPORARY PART TIME TECHNICAL ASSISTANTS TO THE CONSTRUCTION OFFICIAL
21-113	2021 TEMPORARY BUDGET

MOVED by: Deputy Mayor Rae of the Township Committee of Long Hill Township, that Resolution 21-100 through 21-113 are hereby approved. **SECONDED** by: Committeeman Lavender. **ROLL CALL VOTE:** Committeeman Dorsi; yes, Committeeman Lavender; yes, Committeeman Verlezza; yes, Deputy Mayor Rae; yes, Mayor Piserchia; yes.

LIAISON REPORTS:

- **Committeeman Dorsi** spoke about various events going on with DPW. Committeeman Dorsi shared that OEM and MRC have been in touch with homebound residents in need of COVID 19 vaccinations and spoke about an upcoming testing day at Bernards. Also spoke about being residents being patient due to the J&J shot being on pause.
- **Committeeman Verlezza** gave police statistics and PBA fishing derby will be on April 17th at Stirling Lake from 8:00am – 1:00pm.
- **Committeeman Lavender** shared pictures from the Peter Cottontail event and shared events upcoming. Committeeman Lavender also talked about a Vehicle only parade for Memorial Day.
- **Mayor Piserchia thanked** all volunteers.

ADMINISTRATOR'S REPORT:

- **Administrator Malool** spoke about organizing World Cleanup Day on September 18th.

DISCUSSION:

- **Kantor Trees** – Mayor Piserchia spoke about the need for screening for Kantor Park to replace the trees and shrubs that would were removed. Subcommittee of Committeeman Verlezza and Deputy Mayor Rae will be looking at the need and reporting back at an upcoming Township Committee meeting. Attorney Pidgeon authorized we would be able to use Open Space Trust Fund money to fund.

OLD/NEW BUSINESS:

- Committeeman Verlezza suggested possibility doing shared services with Board of Education. Committeeman Lavender and Committeeman Verlezza to speak to Superintendent and Business Administrator.

RESIGNATION FROM BOARDS/COMMISSIONS

Board of Adjustment – Mike Pesce

TOWNSHIP COMMITTEE APPOINTMENTS

Board of Adjustment

Scott Hain – (resigning as Alt#2) appointed to Alt#1 (2 yr unexpired)	December 31, 2022
Jill Robertson	Alt #2 (2yr unexpired) December 31, 2021

MOTION: Deputy Mayor Rae to accept Township Committee Appointment to Boards and Commission for 2021. **SECOND:** Committeeman Lavender. **VOICE VOTE:** All in favor.

ANNOUNCEMENTS:

- PBA Fishing Derby – Saturday, April 17th 8:00-1:00pm – Stirling Lake
- Elks town wide garage sale – May 1st - 8:00am – 3:00pm
- Library Shredding Day – May 8th – 10:00 – 2:00pm
- Tree Planting Day – Earth Day – April 22nd
- Mayor Piserchia spoke about a blood shortage and asked residents to donate.

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

- **Mayor Piserchia** asked **Clerk Phillips** if we had received any written comments. **Clerk Phillips** reported there was none.
- **Tom Grosskopf** - spoke about the clearing near Kantor Park and suggested putting up a sign on the building. Also spoke about the Township doing closed captioning for previously broadcasted videos.

ADJOURNMENT

On motion by Deputy Mayor Rae and seconded by Committeeman Lavender, and carried unanimously to adjourn at 9:15pm

Respectfully submitted,

Megan Phillips

Megan Phillips

Approved: 4/28/2021

**RESOLUTION 21-098
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Land Acquisition
- Personnel
 - Judge, Code Enforcement Officer

**ORDINANCE 470-21
AN ORDINANCE CONCERNING STREET OPENINGS AND AMENDING CHAPTER 20 OF THE
TOWNSHIP CODE ENTITLED “STREETS AND SIDEWALKS” (AS PREVIOUSLY AMENDED BY
ORDINANCE #470-21)**

WHEREAS, the Township Committees adopted Ordinance #470-21 on March 10, 2021 in order to clarify and streamline the process for obtaining a road opening permit; and

WHEREAS, the Township Committee wishes to further amend the road opening ordinance to give the Township Engineer the authority to require infrared sealing on roads that were paved more than five years ago

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 20 of the Township Code entitled “Streets and Sidewalks” is hereby supplemented and amended as follows:

Section 1. Section 20-2 of the Township Code entitled “Street Openings and Excavations” as previously amended by Ordinance #470-21 is hereby further amended to read as follows:

20-2 STREET OPENINGS AND EXCAVATIONS.

