



TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA – REVISED 9/13/2022
Wednesday, September 14, 2022
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The September 14, 2022, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/82045231517>

Or Telephone: +1 929 436 2866

Webinar ID: 820 4523 1517 Passcode: 076173

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

22-216 EXECUTIVE SESSION

- Contract Negotiations – Cell Towers
- Personnel - Subcode Salary, DPW, **Code Enforcement**
- Public Safety

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-216 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- *Pediatric Cancer Awareness Month Proclamation*
- *Jillian Gaydos – Gold Award*
- *Sgt. Roberts In Grade Advancement and Oath of Office*

22-217 IN GRADE ADVANCEMENT – ROBERTS

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-217 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

- *Watchung Hills Regional Hill School Referendum*
- *HPAC Presentation - All Saints Church and Stirling Presbyterian Church*
- *Audit Presentation by Ray Sarinelli Jr.*

RESOLUTION

22-218 GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-218 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

22-219 AUDIT CORRECTIVE ACTION PLAN

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-219 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

5. ORDINANCE(S):

ORDINANCE 499-22 (FIRST READING / INTRODUCTION)

REGULATING THE PLAYING OF MUSIC IN OUTDOOR DINING VENUES AND AMENDING § LU-124.13 OF THE TOWNSHIP CODE ENTITLED “OUTDOOR DINING”

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 14, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, October 12, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to October 12, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 499-22 be introduced and passed on first reading. **SECONDED** by: _____, **ROLL CALL VOTE**

ORDINANCE 500-22 (FIRST READING / INTRODUCTION)

AUTHORIZING THE PURCHASE AND PLANTING OF TREES AT MATTHEW G. KANTOR MEMORIAL PARK AND APPROPRIATING \$21,200 THEREFOR FROM THE OPEN SPACE TRUST FUND

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 14, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, October 12, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to October 12, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 500-22 be introduced and passed on first reading. **SECONDED** by: _____, **ROLL CALL VOTE**

ORDINANCE 501-22 (FIRST READING / INTRODUCTION)

AN ORDINANCE TO AMEND SECTION 155 “PERMANENT SIGNS” OF THE CODE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REVISE GROUND SIGN MEASUREMENTS TO BE FROM THE CURB LINE INSTEAD OF THE PROPERTY LINE

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 14, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, September 28, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to September 28, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 501-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

**ORDINANCE 502-22 (FIRST READING / INTRODUCTION
AMENDING SALARIES AND WAGES ORDINANCE**

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 14, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, September 28, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to September 28, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 502-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 496-22 (SECOND READING / ADOPTION)

AN ORDINANCE PERMITTING ADDITIONAL RESIDENTIAL USES IN THE VALLEY BUSINESS ZONE AND SUPPLEMENTING AND AMENDING SECTIONS LU-111 ENTITLED “GENERAL TERMS”, LU-122.6 ENTITLED “B-D DOWNTOWN VALLEY COMMERCIAL ZONE DISTRICT”, LU-131 ENTITLED “SCHEDULE OF BULK REQUIREMENTS”, LU-138 ENTITLED “LOWER INCOME HOUSING REQUIREMENTS” AND LU-151 ENTITLED “OFF-STREET PARKING AND LIGHTING” OF THE TOWNSHIP CODE

PUBLIC HEARING

MOVED by: _____, that Ordinance 496-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 497-22 (SECOND READING / ADOPTION)

AN ORDINANCE REWRITING AND REORGANIZING VARIOUS TOWNSHIP PROPERTY MAINTENANCE CODES AND SUPPLEMENTING AND AMENDING CHAPTER XI OF THE TOWNSHIP CODE ENTITLED “PROPERTY MAINTENANCE CODE”

PUBLIC HEARING

MOVED by: _____, that Ordinance 497-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 22-220 – 22-237 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 22-220 APPROVAL AND RELEASE OF MINUTES
- 22-221 APPROVING PAYMENT OF BILLS
- 22-222 APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM EMERGENCY MANAGEMENT ASSISTANCE GRANT IN THE SUM OF \$10,000.00
- 22-223 AUTHORIZING TAX BALANCE ADJUSTMENTS
- 22-224 ADJUSTING COMPENSATION DIRECTOR OF PUBLIC WORKS & MUNICIPAL RECYCLING COORDINATOR – GALLO
- 22-225 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OF LONG HILL TOWNSHIP
- 22-226 APPOINTMENT OF FULL-TIME ZONING/CODE ENFORCEMENT OFFICER [FUGETT]
- 22-227 AUTHORIZE EMPLOYMENT OF PART-TIME FIRE SUB CODE OFFICIAL [MOSCA]
- 22-228 AUTHORIZING REFUND OF SHADE TREE CONTRACTOR REGISTRATION
- 22-229 AMENDED 2022 FEE SCHEDULE
- 22-230 CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – PHILIP FAMILLETTI
- 22-231 2022 3rd QUARTER DUPLICATE TAX PAYMENT REFUNDS
- 22-232 LEAVE OF ABSENCE – MARQUES
- 22-233 AUTHORIZATION TO CONDUCT BLOCK PARTY- HOMESTEAD AND COTTAGE PLACE
- 22-234 RESOLUTION AUTHORIZING INCREASE AMOUNT FOR PROFESSIONAL SERVICES AGREEMENT WITH GEBHARDT & KIEFER, PC
- 22-235 AUTHORIZING REFUND OF OVERBILLED TAXES RECEIVABLE
- 22-236 SOCIAL AFFAIR PERMIT [BPO ELKS NO 2392]
- 22-237 AWARDED CONTRACT FOR FOAM CYCLING SYSTEM TO FOAM CYCLE LLC

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-220 through 22-237 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. LIAISON REPORTS:

8. ADMINISTRATOR'S REPORT:

9. DISCUSSION:

- Construction Fees increase
- ATV / Dirt Bike
- HPAC Historic Site List
- Gun Range Ordinance

10. OLD/NEW BUSINESS:

11. ANNOUNCEMENTS:

**12. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes**

13. ADJOURNMENT

**RESOLUTION 22-216
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations – Cell Towers
- Personnel - Subcode Salary, DPW, Code Enforcement
- Public Safety

**RESOLUTION 22-217
IN GRADE ADVANCEMENT - ROBERTS**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the promotion/grade advancement of Sergeant John Roberts to Sergeant Grade III, retroactively effective August 26, 2022, at an annual salary of \$ 125,229.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Superior Officer’s Collective Bargaining Agreement.

**RESOLUTION 22-218
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2021 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Long Hill, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**RESOLUTION 22-219
AUDIT CORRECTIVE ACTION PLAN**

WHEREAS, the Long Hill Township Committee is in receipt of the 2021 Report of Audit for the period ending December 31, 2021; and

WHEREAS, the Mayor and Township Committee formally accepted said audit document on August 22, 2022; and

WHEREAS, it is necessary to develop and obtain Mayor and Township Committee approval of an Audit Corrective Action Plan; and

WHEREAS, said plan must be approved and filed within sixty days of formal notice.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Long Hill that the required Audit Corrective Action Plan, having been prepared and submitted by the Chief Financial Officer, is hereby approved and further that said plan document be placed on file and made available for public inspection in the Office of the Township Clerk.

