



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, September 28, 2022
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The September 28, 2022, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/81591299615>
Or Telephone: +1 929 436 2866

Webinar ID: 815 9129 9615 Passcode: 976225

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

22-239 EXECUTIVE SESSION

- Attorney Client Privilege – Personnel Manual
- Personnel – Police, Code Enforcement Officer

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-239 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Medical Call Rescue

5. ORDINANCE(S):

ORDINANCE 503-22 (FIRST READING / INTRODUCTION)

REVISING CONSTRUCTION PERMIT FEES AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED "UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS"

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, September 28, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, October 26, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to October 26, 2022, public agenda, or email municipalclerk@longhillnj.gov.

MOVED by: _____, that Ordinance 503-22 be introduced and passed on first reading.
SECONDED by: _____, **ROLL CALL VOTE**

ORDINANCE 496-22 (SECOND READING / ADOPTION)

AN ORDINANCE PERMITTING ADDITIONAL RESIDENTIAL USES IN THE VALLEY BUSINESS ZONE AND SUPPLEMENTING AND AMENDING SECTIONS LU-111 ENTITLED “GENERAL TERMS”, LU-122.6 ENTITLED “B-D DOWNTOWN VALLEY COMMERCIAL ZONE DISTRICT”, LU-131 ENTITLED “SCHEDULE OF BULK REQUIREMENTS”, LU-138 ENTITLED “LOWER INCOME HOUSING REQUIREMENTS” AND LU-151 ENTITLED “OFF-STREET PARKING AND LIGHTING” OF THE TOWNSHIP CODE

PUBLIC HEARING

MOVED by: _____, that Ordinance 496-22 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 498-22 (SECOND READING / ADOPTION)

ADOPTING 1106-1122 VALLEY ROAD REDEVELOPMENT PLAN , BLOCK 11401, LOT 7 (A/K/A THE FORMER CARWASH SITE)

PUBLIC HEARING

MOVED by: _____, that Ordinance 498-22 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 500-22 (SECOND READING / ADOPTION)

AUTHORIZING THE PURCHASE AND PLANTING OF TREES AT MATTHEW G. KANTOR MEMORIAL PARK AND APPROPRIATING \$21,200 THEREFOR FROM THE OPEN SPACE TRUST FUND

PUBLIC HEARING

MOVED by: _____, that Ordinance 500-22 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 501-22 (SECOND READING / ADOPTION)

AN ORDINANCE TO AMEND SECTION 155 “PERMANENT SIGNS” OF THE CODE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REVISE GROUND SIGN MEASUREMENTS TO BE FROM THE CURB LINE INSTEAD OF THE PROPERTY LINE

PUBLIC HEARING

MOVED by: _____, that Ordinance 501-22 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 502-22 (SECOND READING / ADOPTION)

AMENDING SALARIES AND WAGES ORDINANCE

PUBLIC HEARING

MOVED by: _____, that Ordinance 502-22 be adopted. **SECONDED** by: _____,

ROLL CALL VOTE

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 22-240 – 22-254 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 22-240 APPROVAL AND RELEASE OF MINUTES
- 22-241 APPROVING PAYMENT OF BILLS
- 22-242 RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND
- 22-243 REAPPOINTING MEGAN PHILLIPS AS TOWNSHIP CLERK (WITH TENURE)
- 22-244 SOCIAL AFFAIR PERMIT [BPO ELKS NO 2392]
- 22-245 RESOLUTION AUTHORIZING INCREASE AMOUNT FOR PROFESSIONAL SERVICES AGREEMENT WITH TRIMBOLI & PRUSINOWSKI
- 22-246 AMENDING RESOLUTION 22-224 ADJUSTING COMPENSATION DIRECTOR OF PUBLIC WORKS & CERTIFIED RECYCLING PROFESSIONAL / CERTIFIED CLEAN COMMUNITIES COORDINATOR – GALLO
- 22-247 ACCEPTING RESIGNATION: MATTHEW FUGETT
- 22-248 AUTHORIZING REFUND FOR CHALLENGE GRANT
- 22-249 APPROVING SPECIAL EVENT LICENSE [PICNIC IN THE PARK]
- 22-250 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0008
- 22-251 IN GRADE ADVANCEMENT - ROBOL
- 22-252 ACCEPT DONATION TO LONG HILL TOWNSHIP
- 22-253 INCREASE PAY RATE – ELECTRICAL SUBCODE OFFICIAL
- 22-254 CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 22-240 through 22-254 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. LIAISON REPORTS:

8. **ADMINISTRATOR'S REPORT:**

9. **DISCUSSION:**

- Gun Range Ordinance
- Department social media pages
- Sample Ordinance for ATV/Dirt Bike

10. **OLD/NEW BUSINESS:**

11. **ANNOUNCEMENTS:**

12. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes

13. **ADJOURNMENT**

**RESOLUTION 22-239
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney Client Privilege – Personnel Manual
- Personnel – Police, Code Enforcement Officer

**ORDINANCE 503-22
REVISING CONSTRUCTION PERMIT FEES AND AMENDING CHAPTER 29 OF THE TOWNSHIP
CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”**

WHEREAS, *N.J.A.C. 5:23-4.17* provides that:

“The municipality shall set enforcing agency fees by ordinance for the following activities: plan review, construction permit, certificate of occupancy, certificates of continued occupancy [and] demolition permit . . .

....

(b) On or before February 10 of each year, in a municipality that budgets according to the calendar year . . . , the construction official shall, with the advice of the subcode officials and in consultation with the municipal finance officer, prepare and submit to the governing body a report detailing the receipts and expenditures of the enforcing agency and indicating [her] recommendations for a fee schedule, based on the operating expense of the agency.

1. The report shall be structured in accordance with (c) below and with such guidelines as shall be issued from time-to-time by the Commissioner so as to accurately portray true enforcing agency expenses in general and for structures of different use groups. This report shall serve as the basis for the ordinance to be enacted by the municipality, as it may deem appropriate, establishing the fee schedule.
2. A copy of the construction official’s report recommending a fee schedule and setting forth enforcing agency revenues and expenses shall be filed with the Department when prepared and a copy of the ordinance, together with the fee schedule, shall be filed with the Department when enacted or amended.
3. The appropriation and expenditure of construction code fee revenues generated from the fee schedule established pursuant to (b)1 above shall be audited annually by an independent auditor acceptable to the Department and a copy of the auditor’s report shall be provided to the Department when it is issued to the municipality . . .

(c) Costs: The fee schedule shall be calculated to reasonably cover the municipal costs of enforcing the regulations . . . ”; and

WHEREAS, Township Construction Official Jeff Heiss has recommended that the Township’s construction fees be amended so that they reasonably cover the municipal costs of enforcing the Uniform Construction Code as required by the DCA rule;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 29 of the Township Code entitled "Uniform Construction Code and Construction Requirements" is hereby amended as follows:

Section 1. Chapter 29 of the Township Code is amended to read as shown of the attached copy of Chapter 29, which is attached hereto as Exhibit "A", and which is incorporated herein by reference

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect October 28, 2022, following final passage and publication as required by law.

ORDINANCE 496-22
AN ORDINANCE PERMITTING ADDITIONAL RESIDENTIAL USES IN THE VALLEY BUSINESS ZONE AND SUPPLEMENTING AND AMENDING SECTIONS LU-111 ENTITLED "GENERAL TERMS", LU-122.6 ENTITLED "B-D DOWNTOWN VALLEY COMMERCIAL ZONE DISTRICT", LU-131 ENTITLED "SCHEDULE OF BULK REQUIREMENTS", LU-138 ENTITLED "LOWER INCOME HOUSING REQUIREMENTS" AND LU-151 ENTITLED "OFF-STREET PARKING AND LIGHTING" OF THE TOWNSHIP CODE