§ 20-2.1 Permit Required.

It shall be unlawful for any person to tunnel under or to make any opening or excavation in any street or other public place in the Township, other than a County road over which the County of Morris has exclusive jurisdiction, without having obtained a permit as is herein required or without complying with the provisions of this section or in violation of or variance from the terms of any such permit. No permit shall be issued to open any Township road for five years after the road was paved, except pursuant to .§20-2.6 below.

§ 20-2.2 Applications.

a. Applications for such permits shall be made to the Township Clerk and shall describe the location of the intended opening, excavation or tunnel, the size thereof, the purpose therefor and the person doing the actual excavation work and the name of the person for whom or which the work is being done and shall contain an agreement that the applicant will comply with all ordinances and laws relating to the work to be done.

b. Any person desiring a permit for the opening of a street or tunneling therein shall make application to the Township Clerk setting forth the following information:

1. Name and address of applicant.
2. Name of the street where the opening is to be made and the street number, if any, of the abutting property.
3. The Township Tax Map index, block and lot number of the property for the benefit of which the opening is to be made.
4. Nature of the surface in which the opening is to be made.
5. Character and purpose of the work proposed.
6. Time when the work is to be commenced and completed.
7. Plan showing the exact location and dimension of all openings.
8. The name and address of the workmen or contractor who is to perform the work, if different from the applicant.
9. A statement that the applicant agrees to replace, at his own cost and expense, in accordance with Township specifications and details, the opening to the same state and condition as it was at the time of the commencement of the work and further agrees to comply with all other regulations and laws relative to the work.
10. An agreement to indemnify and hold harmless the Township from all loss, damage, claim or expense, including expenses incurred in the defense of any litigation arising out of injury to any person or property resulting from any work done by the applicant under the permit.
11. Such other information as the Township Clerk may consider pertinent.
12. Registration number from the underground location service [Supersnooper (800) 272-1000], indicating that they have been properly notified and will locate underground facilities in the area of the proposed opening or tunneling operation. Proof of compliance with the "Underground Facility Protection Act." (N.J.S.A. 48:2-73) ("One-Call")

§ 20-2.3 Fee.

The fee for a road opening permit shall be set by the Township Committee by resolution.

§ 20-2.4 Indemnity Bond.

a. Before issuance of any such permit, the applicant or contractor proposing to do the actual excavating work shall file with the Township Clerk a cash bond in the amount of \$100 per square yard of disturbed area. This cash bond shall serve as both a performance bond to guarantee completion of the work and also as a maintenance bond for a period of 12 months to guarantee that the excavated area does not settle or otherwise deteriorate. If the responsible person does not complete the excavation and restore the surface in accordance with requirements of this section or if the responsible person does not restore the surface and make any necessary repairs resulting from the settling or any other deterioration within a reasonable time after receipt of notice of settling from the Township then the Township may perform the necessary work itself and deduct the cost of such work from the posted bond. At the end of 12 months the Director of Public Works shall inspect the area of the excavation to determine whether it has been restored in compliance with the requirements of this section. The Director of Public Works shall then submit a written report to the Township Committee recommending that the bond be returned in

whole or part or in the alternative that the Township should perform additional repairs and charge the cost of those repairs against the bond. The Township Committee shall then act upon recommendation of the Director of Public Works and return any unused portion of the bond to the responsible person.

b. In addition, the applicant or the contractor proposing to do the actual excavating work shall file with the Township Clerk a certificate of insurance showing that the applicant or the contractor proposing to do the actual excavating work has general liability insurance with combined policy limits of \$1,000,000.

c. The provisions of paragraph a of this subsection shall not apply to public utilities.