**ORDINANCE 499-22
REGULATING THE PLAYING OF MUSIC IN OUTDOOR DINING VENUES AND AMENDING § LU-124.13 OF THE TOWNSHIP CODE ENTITLED "OUTDOOR DINING"**

WHEREAS, § LU-124.13 of the Township Code entitled "Outdoor Dining" permits outdoor dining facilities in the B-1-5, B-1-20, M-M, M-H and B-D zones subject to certain conditions; and

WHEREAS, one of those conditions is that, "the outdoor dining use will not involve any outdoor speaker systems or outdoor music playing of any kind;" and

WHEREAS, the Township Committee feels that music should be permitted at outdoor dining facilities as long as it does not constitute a nuisance to the facility's neighbors;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill

in the County of Morris, State of New Jersey, that § LU-124 of the Township Code entitled "Supplemental Use Regulations" be amended as follows:

Section 1. Subparagraph "2" of paragraph "a" of § LU-124.13 entitled "Outdoor Dining" is amended to read as follows:

"2. Outdoor dining facilities may include outdoor speaker systems and music playing subject to the following conditions:

i. No outdoor music playing shall be permitted after 9:00 p.m.

ii. The outdoor music shall not be unreasonably or unnecessarily loud so as to disturb neighbors of the facility."

Section 2. In all other respects, § LU-124.13 shall remain unchanged.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 500-22
AUTHORIZING THE PURCHASE AND PLANTING OF TREES AT MATTHEW G. KANTOR
MEMORIAL PARK AND APPROPRIATING \$21,200 THEREFOR FROM THE OPEN SPACE TRUST
FUND**

WHEREAS, the Township has a duly adopted "Municipal Open Space, Recreation and Farmland and Historic Trust Fund" to be used for the purposes of acquiring, developing, and maintaining lands for recreation and conservation purposes and acquiring farmland for farmland preservation purposes; and

WHEREAS, it has become necessary to replace certain trees and plant new trees at the Matthew G. Kantor Memorial Park;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

Section 1. The purchase and planting of trees at the Matthew G. Kantor Memorial Park is hereby authorized.

Section 2. There is hereby appropriated \$21,200 from the Township Open Space, Recreation and Farmland and Historic Trust Fund to cover the cost thereof.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 501-22

AN ORDINANCE TO AMEND SECTION 155 “PERMANENT SIGNS” OF THE CODE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REVISE GROUND SIGN MEASUREMENTS TO BE FROM THE CURB LINE INSTEAD OF THE PROPERTY LINE

WHEREAS, the Township Committee is desirous of amending the Land Use Ordinance to revise setback measurements for ground signs in non-residential districts to permit the setback measurement to be from the curb line and not the property line; and

WHEREAS, the Township Committee finds that the change is in the best interest of the public and will promote the health, safety and general welfare of the community;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. Section 155 “Permanent Signs” of the Land Use Ordinance shall be revised and supplemented as follows:

Section LU-155.8 .b shall read as follows: “As an alternative to the signs permitted in Subsection a above, each permitted use, or group of permitted uses, may erect one ground sign not exceeding 16 square feet in area and eight feet in height, provided that the permitted use or group of permitted uses represented by the ground sign have a lot frontage of at least 100 feet in length provided that it shall not be placed within any required sight triangle and shall be a minimum of 10 feet from any curb line , and provided that the permitted total area of permitted wall, awning, and door and window signs is reduced to 50% of the maximum permitted sign size permitted in Subsection a above.”

Section LU-155.8.h shall read as follows: “For all permitted uses providing the minimum required front yard setback, one ground sign not exceeding 16 square feet in area and eight feet in height shall be permitted per lot, provided that it shall not be placed within any required sight triangle and shall be a minimum of 10 feet from any curb line, and provided that the permitted total area of allowed wall, awning, and door and window signs shall be reduced to 50% of the maximum permitted sign size allowed otherwise. Such ground sign is eligible for Site Plan Waiver provided it meets all requirements stated above.”

Section LU-155.9.c shall read as follows: One ground sign not exceeding 100 square feet in area nor 15 feet in height, except that no individual tenant sign used for ground shall exceed 20 square feet in area. The approving authority may, at its sole discretion, impose additional controls on the size, dimensions and number of individual tenant signs used for all ground signs in the B-3 zone. For shopping centers located on corner lots, a second ground sign shall be permitted for use on the secondary road. The sign shall identify the shopping center name only, shall not exceed 15 square feet in area and shall be no more than three feet in height. Setbacks for ground signs shall be measured from the curb line.”

Section LU-155.10.b shall read as follows: “Each permitted primary use may have one ground sign which does not exceed a total of 10 square feet in area nor exceed a height of eight feet. Setbacks for ground signs shall be measured from the curb line.”

SECTION 2. The Municipal Clerk is hereby directed to give notice at least ten (10) days prior to hearing on the adoption of this Ordinance to the County Planning Board. Upon the adoption of this Ordinance after public hearing thereon, the Municipal Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Morris County Planning Board as required by N.J.S.A. 40:55D-16.

SECTION 3. All ordinances of the Township of Long Hill, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This Ordinance may be renumbered for codification purposes.

SECTION 6. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

**ORDINANCE 502-22
AMENDING SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$44,000
Board of Health	
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
Court	
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750
Planning and Development	
Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$49.50/hr. \$54.00

Fire Sub Code Official [Part Time]	\$ 35.00 - \$49.50/hr. \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$49.50/hr. \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$33.00/hr.
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$33.00/hr.
Code/Zoning Enforcement Officer [Part Time]	\$25.00 - \$44.00/hr. \$45,000 - \$55,000

Recreation

Recreation Director	\$30,000 - \$84,000
Administrative Assistant [Part Time]	\$ 20.00 - \$33.00/hr.
Assistant Recreation Director [Full Time]	\$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 13.00 - \$ 16.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 13.00 - \$ 19.80/hr.
Life Guard	\$ 13.00 - \$ 16.50/hr.
Score Keeper/Time Keeper/Referees	\$ 13.00 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 30.80/hr.
Basketball Staff Supervisor	\$ 13.00 - \$ 27.50/hr.