WHEREAS, the Downtown Valley Commercial Zone (B-D) as set forth in Township Code § LU-122.6 is based on the standalone element of the Master Plan adopted in 2016-2017; and

WHEREAS, since then a number of changes have occurred in the economic and judicial environment and the Township has been reacting in piecemeal fashion; and

WHEREAS, the Township Committee recognizes that these changes are likely to continue and that the land use ordinance should embrace the piecemeal changes in order to simplify development applications in process for developers and affected property owners; and

WHEREAS, the Township Committee recognizes that these ordinance changes are needed despite the fact that the Master Plan Housing and Zoning Elements have not yet been updated to reflect these changed circumstances;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township Land Use Ordinance is hereby supplemented and amended as follows:

Section 1. Section LU-111 entitled "General Terms" is hereby supplemented and amended by adding the following definitions in alphabetical order:

ASSISTED LIVING RESIDENCE

A residential facility which is licensed by the Department of Health to provide rooms, meals, and personal care. Residential units offer, at a minimum, one unfurnished room, a private bathroom, a kitchenette, and a lockable door on the unit entrance. Assisted living residences may provide other services to residents such as recreational activities, financial services, and transportation. "Assisted living" is a level of care between nursing home care and independent living and includes a coordinated array of supportive personal and health services, available 24 hours per day, to residents who have been assessed to need these services. Assisted living is intended to promote resident self-direction and participation in decisions that emphasize independence, individuality, privacy, dignity and homelike surroundings.

CONTINUING CARE RESIDENTIAL COMMUNITY ("CCRC")

A residential community for older adults which provides a continuum of living accommodations and care including provisions for health care for individuals from independent living to assisted living to nursing care. A contract with a CCRC is an agreement to purchase service and the right to live in a specific place; it is not an agreement to lease or purchase property. The CCRC must be registered with the New Jersey Department of Community Affairs.

NURSING HOME-

A facility that is licensed by the Department of Health to provide health care under medical supervision and continuous nursing care for 24 or more consecutive hours to two or more patients who do not require the degree of care and treatment which a hospital provides and who, because of their physical or mental condition, require continuous nursing care and services above the level of room and board.

Section 2. Subparagraph "9" in paragraph "a" entitled "Permitted Primary Uses" in Section LU-122.6 entitled "B-D Downtown Valley Commercial Zone District" is supplemented and amended to read as follows:

a. Permitted Primary Uses.

9. Small hotel, inn or bed & breakfast establishments and assisted living facilities, continuing care residential communities, nursing homes, and mixed uses. Density to be determined by the Approving Authority.

Section 3. Section 122.6 is further supplemented and amended by adding the following new subparagraph "3" in paragraph "c" entitled "Permitted Conditional Uses:"

c. Permitted Conditional Uses.

3. Residential apartments in accordance with the provisions of Subsection 124.1, not to exceed 15 units per acre. This use requires that a percentage of the units be designated as "Affordable Housing" and subject to Section 138 of this ordinance.

Section 5. Section LU-122.6 is further amended by deleting paragraph "d" entitled "Prohibited Uses" in its entirety. The existing paragraph "e" is hereby re-lettered paragraph "d".

Section 4. Section LU-122.6 is further amended by adding a new paragraph "e", entitled, " , which reads as follows:

"e. Emergency Medical Services

All assisted living facilities, continuing care residential communities and nursing homes, shall make emergency medical services available to or arranged for residents requiring these services. Each such facility shall develop a written plan for arranging for emergency transportation of residents at the facility's sole expense for medical care and returning them to the facility."

Section 6. Section LU-124.1 entitled “Apartments in Business Zones” is supplemented and amended to read as follows:

Apartments permitted in the B-1-5, B-1-20, M-H and M zones shall be at least 500 square feet in gross floor area, and shall be no more than 1,000 square feet. Apartments shall not be located on the ground floor of any building, and the gross density of all apartments on the lot shall not exceed five units per acre.