§ 20-2.5 Manner of Excavating.

a. It shall be unlawful to make any such excavation, opening or tunnel in any way contrary to or at variance with the terms of the permit therefor. Proper bracing shall be maintained to prevent the collapse of adjoining ground, and, in excavations, the excavation shall not have anywhere below the surface any portion which extends beyond the opening at the surface.

b. No injury shall be done to any pipes, cables or conduits in the making of such openings, excavations or tunnels, and notice shall be given to the persons maintaining any such pipes, cables or conduits (or to the Township Road Department or officer charged with the care thereof) which are or may be endangered or affected by the making of any such opening, excavation or tunnel before such pipes, cables or conduits shall be disturbed.

c. No unnecessary damage or injury shall be done to any tree or shrub or the roots thereof.

d. All openings, excavations or tunnels shall be guarded with adequate safety measures as may be necessary and with adequate warning devices. The safety measures and warning devices shall be placed in such a manner as to not unduly restrict traffic. Where the Police Department determines that such safety measures and warning devices are not adequate for the free movement of traffic during road construction and/or excavation, a Police Officer may be assigned to direct traffic in the area involved during working hours, and the cost thereof shall be charged by the Township to the contractor or other person obtaining the permit. The provisions of this subsection shall not affect or relieve the contractor or any other person from any other obligations imposed by the contract or by operation of law.

e. All refuse and material shall be removed within 48 hours.

f. All excavation shall be completely backfilled and compacted using bank run gravel, crushed stone or other approved material.

g. If tunneling operations are required, the tunnel shall be backfilled with rammed sand or sand and concrete mixed 10 to one, respectively.

h. If blasting is required in the course of any excavation, it shall be done in strict compliance with all applicable state laws and regulations and municipal ordinances.

i. Under normal, nonemergency situations, street paving, whether new or improved, will carry a minimum no-cut period of five years in accordance with § 20-2.6 below.

j. All excavation and restoration work shall be monitored, inspected and approved by the Township Public Works Manager

k. The applicant shall be responsible for limiting the area of disturbance, saw cut all excavations and restore the trench to its original condition, including but not limited to the pavement, surface treatments and striping. Restoration of the top course of asphalt shall be done utilizing the infrared pavement method if deemed necessary in the sole discretion of the Township Engineer.

§ 20-2.6 Moratorium.

There shall be a five-year moratorium on the issuance of road opening permits for newly paved streets. Exceptions shall be granted for utility emergencies or road openings that impact the safety and welfare of property owners (e.g., electric service to new home). Any emergency work may be approved by the Township Engineer. All non-emergency work and undue hardship may only be approved by the Township Committee.

a. In the event that exception is granted during the moratorium period, the applicant shall be responsible for limiting the area of disturbance, saw cut all excavations and restore the trench to its original condition, including but not limited to the pavement, surface treatments and striping. Restoration of the top course of asphalt shall be done utilizing the infrared pavement method.

b. The Township Public Works Manager or his/her designee may require a larger area of the roadway to be restored to avoid trench marks across the roadway. This will be done in a manner that creates a rectangular patch across the entire width of the roadway.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 473-21
CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.0% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Long Hill in the County of Morris finds it advisable and necessary to increase its CY 2021 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$392,556.12 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Long Hill shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$392,556.12, and that the CY 2021 municipal budget for the Township of Long Hill be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**RESOLUTION 21-099
INTRODUCTION OF 2021 MUNICIPAL BUDGET**

BE IT RESOLVED that the attached statements of revenues and appropriations shall constitute the Municipal Budget for the year 2021; and

BE IT RESOLVED that said Budget be published in the Echoes Sentinel in the issue for April 22, 2021 and

BE IT FINALLY RESOLVED that the Governing Body of the Township of Long Hill does hereby approve the Budget for the year 2021.