Police Department

Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 13.00 - \$ 28.60/hr.
Police Matron	\$ 13.00 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
--	-------------------

Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 13.00 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
----------------------------	-------------------------

Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

ORDINANCE 496-22

AN ORDINANCE PERMITTING ADDITIONAL RESIDENTIAL USES IN THE VALLEY BUSINESS ZONE AND SUPPLEMENTING AND AMENDING SECTIONS LU-111 ENTITLED “GENERAL TERMS”, LU-122.6 ENTITLED “B-D DOWNTOWN VALLEY COMMERCIAL ZONE DISTRICT”, LU-131 ENTITLED “SCHEDULE OF BULK REQUIREMENTS”, LU-138 ENTITLED “LOWER INCOME HOUSING REQUIREMENTS” AND LU-151 ENTITLED “OFF-STREET PARKING AND LIGHTING” OF THE TOWNSHIP CODE

WHEREAS, the Downtown Valley Commercial Zone (B-D) as set forth in Township Code § LU-122.6 is based on the standalone element of the Master Plan adopted in 2016-2017; and

WHEREAS, since then a number of changes have occurred in the economic and judicial environment and the Township has been reacting in piecemeal fashion; and

WHEREAS, the Township Committee recognizes that these changes are likely to continue and that the land use ordinance should embrace the piecemeal changes in order to simplify development applications in process for developers and affected property owners; and

WHEREAS, the Township Committee recognizes that these ordinance changes are needed despite the fact that the Master Plan Housing and Zoning Elements have not yet been updated to reflect these changed circumstances:

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township Land Use Ordinance is hereby supplemented and amended as follows:

Section 1. Section LU-111 entitled “General Terms” is hereby supplemented and amended by adding the following definitions in alphabetical order:

ASSISTED LIVING RESIDENCE

A residential facility which is licensed by the Department of Health to provide rooms, meals, and personal care, Residential units offer, at a minimum, one unfurnished room, a private bathroom, a kitchenette, and a lockable door on the unit entrance. Assisted living residences may provide other services to residents such as recreational activities, financial services, and transportation. "Assisted living" is a level of care between nursing home care and independent living and includes a coordinated array of supportive personal and health services, available 24 hours per day, to residents who have been assessed to need these services. Assisted living is intended to promote resident self-direction and participation in decisions that emphasize independence, individuality, privacy, dignity and homelike surroundings.

CONTINUING CARE RESIDENTIAL COMMUNITY (“CCRC”)

A residential community for older adults which provides a continuum of living accommodations and care including provisions for health care for individuals from independent living to assisted

living to nursing care. A contract with a CCRC is an agreement to purchase service and the right to live in a specific place; it is not an agreement to lease or purchase property. The CCRC must be registered with the New Jersey Department of Community Affairs.

EXTENDED STAY HOTEL

A commercial establishment providing lodging for a fee for guests, generally marketed to long-term visitors on a temporary basis, which contain furnishings and facilities for sleeping, bathing, food preparation and cooking, Kitchen facilities within individual units may include, but are not limited to, counters, refrigerators, stoves, and ovens.

NURSING HOME-

A facility that is licensed by the Department of Health to provide health care under medical supervision and continuous nursing care for 24 or more consecutive hours to two or more patients who do not require the degree of care and treatment which a hospital provides and who, because of their physical or mental condition, require continuous nursing care and services above the level of room and board.

Section 2. Subparagraph “9” in paragraph “a” entitled “Permitted Primary Uses” in Section LU-122.6 entitled “B-D Downtown Valley Commercial Zone District” is supplemented and amended to read as follows:

a. Permitted Primary Uses.

9. Small hotel, inn or bed & breakfast establishments and assisted living facilities, continuing care residential communities, nursing homes, and extended stay hotels. Density to be determined by the Approving Authority.

Section 3. Section 122.6 is further supplemented and amended by adding the following new subparagraph “3” in paragraph “c” entitled “Permitted Conditional Uses:”

c. Permitted Conditional Uses.

3. Residential apartments in accordance with the provisions of Subsection 124.1, not to exceed 15 units per acre. This use requires that a percentage of the units be designated as “Affordable Housing” and subject to Section 138 of this ordinance.

Section 4. Section LU-122.6 is further amended by deleting paragraph “d” entitled “Prohibited Uses” in its entirety. The existing paragraph “e” is hereby re-lettered paragraph “d”.

Section 5. Section LU-122.6 is further amended by adding a new paragraph “e”, entitled, “ , which reads as follows:

“e. Emergency Medical Services

All assisted living facilities, continuing care residential communities and nursing homes, shall make emergency medical services available to or arranged for residents requiring these services. Each such facility shall develop a written plan for arranging for emergency transportation of residents at the facility’s sole expense for medical care and returning them to the facility.”

Section 6. Section LU-124.1 entitled “Apartments in Business Zones” is supplemented and amended to read as follows:

Apartments permitted in the B-1-5, B-1-20, M-H and M zones shall be at least 500 square feet in gross floor area, and shall be no more than 1,000 square feet. Apartments shall

not be located on the ground floor of any building, and the gross density of all apartments on the lot shall not exceed five units per acre.

Apartments permitted in the B-D zone shall be at least 500 square feet in gross floor area. Apartments shall not be located on the ground floor of any building, and the gross density of all apartments on the lot shall not exceed fifteen units per acre.

Section 7. Section LU-131 entitled "Schedule of Bulk Requirements" is supplemented and amended by adding footnote "17" to the column entitled "Maximum Height of Building (stories/feet)" in the cell for Zone B-D to read as follows:

"(17) For extended stay hotels, assisted living facilities, continuing care residential communities, nursing homes, and mixed uses, increase the maximum height to 3/45. For buildings with in-building ground level parking, increase the maximum height to 4/55"

Section 8. Section LU-138 entitled "Lower Income Housing Requirements and subsection LU-138.1 are amended to read as follows:

"All residential developments in the R-MF-2 and B-D zone shall meet the following lower income housing requirements:

138.1

All developments shall provide 13% of all dwelling units to be affordable for low income households and 7% of all dwelling units to be affordable for moderate income households as those terms are defined in the Fair Housing Act (N.J.S.A. 52:27D-304) and the regulations promulgated by the Council On Affordable Housing (COAH).

For any future multifamily and independent living facility developments of five (5) or more units, at least fifteen (15%) percent of the all units in rental developments as affordable, and 20 percent of all units in for-sale developments as affordable, with at least 50 percent of the units in each development being affordable to low-income households including 13 percent in rental developments affordable to very-low-income households, with all such affordable units including the required bedroom distribution, be governed by controls on affordability and affirmatively marketed in conformance with the Uniform Housing Affordability Controls ("UHAC"), N.J.A.C. 5:80-26.1 et. seq. or any successor regulation, and all other applicable law.

Assisted Living facilities are subject to NJ Medicaid requirements.

Nursing Homes and Extended Stay Hotels are not subject to this section."

