



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, March 9, 2022
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The March 9, 2022, Township Committee Meeting will be conducted in person in Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/82761542818>

Or Telephone: US: +1 929 436 2866

Webinar ID: 827 6154 2818 Passcode: 173700

To livestream on YouTube please visit: <https://www.youtube.com/channel/UCzUB2ICSvWAcow4XVOyrNDg>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

22-070 EXECUTIVE SESSION

- Attorney Client Privilege – Possible Vacation of Bungalow Terr/Old Forge Road
- Personnel – Salaries, DPW

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-070 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. ORDINANCE(S):

ORDINANCE 487-22 (FIRST READING / INTRODUCTION)

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL FIRE FIGHTING APPARATUS AND EQUIPMENT BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$2,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,235,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH APPROPRIATION.

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, March 9, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, April 13, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning

said ordinance. To obtain details of the meeting please refer to April 13, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 487-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 22-071 – 22-082 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 22-071 APPROVAL AND RELEASE OF MINUTES
- 22-072 APPROVING PAYMENT OF BILLS
- 22-073 AUTHORIZING RELEASE OF ESCROWS
- 22-074 BANNER APPROVAL FOR CHAMBER OF COMMERCE [STIRLING STREET FAIR]
- 22-075 AUTHORIZATION TO CONDUCT BLOCK PARTY- OAKS ROAD
- 22-076 REFUND FOR 2022 1st QUARTER DUPLICATE TAX PAYMENT
- 22-077 AUTHORIZING REDEMPTION OF MUNICIPAL LIEN - #21-00002
- 22-078 AUTHORIZATION OF FUNDS FOR CLEAN COMMUNITIES DPW WORKER
- 22-079 DISTRICT WIDE REASSESSMENT FOR 2023 TAX YEAR
- 22-080 APPOINTING PROBATIONARY LABORER – KELLY
- 22-081 IN GRADE ADVANCEMENT – OFFICER DECLAN RAE
- 22-082 IN GRADE ADVANCEMENT – OFFICER DYLAN CROKER

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-071 through 22-082 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. LIAISON REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

- Allocating money for Emergency Vehicles each year
- Chimney Rock/FSHC

9. OLD/NEW BUSINESS:

- Welcome signs

10. ANNOUNCEMENTS:

11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -
 Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 22-070
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney Client Privilege – Possible Vacation of Bungalow Terr/Old Forge Road
- Personnel – Salaries, DPW

ORDINANCE 487-22

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL FIRE FIGHTING APPARATUS AND EQUIPMENT BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, APPROPRIATING \$2,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,235,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH APPROPRIATION.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$2,500,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$265,000 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$2,500,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$2,235,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$2,235,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, of new and additional fire fighting equipment for the preservation of life and property in the Township, including one (1) ladder truck for use by the Millington Volunteer Fire Department and one (1) rescue vehicle and one (1) pumper truck for use by the Stirling Volunteer Fire Department, together with all equipment, appurtenances, accessories and attachments necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$2,235,000.

(c) The estimated cost of said purpose is \$2,500,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$265,000 down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$2,235,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$100,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, acting chief financial officer or treasurer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at not less than par at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

**RESOLUTION 22-071
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Meeting Minutes of February 23, 2022;

BE IT FURTHER RESOLVED that the Township Committee hereby approves February 23, 2022 Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 22-072
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 22-073
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Coordinator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows plus any applicable interest as per N.J.S.A. 40:55D-53.1.

Developer's performance Escrow

Lin JM Corp/ Acct. 40108 \$3,666.00

**RESOLUTION 22-074
BANNER APPROVAL FOR CHAMBER OF COMMERCE
[STIRLING STREET FAIR]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Clerk as per Ordinance 3-12.4 Temporary Sign, and based on the approval of the Morris County Freeholders and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 from April 11th to April 25th, 2022 for the Stirling Street Fair

**RESOLUTION 22-075
AUTHORIZATION TO CONDUCT BLOCK PARTY- OAKS ROAD**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party for Oaks Road (south of Cross Hill to the intersection of Long Hill Rd) on Saturday, July 23, 2022, from 1:30 p.m. until 10:00 p.m., as noted in an email received on January 15, 2022.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 22-076
REFUND FOR 2022 1st QUARTER DUPLICATE TAX PAYMENT**

WHEREAS, Lawrence Koep, made a duplicate payment of \$1,990.92 for 1st Quarter taxes on BL13502 Lot 30, 365 Long Hill Rd.

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to an overpayment of \$1,990.92 on Block 13502 Lot 30, 365 Long Hill Rd., Gillette.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$1,990.92 for the overpayment.

Make check payable to:
Lawrence Koep
365 Long Hill Rd.
Gillette, NJ 07933

**RESOLUTION 22-077
AUTHORIZING REDEMPTION OF MUNICIPAL LIEN - #21-00002**

WHEREAS, funds have been remitted by WESTLEY W PERRINE to redeem tax sale certificate #21-00002 for Block 11702 Lot 28, MERCER ST held by TOWNSHIP OF LONG HILL, assessed in the name PERRINE, WESTLEY W and the Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Mayor and Clerk are hereby authorized to execute the Certificate of Redemption of said lien

**RESOLUTION 22-078
AUTHORIZATION OF FUNDS FOR CLEAN COMMUNITIES DPW WORKER**

WHEREAS, Robert Phillips has worked as the Clean Communities employee for more than fourteen years;

WHEREAS, per the recommendation of Public Works Director Al Gallo, the Township would like Phillips to retain this position for 2022;

WHEREAS, Phillips employment would start April 1, 2022 and would consist of two days a week for a total of 14.5 hours per week at an hourly rate of \$18.00, an increase from \$16.00 hour, for 34 weeks, an increase from 30 weeks;

BE IT FURTHER RESOLVED that the certification of available funds by the Township Chief Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 22-079
DISTRICT WIDE REASSESSMENT FOR 2023 TAX YEAR**

WHEREAS, the Township of Long Hill intends to continue to implement a District Wide Reassessment program on an annual basis, and

WHEREAS, this approach will allow the Township to proactively adjust property values each year based upon market conditions which should also help to mitigate appeals being filed, and

WHEREAS, based upon the recommendation of Glen Sherman, our Tax Assessor, we feel it is in the Township's best interest to pursue a district wide reassessment for the 2023 Tax Year to appropriately adjust property values to better reflect market value.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Township of Long Hill does hereby authorize Glen Sherman to petition the Morris County Tax Board to approve conducting a District Wide Reassessment for the 2023 Tax Year.

**RESOLUTION 22-080
APPOINTING PROBATIONARY LABORER – KELLY**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

- 1. Upon the advice and recommendation of Public Works Director Al Gallo, that Ryan Kelly be appointed as Truck Driver/Laborer Class 4.
- 2. This appointment shall be effective on March 14, 2022, at an hourly rate of \$18.75 and upon attainment of the CDL license with Class B endorsement the hourly rate will be \$21.50.
- 3. Mr. Kelly employment is contingent upon a satisfactory background check.
- 4. Mr. Kelly will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

**RESOLUTION 22-081
IN GRADE ADVANCEMENT – OFFICER DECLAN RAE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Declan Rae to Officer Grade XI, effective March 11, 2022 at an annual salary of \$54,275.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 22-082
IN GRADE ADVANCEMENT – OFFICER DYLAN CROKER**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer Dylan Croker to Officer Grade XI, effective March 25, 2022 at an annual salary of \$54,275.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.