2021 MUNICIPAL BUDGET

Summary of Revenues		Anticipated		
		2021		2020
1.	Surplus	1,966,000.00		1,440,000.00
2.	Total Miscellaneous Revenues	2,349,320.29		2,706,349.16
3.	Receipts from Delinquent Taxes	500,000.00		475,000.00
4.	a) Local Tax for Municipal Purposes	10,076,322.01		9,927,987.59
	b) Addition to Local School District Tax	0.00		0.00
	c) Minimum Library Tax	587,917.00		579,858.00
	Tot Amt to be Rsd by Taxes for Sup of Muni			
	Bnd	10,664,239.01		10,503,845.59
	Total General Revenues	15,469,559.30		15,129,194.75

Summary of Appropriations		2021 Budget	Final 2020 Budget
1.	Operating Expenses: Salaries & Wages	5,125,228.00	4,915,255.00
	Other Expenses	5,811,545.30	5,791,755.75
2.	Deferred Charges & Other Appropriations	1,433,486.00	1,402,999.00
3.	Capital Improvements	2,010,000.00	700,000.00
4.	Debt Service (Include for School Purposes)	0.00	1,328,885.00
5.	Reserve for Uncollected Taxes	1,089,300.00	990,300.00
	Total General Appropriations	15,469,559.30	15,129,194.75
	Total Number of Employees	67	67

2021 Dedicated Parking		Utility Budget	
Summary of Revenues		Anticipated	
		2021	2020
1.	Surplus	0.00	0.00
2.	Miscellaneous Revenues	60000.00	90,000.00
3.	Deficit (General Budget)		
	Total Revenues	90,000.00	90,000.00
Summary of Appropriations		2021 Budget	Final 2020 Budget
1.	Operating Expenses: Salaries & Wages	10,000.00	10,000.00
	Other Expenses	30,000.00	30,000.00
2.	Capital Improvements	20,000.00	50,000.00
3.	Debt Service		
4.	Deferred Charges & Other Appropriations		
5.	Surplus (General Budget)		
	Total Appropriations	60,000.00	90,000.00
	Total Number of Employees	0	0

2021 Dedicated Sewer		Utility Budget	
Summary of Revenues		Anticipated	
		2021	Final2020 Budget
1.	Surplus	0.00	175,000.00

2.	Miscellaneous Revenues		0.00	1,421,777.00
3.	Deficit (General Budget)			
	Total Revenues		0.00	1,596,777.00
Summary of Appropriations			2021 Budget	Final 2020 Budget
1.	Operating Expenses:	Salaries & Wages	0.00	92,215.00
		Other Expenses	0.00	1,215,530.00
2.	Capital Improvements		0.00	0.00
3.	Debt Service		0.00	274,932.00
4.	Deferred Charges & Other Appropriations		0.00	14,100.00
5.	Surplus (General Budget)			
	Total Appropriations		0.00	1,596.777.00
	Total Number of Employees		0	5

Balance of Outstanding Debt				
		General	Parking	Sewer
Interest		0.00		0.00
Principal		0.00		0.00
Outstanding Balance		0.00	0.00	0.00

Notice is hereby given that the budget and tax resolution was approved by the Governing Body of the Township of Long Hill, County of Morris, on April 14, 2021.

A hearing on the budget and tax resolution will be held by virtual meeting, on May12, 2021 at 7:30 PM at which time and place objections to the Budget and Tax Resolution may be presented by taxpayers or other interested persons. Please refer to May 12, 2021 agenda for meeting details or email municipalclerk@longhillnj.gov. If you would like to obtain a detailed copy of the budget please email Megan Phillips, municipalclerk@longhillnj.gov.

**RESOLUTION 21-100
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Minutes of the March 24, 2021.

BE IT FURTHER RESOLVED that the Township Committee hereby approves March 24, 2021 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 21-101
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 21-102
AUTHORIZATION OF FUNDS FOR CLEAN COMMUNITIES DPW WORKER**

WHEREAS, Robert Phillips has worked as the Clean Communities employee for more than thirteen years;

WHEREAS, per the recommendation of Public Works Director Al Gallo, the Township would like Phillips to retain this position for 2021;

WHEREAS, Phillips employment would consist of two days a week for a total of 14.5 hours per week at an hourly rate of \$18.00, an increase from \$16.00 hour, for 34 weeks, an increase from 30 weeks;

BE IT RESOLVED that the Township Committee approves both the increase in hourly rate and number of weeks, retroactively to April 5, 2021.