Section 9. Paragraph “c” in section LU-151.1 entitled “Off-Street Parking” is supplemented and amended by adding/amending the number of required parking spaces as set forth in the table (in alphabetical order) as follows

c. Add/Modify in table

<u>Apartments as conditional uses in the B-D Zone</u>	<u>1.5 per unit</u>
<u>Apartments (other)</u>	<u>2 per unit</u>
<u>Nursing and group homes</u>	<u>Peak shift staff + 0.3 per unit</u>
<u>Extended Stay Hotel</u>	<u>Peak shift staff + 1 per unit</u>
<u>Assisted Living</u>	<u>Peak shift staff + 0.5 per unit</u>

Section 10. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 12. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 13. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 497-22
AN ORDINANCE REWRITING AND REORGANIZING VARIOUS TOWNSHIP PROPERTY
MAINTENANCE CODES AND SUPPLEMENTING AND AMENDING CHAPTER XI OF THE TOWNSHIP
CODE ENTITLED “PROPERTY MAINTENANCE CODE”**

WHEREAS, the existing Township Property Maintenance Codes are inconsistent and difficult to follow;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that Chapter XI of the Township Code Entitled “Property Maintenance Code” is hereby supplemented and amended as follows:

Section 1. The following subsections of section 16-1 entitled “Property Maintenance Code” are hereby repealed:
16-1.1 through 16-1.3;16-1.4; 16-1.5; 16-1.8 and16-1.9.

Section 2. Subsection 16-1.3A entitled “Registration and Maintenance of Properties Pending Foreclosure” is redundant with Section 16-7 entitled, “Registration and Maintenance of Vacant and Abandoned Residential Properties Including Those in Foreclosure” and is, therefore, repealed.

Section 3. There is hereby created a new section 11-1 entitled “Property Maintenance”

which reads as follows:

**“PROPERTY MAINTENANCE
11-1.1. Definitions.**

The following words, wherever used in this chapter, shall have the meanings set forth:

OPERATOR — Any person who has charge, care or control of a building or premises or a part thereof, whether with or without the consent and knowledge of the owner.

OWNER — Any person who, alone or jointly or severally with others, shall have legal or equitable title to any premises, with or without accompanying actual possession thereof; or shall have charge, care or control of any property, as owner or agent of the owner, or as fiduciary, including but not limited to: executor, executrix, administrator, administratrix, trustee, receiver or guardian of the estate or as a mortgagee entitled to possession or in possession regardless of how such possession was obtained. Any person who is a lessee subletting or reassigning any part or all of any dwelling or dwelling unit shall be deemed to be a co-owner with the lessor and shall have joint responsibility over the portion of the premises sublet or assigned by said lessee.

PERSON — Any actual living person, or any corporation, partnership or other legal entity.

REFUSE – Shall mean putrescible and non-putrescible solid waste, including, but not limited to: garbage, rubbish, ashes, street cleanings, dead animals, abandoned automobiles and industrial waste.

RUBBISH- Shall mean non-putrescible solid waste consisting of both combustible and non-combustible waste such as paper, wrappings, cigarettes, cardboard, cans, yard clippings, leaves, wood, glass, bedding, crockery and similar materials.

RUBBLE – shall mean all debris from the construction, demolition, or alteration of building, earth, rocks, or incinerator ashes, brick, mortar, concrete, and similar solid material.

11-1.2. Title; purpose.

- A. This chapter shall be known as the ‘Property Maintenance Code of the Township of Long Hill.’
- B. The purpose of this chapter is to:
 - (1) Provide for the public health, safety and welfare.
 - (2) Avoid, prevent and eliminate the maintenance or creation of hazards to the public health or safety.
 - (3) Avoid, prevent and eliminate conditions which, if permitted to exist or

continue, will depreciate or tend to depreciate the value of adjacent or surrounding properties.

- (4) Prevent the creation, continuation, extension or aggravation of blight.
- (5) Preserve property values in the Township.
- (6) Maintain the value and economic health of the commercial property and businesses that serve and help to support the Township and its citizens.

11-1.3. Compliance required.

- A. The owner of every building, structure, or lot and the premises on which it is situated within the Township shall comply with the provisions of this chapter, whether or not any such building or structure shall have been constructed, altered or repaired before or after the enactment hereof and irrespective of any permits or licenses which may have been issued for the use or occupancy of such building or for the installation or repair of equipment or facilities prior to the effective date hereof.

11-1.4. Maintenance of property.

All property in the Township of Long Hill shall meet the following standards:

- A. Sanitation. All exterior property areas and premises shall be maintained in a clean, safe and sanitary condition, free from any accumulation of rubbish or garbage.
- B. Containers. The operator of every establishment producing garbage, vegetable wastes or other putrescible materials shall provide, and at all times cause to be used, leakproof containers, provided with close-fitting covers, for the storage of such materials until removed from the premises for disposal.
- C. Grading and drainage. All premises shall be graded and maintained so as to prevent the accumulation of stagnant water thereon or within any structure located thereon that causes a public health problem affecting abutting property owners.
- D. Traffic safety maintenance. All traffic flow and control signs on private property and/or required by an approved site plan, whether painted on pavement or vertical structures, shall be properly maintained in a functional condition. Bent and leaning sign poles shall be replaced and/or straightened. Painted directional and parking-bay stripes shall be maintained in a readable condition. Bent and broken traffic control guardrails and fencing shall be replaced.
- E. Litter and maintenance of solid waste disposal facilities for nonresidential sites. All industrial and commercial sites shall be kept free from noticeable accumulation of paper and solid waste debris.

Common refuse storage areas shall be kept in a clean and repaired state in full conformance with the site plan provisions for such facilities.

- F. Litter and maintenance of solid waste disposal facilities for residential sites. All residential sites shall be kept free from noticeable accumulation of paper and solid waste debris. Refuse storage areas shall be kept in a clean and repaired state in full conformance with the Health and Sanitation Code of the Township.
- G. Insect and rat control. An owner of a structure or property shall be responsible for the extermination of insects, rats, vermin or other pests in all exterior and interior areas of the premises. Whenever infestation exists in the shared or public parts of the premises, extermination shall be the responsibility of the owner.
- H. Site improvements. All sidewalks, steps, driveways, parking spaces and similar paved areas for public use shall be kept in a proper state of repair including those on public right of way adjacent to the site.
- I. Site vegetation.
 - (1) All brush, shrubs, grass and trees shall be maintained so as not to obstruct public access to sidewalks and roadways and so as not to obstruct the necessary line of sight from any roadway. Brush, shrubs, grass and trees shall be kept trimmed so that they do not cross the line of the sidewalk from the ground to a height of seven feet. Poison ivy, poison sumac and similar noxious vegetation shall be removed from the vicinity of any public sidewalk or roadway.
 - (2) Grass, Weeds. All premises and exterior property shall be maintained free from grass, weeds or plant growth in excess of six (6") inches from the front of the structure to the edge of the street/curb and all side yards and rear yards that are visible from the street or adjoining properties. "Grass" and "weeds" shall include all grasses, annual plants and vegetation, other than trees and shrubs, but shall not include maintained cultivated flowers and gardens.
 - (3) Trees and shrubs. On-site dead and dying trees, limbs, and leaves, or other natural growth which, by reason of rotting or deteriorating conditions or storm damage, constitute a hazard to persons on adjacent properties or the adjoining public rights-of-way shall be kept pruned, trimmed, or removed to prevent such conditions. The properties on which such natural growth is located shall be kept clean so as not to constitute a hazard to persons in the vicinity thereof.
- J. Exhaust vents. A person shall not construct, maintain or operate pipes, ducts, conductors, fans or blowers discharging gases, steam, vapor, hot air, grease, smoke, odors of other gaseous or particulate wastes so as to discharge directly upon abutting or adjacent public and private property or that of another tenant.