Apartments permitted in the B-D zone shall be at least 500 square feet in gross floor area. Apartments shall not be located on the ground floor of any building, and the gross density of all apartments on the lot shall not exceed fifteen units per acre.

Section 7. Section LU-131 entitled “Schedule of Bulk Requirements” is supplemented and amended by adding footnote “17” to the column entitled “Maximum Height of Building (stories/feet)” in the cell for Zone B-D to read as follows:

“(17) For assisted living facilities, continuing care residential communities, nursing homes, and mixed uses, increase the maximum height to 3/45. For buildings with in-building ground level parking, increase the maximum height to 4/55”

Section 8. Section LU-138 entitled “Lower Income Housing Requirements and subsection LU-138.1 are amended to read as follows:

“All residential developments in the R-MF-2 and B-D zone shall meet the following lower income housing requirements:

138.1

~~All developments shall provide 13% of all dwelling units to be affordable for low income households and 7% of all dwelling units to be affordable for moderate income households as those terms are defined in the Fair Housing Act (N.J.S.A. 52:27D-304) and the regulations promulgated by the Council On Affordable Housing (COAH).~~

For any future multifamily and independent living facility developments of five (5) or more units, at least fifteen (15%) percent of the all units in rental developments as affordable, and 20 percent of all units in for-sale developments as affordable, with at least 50 percent of the affordable units in each development being affordable to low-income households including 13 percent affordable to very-low-income households, with all such affordable units including the required bedroom distribution, be governed by controls on affordability and affirmatively marketed in conformance with the Uniform Housing Affordability Controls (“UHAC”), N.J.A.C. 5:80-26.1 et. seq. or any successor regulation, and all other applicable law.

Assisted Living facilities are subject to NJ Medicaid requirements.

Nursing Homes and Extended Stay Hotels are not subject to this section.”

Section 9. Paragraph “c” in section LU-151.1 entitled “Off-Street Parking” is supplemented and amended by adding/amending the number of required parking spaces as set forth in the table (in alphabetical order) as follows

c. Add/Modify in table

<u>Apartments as conditional uses in the B-D Zone</u>	<u>1.5 per unit</u>
<u>Apartments (other)</u>	2 per unit
<u>Nursing and group homes</u>	<u>Peak shift staff + 0.3 per unit</u>
<u>Assisted Living</u>	<u>Peak shift staff + 0.5 per unit</u>

Section 10. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 11. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 12. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 498-22
ADOPTING 1106-1122 VALLEY ROAD REDEVELOPMENT PLAN , BLOCK 11401, LOT 7 (A/K/A THE FORMER CARWASH SITE)

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1, et seq.* (The “Redevelopment Law”) authorizes municipalities to determine pursuant to subsection b of section 6 of *N.J.S.A. 40A:12A-6* that an area is in need of redevelopment; and

WHEREAS, the Township Committee adopted Resolution 21-166 on June 9, 2021, authorizing the Township Planning Board to undertake a preliminary investigation of property located at 1106-1122 Valley Road and known as Block 11401, Lot 7 (the Former Car Wash) (the “Study Area”), to determine whether that parcel constitutes a non-condemnation area in need of redevelopment in accordance with the Redevelopment Law; and

WHEREAS, the Township Committee authorized Jessica Caldwell, PP, AICP of J.Caldwell & Associates, LLC (the “Planning Consultant”), to conduct a preliminary investigation to determine whether the study area should be designated as a non-condemnation area in need of redevelopment; and

WHEREAS, Jessica Caldwell, PP, AICP prepared an investigative report dated November 1, 2021, and entitled “Area in Need of Redevelopment Study” for Block 11401, Lot 7 in the Township of Long Hill, Morris County, New Jersey; and

WHEREAS, after complying with all the procedural requirements of the Redevelopment Law, the Planning Board conducted a public hearing on November 23, 2021, to determine whether the proposed area qualifies as a non-condemnation redevelopment area meeting the criteria set forth in *N.J.S.A. 40A:12A-5*; and