BE IT FURTHER RESOLVED that the certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 21-103
AUTHORIZING A PLACE TO PLACE TRANSFER (EXPANSION OF PREMISES)
OF ALCOHOLIC BEVERAGE LICENSE 1430-33-002-006 ISSUED TO PRIMAVERA INC.**

WHEREAS, Primavera Inc, has made application to the Township of Long Hill to permit a place-to-place transfer (for an expansion of premises) of alcoholic beverage license No. 1430-33-002-006; and

WHEREAS, the usual and required publications have been made in the Echoes Sentinel, the Townships legal newspaper and adversarial comments have been received by the Township relative to the transfer; and

WHEREAS, the Township Clerk has reviewed the application requesting the transfer, and find the same to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, that it hereby authorizes and approves the place-to-place transfer (for an expansion of premises) of the plenary retail consumption license No. 1430-33-002-006 for Primavera Inc., located at 1080 Valley Road, Stirling, 07980 effective immediately.

**RESOLUTION 21-104
APPROVAL OF THE 2021 FEE SCHEDULE FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish the 2021 fee schedule for Stirling Lake as follows:

BADGE TYPE	BY 5/31	AFTER 5/31	8/1 TO LABOR DAY ONLY
RESIDENT FAMILY	\$299.00	\$329.00	\$210.00
RESIDENT ADULT (18 YRS. & OLDER)	\$125.00	\$138.00	\$ 88.00
RESIDENT STUDENT (13-17 YRS.)	\$ 90.00	\$ 99.00	\$ 63.00
RESIDENT CHILD (12 YRS. & UNDER)	\$ 70.00	\$ 77.00	\$ 49.00
RESIDENT SENIOR (62 YRS. & OLDER)	\$ 50.00	\$ 55.00	\$ 35.00

NON-RESIDENT FAMILY	\$525.00	\$578.00	\$368.00
NON-RESIDENT ADULT (18 YRS. & OLDER)	\$215.00	\$237.00	\$151.00
NON-RESIDENT STUDENT (13-17 YRS.)	\$145.00	\$160.00	\$102.00
NON-RESIDENT CHILD (12 YRS. & UNDER)	\$110.00	\$121.00	\$ 77.00
NON-RESIDENT SENIOR (62 YRS. & OLDER)	\$ 80.00	\$ 88.00	\$ 56.00

GUEST PASSES: Members of Stirling Lake can bring up to two guests per day while we operate under crowd restrictions during the pandemic. Guest Passes are \$10 per day for adult or child; \$5 per person after 4pm. Guest Passes will be sold at the lake only. Daily passes for non-members will not be offered. We reserve the right to change this policy during the season dependent upon restrictions we are under given the pandemic.

**RESOLUTION 21-105
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #18-0010**

WHEREAS, funds have been remitted by HOLLY J DUNBAR, to redeem tax sale certificate #18-0010 held by US BANK CUST FOR TOWER DB VIII, on Block 13101 Lot 32, 20 HIGH ST., assessed in the name HOLLY J DUNBAR and The Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$35,101.03, \$0 premium for a total of \$35,101.03 to the lienholder:

Make Redemption check payable to:

US BANK CUST FOR TOWER DB
50 S 16TH ST, STE 2050
PHILADELPHIA, PA 19102

**RESOLUTION 21-106
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #20-0004**

WHEREAS, funds have been remitted by SUBURBAN TITLE EXAMINERS INC, to redeem tax sale certificate #20-0004 held by DIANNE CLEMENTE, on Block 12604 Lot 1, 57 OLD FORGE RD., assessed in the name TERRENCE TRUST GOLDEN and The Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$21,493.09 plus a premium of \$48,000.00 for a total of \$69,493.09 to the lienholder:

Make Redemption check payable to:

DIANNE CLEMENTE
PO BOX 141
WYCKOFF, NJ 07481

RESOLUTION 21-107

APPROVING WAIVER REQUEST FOR A ROAD OPENING PERMIT SUBMITTED BY NEW JERSEY AMERICAN WATER FOR MEADOWVIEW ROAD

WHEREAS, the Township of Long Hill, County of Morris, State of New Jersey, has received a request from New Jersey American Water, for a road opening permit for Meadowview Road, Millington, New Jersey (the "property"); and

WHEREAS, the Township Committee has reviewed the application request from the applicant and is advised the reason for the road opening permit is to replace a value; and

WHEREAS, the Township finds that the request of the applicant under these circumstances is reasonable and appropriate; and

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, approves the road opening permit subject to the terms and conditions of Ordinance #470-21.

**RESOLUTION 21-108
APPOINTMENT OF PART-TIME ZONING/CODE ENFORCEMENT OFFICER [MEEHAN]**

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill as follows:

1. It does hereby appoint Alec Meehan Part-time Zoning/Code Enforcement officer, without benefits effective April 15, 2021.
2. The Zoning/Code Enforcement officer shall be compensated \$25.00 per hour for a maximum of 20 hours per week with hours outlined with Township Administrator.

**RESOLUTION 21-109
REFUND FOR 2021 2nd QUARTER TAX OVERPAYMENT 73 W RAYBURN RD.**

WHEREAS, Marilyn Hepplewhite, made an overpayment of \$800.44 for 2nd Quarter taxes on BL 12703 L 6.01, 73 E Rayburn Rd. Millington.

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to an overpayment of \$800.44 on Block 12703 Lot 6.01.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$800.44 for the overpayment.

Make check payable to:
Marilyn Hepplewhite
73 E Rayburn Rd.
Millington, NJ 07946

**RESOLUTION 21-110
AUTHORIZING REFUND FOR CHALLENGE GRANT**

WHEREAS, The Shade Tree Commission has come to the determination that the below mentioned address will only allow one tree from the Challenge Grant;

WHEREAS, the applicant has purchased two trees and therefore requires a refund for the price of one tree;

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the President of the Shade Tree Commission, does hereby authorize the following refund:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Joe Kinsella	1 Leprechaun Drive Millington, NJ 07946	\$400.00

**RESOLUTION 21-111
AUTHORIZING INCREASE IN CHANGE FUND BALANCE FOR
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Resolution 21-087 established a change funds for the Department of Public Works in the amount of \$50.00

WHEREAS, upon the advice and recommendation of the CFO, an increase in change fund balance from \$50.00 to \$65.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill hereby directs the Chief Financial Officer to increase the Department of Public Works change fund balance to \$65.00.

**RESOLUTION 21-112
APPOINTMENT OF TEMPORARY PART TIME
TECHNICAL ASSISTANTS TO THE CONSTRUCTION OFFICIAL**

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Long Hill as follows:

3. Hereby appoints Donna Ghetti and Patricia Walker as temporary part-time Technical Assistants to the Construction Official (TACO) for the period from April 5, 2021 through May 31, 2021.
4. The TACO(s) shall be compensated \$25.00 per hour, on an as-needed basis, for a maximum of 25 hours per week each with hours outlined with the Construction Official and Township Administrator.

**RESOLUTION 21-113
2021 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2021 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

2021 Increase to the Temporary Budget

MIS	OTHER EXPENSES	35,000.00
	-	
TOWNSHIP COMMITTEE	OTHER EXPENSES	10,000.00

PROSECUTOR	-	
OTHER EXPENSES		7,000.00
RADIO & COMMUNICATIONS		
OTHER EXPENSES		2,000.00
CELEBRATION OF PUBLIC EVENTS		
OTHER EXPENSES		2,000.00
P.E.R.S.		
OTHER EXPENSES		74,319.00
	-	
PUBLIC LIBRARY	-	
OTHER EXPENSES		75,000.00
	-	