- K. Swimming pools. All on-site swimming pools shall be maintained and secured as provided for in Chapter 199, Swimming Pools, of the Long Hill Township Code of Ordinances. When the property is vacant, water in the swimming pool must be treated or removed to prevent the pool from becoming a breeding site for mosquitos.
- L. Prohibited conditions. The exterior of all premises shall be kept free of the following matter, materials or conditions:
- (1) Abandoned, uncovered or structurally unsound walls, shafts, towers, exterior cellar openings, basement hatchways, foundations or excavations.
 - (2) Abandoned iceboxes/freezers, refrigerators, heaters, television sets and other similar major appliances.
 - (3) Animal excrement.
 - (4) Hidden or uncovered ground or surface hazards, such as holes, sudden depressions, sharp or jagged projections or obstructions.
 - (5) Buried rubble, refuse or rubbish.
 - (6) Dangerously loose and overhanging objects, including, but not limited to, dead trees or tree limbs, accumulations of snow, ice or any object, natural or man-made, which could threaten the health and safety of persons if caused to fall or other similar dangerously loose and overhanging objects, which, by reason of their location above ground level, constitute an actual hazard to persons or vehicles in the vicinity thereof.
 - (7) Structurally unsound, loose, dangerous, crumbling, missing, broken, rotten or unsafe exterior portions of buildings or structures, including but not limited to porches, landings, balconies, stairways, handrails, steps, walls, overhangs, roofs, fences, supporting members, timbers, abutments, fire escapes, signs or loose, crumbling or falling bricks, stones, mortar or plaster.
 - (8) Exterior surfaces or parts of buildings or structures containing sharp, rough or projecting surfaces or objects which might cause injury to persons coming in contact therewith.
 - (9) Peeling paint, broken glass or windows or rotted, missing or substantially destroyed window frames and sashes, door frames, exterior doors or other major exterior component parts of buildings or structures.

11-1.5. Maintenance of exterior of structures.

- A. General. The exterior of a structure shall be maintained structurally sound and sanitary so as not to pose a threat to the health and safety of the occupants and so as to protect the occupants from the

environment.

- B. Structural members. All supporting structural members of all structures shall be kept structurally sound, free of deterioration and maintained capable of safely bearing the dead and live loads imposed upon them.
- C. Exterior surfaces (foundations, walls and roof). Every foundation, exterior wall, roof and all other exterior surfaces shall be maintained in a workmanlike state of maintenance and repair.
- D. Foundation walls. All foundation walls shall be maintained so as to carry the safe design and operating dead and live loads and shall be maintained plumb and free from open cracks and breaks so as not to be detrimental to public safety and welfare.
- E. Exterior walls. Every exterior wall shall be free of holes, breaks, loose or rotting boards or timbers and any other conditions which might admit rain or dampness to the interior portions of the walls or to the occupied spaces of the building. All exterior surface materials, including wood, composition or metal siding, shall be maintained weatherproof and shall be properly surface-coated when required to prevent deterioration.
- F. Roofs. The roof and gutters shall be structurally sound and tight and shall not have defects which might admit rain, and roof drainage shall be adequate to prevent rainwater from causing dampness in the walls or interior portion of the building.
- G. Chimneys. All chimneys, cooling towers, smokestacks and similar appurtenances shall be maintained structurally safe, sound and in good repair. All exposed surfaces of metal or wood shall be protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint, or similar surface treatment where necessary.
- H. Stairs and porches. Every stair, porch and balcony, and all appurtenances attached thereto, shall be so constructed as to be safe to use and capable of supporting the loads to which they are subjected and shall be kept in sound condition and good repair.
- I. Any awnings or marquees and accompanying structural members which extend over any street, sidewalk or other portion of the premises shall be maintained in good repair and shall not constitute a safety hazard. In the event such awnings or marquees are not maintained in accordance with the foregoing they shall, together with their supporting members, be removed forthwith. In the event said awnings or marquees are made of cloth, plastic or of similar materials, said cloth or plastic where exposed to public view shall not show evidence of excessive weathering, discoloration, ripping, tearing or holes.

11-1.6. Outdoor Storage.

- a. Except as permitted by Subsection b below, all lots shall be kept free of accumulations of trash, garbage waste, rubbish, refuse, junk or noxious or offensive materials or substances.

b. Construction debris shall be removed within 30 days of the completion of a construction project. For long-term construction projects, trash and debris shall be removed on a not less than three month interval during the course of the project.

c. The outdoor storage of goods, merchandise, usable lumber, usable building materials and other similar materials (excluding trash, garbage, waste, rubbish, refuse and junk) shall be permitted in all zones subject to the following restrictions:

1. No such material shall be stored in any front yard.
2. Materials stored pursuant to this section, shall be screened from view from the street and all adjoining properties by appropriate fences, walls or landscaping.
3. No such materials may be stored within 10 feet of any property line.

d. The outdoor storage of one inoperable vehicle shall be permitted on a lot in any zone subject to the following restrictions:

1. It must be screened from view from the street and all adjoining properties by fences, walls or landscaping.
2. It may not be stored in any front yard.
3. It may not be stored within 10 feet of any property line.

e. Except as permitted by Subsection g below, the outdoor storage of junk vehicles is prohibited in all zones.

f. The outdoor dismantling, major repair, rebuilding or demolition of one passenger automobile or one boat of not more than 35 feet in length or one major household appliance shall be permitted on a lot in any zone subject to the following restrictions:

1. Such activities shall be screened from view from the street and all adjoining properties by fences, walls or landscaping.
2. No such activities shall be permitted to take place within 10 feet of any property line.

g. The outdoor storage of one recreational vehicle not exceeding 35 feet in length and one boat not exceeding 35 feet in length shall be permitted on a lot in any zone district. No boat or recreational vehicle shall be stored in a front yard or within 10 feet of any property line. The outdoor storage of more than one boat or more than one recreational vehicle or any boat in excess of 35 feet or any recreational vehicle in excess of 35 feet is prohibited in all zone districts.

h. The storage of firewood is permitted as long as it is cut and neatly stacked.

This section shall not be construed to allow any use or activity that violates any provisions

11-1.7. Access to properties.

When the lack of maintenance of a property results in violations of the Township's Property Maintenance Code which are obvious from adjacent public rights-of-way or from adjoining property whose owners have provided access for the purpose of inspecting the property containing the violations, the property maintenance enforcement officer shall send a notice to the owner of record for the subject property citing the visible violations and demanding access to the property to conduct a more thorough inspection. The notice

shall specify a time frame for the correction of the visible violations as provided for in this Property Maintenance Code. Said notice may also set forth a day and time for the more thorough inspection, which time shall be no less than 10 days after the mailing of the notice. If owner of the property or his designated agent are not present for this inspection and/or do not object to the enforcement officer making the inspection, the enforcement officer can conduct an inspection of the exterior of the property and shall send to the owner of record a statement indicating the findings of said inspection and any required repairs or violations. If the property owner refuses to allow the inspection, the enforcement officer shall file a complaint with the Municipal Court citing the violations visible from the public right-of-way or adjacent properties seeking not only the abatement of the violations cited but also authority to conduct a more thorough inspection.

11-1.8. Enforcement officer.

The provisions of this chapter shall be enforced by the Code Enforcement Officer, with the assistance of the Construction Office, the Police Department, the Fire Prevention Bureau, and the Health Department.

11-1.9. Violations and penalties.

Any person, firm or corporation who shall violate any of the provisions of this chapter shall, upon conviction, be liable to the general penalties set forth in Section 1-5 of this Code, and each day the same is violated shall be deemed and taken to be a separate and distinct offense.

11-1.10. Township intervention.

- A. Filing of report with governing body. If, within the time permitted, the owner shall fail to abate the nuisance, correct the defect or defects or put the premises in proper condition so as to comply with the requirements of applicable ordinances and state laws or conditions of approval received from any board or agency of the Township, after notice thereof and opportunity to do so as provided elsewhere in this chapter, the enforcement official shall forthwith file a report with the governing body of the Township of Long Hill, which said report shall set forth in detail the condition or conditions constituting the nuisance or the defect or defects and shall contain a copy of the notice served upon the owner and the date and the manner thereof and a certification that such condition or conditions still exist.
- B. Hearing; resolution to abate; expenditure of municipal funds.
 - (1) Upon the filing of the report by the enforcement official, a hearing shall be held upon at least five days' notice to the owner, served in the same manner as is provided elsewhere. At such hearing, the enforcement official shall submit a report of his findings and recommendations to the Township Committee. If the governing body is of the opinion that such action is in the public interest, the governing body may adopt a resolution in the public's interest to abate the nuisance, to correct the defect or defects or to put the

premises in proper condition so as to comply with the requirements of applicable ordinances and state laws or conditions of approval received from any board or agency of the Township, at the cost and expense of the owner.

- (2) The governing body may, by such resolution, also authorize the expenditure of municipal funds and fix the amount thereof for the purpose of correcting such conditions, and, in such cases where the nuisance or defect falls within a category for which there is statutory authority for the creating of a tax lien, such expenditure shall be charged against the premises, and the amount thereof shall be a lien collectible as provided in this chapter.
- (3) The enforcement official or the Public Works Manager, depending upon the volume of the work performed in accordance with the resolution at Township's expense, not to exceed the amount specified in the resolution, shall, upon completion thereof, submit a report of the monies expended and costs to the Township Committee.
- (4) After review of the report, the Township Committee may approve the expenses and costs whereupon the same shall become a lien against the premises, collectible as provided by law. A copy of the resolution approving the expenses and costs, whereupon the same, shall be certified by the Township Clerk and filed with the Tax Collector of the Township, who shall be responsible for the collection, and a copy of the report and resolution for the collection, and a copy of the report and resolution shall be sent by certified mail, return receipt requested, to the owner."

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall become effective immediately upon final passage and publication as required by law.

**RESOLUTION 22-220
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Meeting Minutes of August 10, 2022;

BE IT FURTHER RESOLVED that the Township Committee hereby approves August 10, 2022, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 22-221
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

RESOLUTION 22-222

APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM EMERGENCY MANAGEMENT ASSISTANCE GRANT IN THE SUM OF \$10,000.00

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE BE IT RESOLVED that the Township of Long Hill, in the County of Morris, hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$10,000.00 pursuant to a grant received from the "Emergency Management Assistance Grant"; and

BE IT FURTHER RESOLVED that a like sum of \$10,000.00 be appropriated under the title "Emergency Management Assistance Grant".

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward to the Director of the Division of Local Government Services, the appropriate documentation required for the Director's approval.

RESOLUTION 22-223

AUTHORIZING TAX BALANCE ADJUSTMENTS

WHEREAS, the following properties have been determined to have adjustments to their Tax balances for the purpose and amount as stated below;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to adjust said balances as set forth by N.J.S.A. 54:4-91.2 and N.J.S.A. 54:4-48 et seq:

Block	Lot	Address	Tax Year	Amount	Reason
10801	6.01	491 Valley Road	2022	\$11,888.61	Township Purchase

RESOLUTION 22-224

ADJUSTING COMPENSATION DIRECTOR OF PUBLIC WORKS & MUNICIPAL RECYCLING COORDINATOR – GALLO

WHEREAS, the Governing Body wishes to adjust the compensation of Al Gallo as Director of Public Works and Recycling Coordinator for the Township of Long Hill;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Long Hill, County of Morris, New Jersey that Al Gallo's annual salary is hereby adjusted to \$121,450 effective August 10, 2022.

**RESOLUTION 22-225
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OF LONG HILL TOWNSHIP**

WHEREAS, the Long Hill Township is the owner of certain surplus property which it no longer needs for public use: and

WHEREAS, the Long Hill Township is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Long Hill Township as follows:

- (1) The sale of the surplus property shall be conducted through MUNICIBID pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15, The terms and conditions of the agreement entered into with Municibid is available online at www.municibid.com.
- (2) The sale will be conducted online September 15, 2022 through September 30, 2022 and the address of the auction site is www.municibid.com
- (3) A list of the surplus property to be sold is as follows:
 - 5 cat/dog crates
- (4) The surplus property shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (5) Long Hill Township reserves the right to accept or reject any bid submitted.

**RESOLUTION 22-226
APPOINTMENT OF FULL-TIME ZONING/CODE ENFORCEMENT OFFICER [FUGETT]**

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill as follows:

1. Hereby appoints Matthew Fugett as Full-time Zoning/Code Enforcement officer effective September 12, 2022.
2. Compensation for this position shall be \$45,000 per year.
3. The terms and conditions set forth in the Township Personnel Manual shall apply.

**RESOLUTION 22-227
AUTHORIZE EMPLOYMENT OF PART-TIME FIRE SUB CODE OFFICIAL [MOSCA]**

WHEREAS, there exist the need to fill the position of Fire Sub-Code Official; and

WHEREAS, a candidate has been identified in the name of Ronald Mosca who has the education, certifications and experience necessary to fulfill the position requirements; and

WHEREAS, it is the recommendation of the Township Administrator to appoint Ronald Mosca as the Fire Sub-Code Official.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Long Hill as follows:

1. It does hereby appoint Ronald Mosca as Part-time Fire Sub-Code Official, without benefits in the Construction Office effective September 7, 2022, for a four (4) year term.
2. The Fire Sub-Code Official shall be compensated \$36.77 per hour from September 7th until September 16th and \$-- from September 19th on, for a maximum of 9 hours per week

**RESOLUTION 22-228
AUTHORIZING REFUND OF SHADE TREE CONTRACTOR REGISTRATION**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Municipal Clerk, does hereby authorize the following refunds:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>REASON</u>
SavATree	27 Stonehouse Road Basking Ridge, NJ 07920	\$25.00	Duplicate

**RESOLUTION 22-229
AMENDED 2022 FEE SCHEDULE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2022 for licenses and permits for the Township of Long Hill are hereby amended:

Administrative Research Fee	
Supervisory	\$ 30.00/hr.
Clerical	\$ 25.00/hr.

Alarm Systems

Permit for a private alarm which either automatically selected a telephone trunk line with the Police Department and then reproduces a prerecorded message or automatically alert a third person. Permit also required for warning device.

Annual Permit Fee	\$ 50.00
-------------------	----------

Alcoholic Beverage Control License

Plenary Retail Consumption	\$ 2,500.00
Plenary Retail Distribution	\$ 2,088.00
Limited Retail Distribution	\$ 63.00
Club	\$ 188.00

Season Retail Consumption - annual fee is seventy-five percent (75%) of annual renewal fee for retail consumption licenses

Amusement Devices	
Juke Box	\$ 30.00
Video Games	\$ 60.00
Soda Machines	\$ 10.00
Pool Tables	\$ 60.00
Pinball Machines	\$ 60.00
Building Materials - Township Dumpster	
Car	\$ 20.00
Station Wagon	\$ 55.00
Mini Van	\$ 80.00
Small Pick-up truck	\$ 115.00
Pick-up truck or van	\$ 155.00
Extra for overload	\$ 45.00
Canvassers, Solicitors and Peddlers Permit	\$ 20.00
Solicitor Digital Photograph	\$ 2.00
Charitable Clothing Bin Application [Yearly]	\$ 25.00
Dog Licenses	
Spayed/Neutered	\$ 17.50
Non-Spayed/Neutered	\$ 20.50
Late Fee after January 31st	\$ 10.00
Late Fee after February 28 th	\$ 20.00
Replacement (first one free, thereafter \$5.00)	
Fill/Soil Removal Permit	\$ 50.00
Finance & Tax Collection	
Returned Check, Online Payment (ACH), Credit Card Charges	\$ 20.00
Lien Redemption Calculation (First Two Calculations at no cost)	
Any additional subsequent calculation (N.J.S.A. 54:5054)	\$ 50.00
Notice of Tax Sale to property owner on Tax Sale- 54:5-26	\$ 25.00 each
Food and Drink License	
Prepackaged goods only w/no milk, eggs or dairy	\$ 50.00
Aisles of Prepackaged goods	\$ 70.00
Mostly prepackaged goods with eggs, milk and dairy products available	\$ 90.00
Retail Food Establishment (under 2,000 sq. ft.)	\$100.00
Retail Food Establishment (2,000-5,000 sq. ft.)	\$135.00
Retail Food Establishment (5,000-10,000 sq. ft.)	\$165.00
Retail Food Establishment (over 10,000 sq. ft.)	\$400.00
Temporary Retail Food Establishment	\$ 30.00
Mobile Retail Food Establishment	\$110.00
Farmers Market	\$75.00
Septic Applications	
New Plan Review – includes plan review and inspections	\$500.00
Repair: Replacing existing components as is, no Engineer required	\$ 75.00

Alteration:
 Changing components on an existing System. \$60.00
 Engineer required. \$350.00
 PERC/Soil Log:
 Permit to conduct one group of soil logs and permeability tests.
 Witness per 1st lot per day \$100.00
 Septic Abandonment \$100.00
 Re-review \$100.00

Repair:
 Repair (requiring engineer) \$300.00
 Permit Renewal \$100.00

Well
 Application/Permit \$300.00
 Well abandoned \$100.00

Handgun Permit \$ 2.00
 Handgun Identification Card \$ 5.00

Kennel License \$ 35.00

Limousine License \$ 50.00

Parking Permit:
 Millington Yearly \$ 240.00
 Yearly after July 1st \$ 120.00
 Stirling Yearly \$ 290.00
 Yearly after July 1st \$ 145.00
 Gillette Yearly \$ 340.00
 Yearly after July 1st \$ 170.00

Daily \$ 5.00
 Replacement Permit \$ 5.00

Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident	Resident Commercial	Non-Resident Commercial
Kantor Park Turf Field Rental	\$50.00/2 hrs.	\$200.00/2hrs.	\$150.00/2 Hrs.	\$200.00/2hrs.
Kantor Park Lights on Turf Field #1	\$20.00/hr.	\$30.00/hr.	\$30.00/hr.	\$30.00/hr.
Kantor Park Grass Field #2	\$25.00/hr.	\$45.00/hr.	\$60.00/hr.	\$110.00/hr.
Meyersville Baseball/Softball Field	\$25.00/hr.	\$45.00/hr.	\$60.00/hr.	\$110.00/hr.
Kantor Park Pavilion	\$25.00/hr.	\$50.00/hr.		
Stirling Lake Pavilion	\$30.00/hr.	\$55.00/hr.		
Bocce Ball Courts		\$40.00/2hrs.	\$50.00/2hrs.	\$100.00/2hrs.
Horseshoe Pits		\$40.00/2hrs.	\$50.00/2hrs.	\$100.00/2hrs.
Kantor Park Basketball Court	\$25.00/hr.	\$45.00/hr.	\$60.00/hr.	\$110.00/hr.
Tennis Courts		\$10.00/hr.	\$15.00/hr.	\$20.00/hr.

Recreation Programs

Red Cross First Aid Class	\$	32.00
Red Cross CPR/AED Class:	\$	32.00
Rutgers SAFETY Class	\$	45.00
Abrakadoodle Creative Drawing Class	\$	164.00
Withdrawal Fee for ALL Recreation Programs (when Permitted)	\$	10.00
Photocopies/Copies:		
Black & White copies (per copy) Letter size	\$	0.05
Legal size	\$	0.07
11 x 17	\$	0.10
Large Format Prints		\$5.00/page for 24" X 36" \$1.00/linear foot over initial 2 feet
DVD ROM	\$	3.00
CD	\$.50
CD of Full Tax Map (total includes mailing and postage)	\$	25.00
Land Use Ordinances	\$	35.00
Zoning Map	\$	5.00
Master Plan	\$	35.00
Duplicate Copy of Tax Bill		\$5.00/first dup. \$25.00 for each additional duplicate copy
Duplicate Tax Sale Certificate	\$	100.00
Notarized Copies: Long Hill Resident – First 4 docs are no charge	\$	2.50
Non Resident [per document]	\$	2.50
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$	115.00
Mulch Pick Up for Local Garden Centers Only	\$	10.00 <i>Per cubic yard.</i>
Public Assembly Permit	\$	100.00
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$	20.00
Street/Road Opening Permit	\$	200.00
Swimming and Bath Establishments	\$	200.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$	50.00
Tire Permits	\$	3.00

Towing Services and Storage:

Basic towing of private passenger automobiles and motorcycles:

Automobile (days between 8:00 a.m. and 4:30 p.m.)	
First mile or less	\$ 65.00
Each additional loaded mile	\$ 3.50

Automobile (nights, weekends and New Jersey State Holidays)

First mile or less	\$ 85.00
Each additional loaded mile	\$ 3.50

Basic towing for other than private automobiles:

(Days between 8:00 a.m. and 4:30 p.m. Monday-Friday)

Light Duty (vehicles up to 6,999 lb. GVWR)	\$100.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Heavy Duty	\$250.00 per hour, 1 hour minimum

(Nights, Weekends and NJ Holidays)

Light Duty (vehicles up to 6,999 lb. GVWR)	\$150.00 per hour, 1 hour minimum
Medium Duty (vehicles up to 20,000 lb. GVWR)	\$200.00 per hour, 1 hour minimum
Heavy Duty	\$300.00 per hour, 1 hour minimum

Outside Secure Storage Facility

Private Passenger Automobiles	\$25.00 per day
	\$35.00 (inside storage)

Trucks up to 24,000 GVWR

\$50.00 per day

Tractor Trailers (Tractor)

\$50.00 per day

Tractor Trailers (Trailer)

\$75.00 per day

Yard Tow (automobile only)

\$ 40.00

Vital Statistics:

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$ 10.00
Corrections of Birth, Marriage, Death, Domestic Partnership	\$ 15.00

RESOLUTION 22-230

CERTIFYING ACTIVE MEMBERSHIP WITH MILLINGTON VOLUNTEER FIRE COMPANY FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION ELIGIBILITY – PHILIP FAMILLETTI

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **Philip Familletti** is an active member of the Millington Volunteer Fire Company and are eligible to be a member of the New Jersey State Firemen's Association.

RESOLUTION 22-231

2022 3rd QUARTER DUPLICATE TAX PAYMENT REFUNDS

WHEREAS, there are refunds to be issued for the duplicate payment of 3rd Quarter property taxes 2022; and

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following below refund due to a duplicate 3rd Quarter Tax payment:

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Chief Finance Officer is hereby authorized to refund the amounts below:

<u>BLOCK/LOT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
13401-1.02	DANIEL CURRY	843 Long Hill Rd. Gillette 07933	\$ 3,259.33
11513-35	SANDRA DUARTE	91 Old Farmhouse Rd. Millington 07946	\$ 2,414.60
11903-6	CORELOGIC CENTRALIZED REFUNDS	PO BOX 9202 COPPELL, TX 75019-9760	\$ 3,018.18
12809-1.08	CORELOGIC CENTRALIZED REFUNDS	PO BOX 9202 COPPELL, TX 75019-9760	\$4,074.22

**RESOLUTION 22-232
LEAVE OF ABSENCE - MARQUES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve a two week unpaid leave of absence for Tony Marques.

BE IT FURTHER RESOLVED, Mr. Marques will pay health insurance contributions and pension contributions when he returns

**RESOLUTION 22-233
AUTHORIZATION TO CONDUCT BLOCK PARTY- HOMESTEAD AND COTTAGE PLACE**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party at the intersection of Homestead and Cottage Place on Saturday, October 22nd, 2022, from 3:00 p.m. until 10:00 p.m., as noted in an email received on August 30, 2022.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 22-234
RESOLUTION AUTHORIZING INCREASE AMOUNT FOR PROFESSIONAL SERVICES AGREEMENT
WITH GEBHARDT & KIEFER, PC**

WHEREAS, the Township has appointed Gebhardt & Kiefer, PC, to investigate a complaint concerning a Township employee by Resolution 22-183; and

WHEREAS, Gebhardt & Kiefer had a not to exceed amount of \$5,000

WHEREAS, Gebhardt & Kiefer has not completed the investigation; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill, in the County of Morris, State of New Jersey, increases the contract amount by \$5,000 to be charged to budget line item(s) 2-01-0020-00155-2-00201. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 22-235
AUTHORIZING REFUND OF OVERBILLED TAXES RECEIVABLE**

WHEREAS, due to the application and approval of a non-profit organization by the Tax Assessor on the following parcel, the amount paid in the first half of 2022 exceeded the total for the year. This property is tax exempt for the 2022 tax year.

Owner	Property Location	Block	Lot	Qual	Amount
COMMUNITY OPTIONS INC.	838 Long Hill Rd.	14005	8		\$ 7,013.52

WHEREAS, the total 2022 overpaid amount is \$7,013.52 as analyzed;

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$7,013.52 for the overpayment total.

Make check payable to:

Community Options Inc.
16 Farber Rd.
Princeton, NJ 08540

**RESOLUTION 22-236
SOCIAL AFFAIR PERMIT [BPO ELKS NO 2392]**

WHEREAS, BPO ELKS NO 2392 has submitted an Alcoholic Beverage Control Application to the State of New Jersey for Elktoberfest to be held on October 1, 2022, at BPO ELKS NO 2392, 1138 Valley Road, Stirling, NJ 07977 and

WHEREAS, Chief of Polices approval is subject to the review of the application and that there is no objection to the granting of a social affair permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.
2. No person under the age of 21 shall be served alcoholic beverages. BPO ELKS NO 2392, members or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages and monitor the area to prevent "hand off's."

3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the BPO ELKS NO 2392, or the designated area.

4. Alcoholic beverages shall only be served and/or consumed between the hours of 3:00 pm and 11:00 pm on October 1, 2022

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit subject to the approval of the Chief of Police as well.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

**RESOLUTION 22-237
AWARDING CONTRACT FOR FOAM CYCLING SYSTEM TO FOAM CYCLE LLC**

WHEREAS, one bid was received by the Township Clerk on September 9 2022, for the purchase, delivery and installation of a foam recycling system (with an optional bid for purchase, delivery and installation of an additional foam recycling bin; and

WHEREAS, the low bid in the amount of \$71,500 for the foam recycling system and \$2,750 for additional foam recycling bin was submitted by Foam Cycle LLC, 3008 Grey Cliff-Way, Milford, PA 18337. and

WHEREAS, Township Administrator Nancy Malool has recommended that the contract be awarded to Foam Cycle LLC as the lowest responsible bidder; and

WHEREAS, the governing body has reviewed the recommendation made by the Township Administrator; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract for the foam recycling system and for the additional foam recycling bin is hereby awarded to Foam Cycle LLC, 3008 Grey Cliff Way, Milford, PA 18337 in accordance with the bid specifications and its bid dated September 9, 2022, in the amount of \$71,500 for the foam recycling system and \$2,750 for the additional foam recycling bin.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract with Foam Cycle LLC in accordance with the bid documents.
3. The Township Clerk is authorized and directed to return the bid bond or certified check of Foam Cycle LLC, upon receipt of a fully executed contract and all other required documents.
4. This contract will be properly charged to the following line-item appropriation of the official Township budget C-04-2022-49122-2-02254.