WHEREAS, the Planning Board accepted the findings of the Planning Consultant that 1106-1122 Valley Road, Block 11401, Lot 7 should be designated as a non-condemnation area in need of redevelopment; and

WHEREAS, after conducting the public hearing described above, the Planning Board adopted Resolution 2021-12-PB on December 14, 2021, memorializing the conclusions set forth above and recommending that 1106-1122 Valley Road, Block 11401, Lot 7 be designated as a non-condemnation redevelopment area; and

WHEREAS, the Township Committee thereafter adopted Resolution 2022-043 on January 19, 2022, designating 1106-1122 Valley Road, Block 11401, Lot 7 as an area in need of redevelopment without the power of eminent domain pursuant to the provisions of §§ 5 and 6 of the Redevelopment Law, and directed Township Planner Jessica Caldwell to draft a redevelopment plan for the Non-Condensation Redevelopment Area and to submit her report to the Township Committee pursuant to the provisions of N.J.S.A. 40A:12A-7f; and

WHEREAS, Township Planner Jessica Caldwell has submitted a proposed 1106 – 1122 Valley Redevelopment Plan (Block 11401, Lot 7) dated August 3, 2022; and

WHEREAS, the Township Committee has determined that this Redevelopment Plan is in the best interest of the Township and its residents;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The Redevelopment Plan attached hereto as Exhibit "A" is hereby adopted.
2. The Zoning Map adopted by reference in Section LU-121.3 of the Township Code is hereby amended to include the Redevelopment Area as set forth in the Redevelopment Plan.
3. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 500-22
AUTHORIZING THE PURCHASE AND PLANTING OF TREES AT MATTHEW G. KANTOR
MEMORIAL PARK AND APPROPRIATING \$21,200 THEREFOR FROM THE OPEN SPACE TRUST
FUND**

WHEREAS, the Township has a duly adopted “Municipal Open Space, Recreation and Farmland and Historic Trust Fund” to be used for the purposes of acquiring, developing, and maintaining lands for recreation and conservation purposes and acquiring farmland for farmland preservation purposes; and

WHEREAS, it has become necessary to replace certain trees and plant new trees at the Matthew G. Kantor Memorial Park;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey, as follows:

Section 1. The purchase and planting of trees at the Matthew G. Kantor Memorial Park is hereby authorized.

Section 2. There is hereby appropriated \$21,200 from the Township Open Space, Recreation and Farmland and Historic Trust Fund to cover the cost thereof.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 501-22

AN ORDINANCE TO AMEND SECTION 155 “PERMANENT SIGNS” OF THE CODE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY TO REVISE GROUND SIGN MEASUREMENTS TO BE FROM THE CURB LINE INSTEAD OF THE PROPERTY LINE

WHEREAS, the Township Committee is desirous of amending the Land Use Ordinance to revise setback measurements for ground signs in non-residential districts to permit the setback measurement to be from the curb line and not the property line; and

WHEREAS, the Township Committee finds that the change is in the best interest of the public and will promote the health, safety and general welfare of the community;

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Long Hill, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. Section 155 “Permanent Signs” of the Land Use Ordinance shall be revised and supplemented as follows:

Section LU-155.8 .b shall read as follows: “As an alternative to the signs permitted in Subsection a above, each permitted use, or group of permitted uses, may erect one ground sign not exceeding 16 square feet in area and eight feet in height, provided that the permitted use or group of permitted uses represented by the ground sign have a lot frontage of at least 100 feet in length provided that it shall not be placed within any required sight triangle and shall be a minimum of 10 feet from any curb line , and provided that the permitted total area of permitted wall, awning, and door and window signs is reduced to 50% of the maximum permitted sign size permitted in Subsection a above.”

Section LU-155.8.h shall read as follows: “For all permitted uses providing the minimum required front yard setback, one ground sign not exceeding 16 square feet in area and eight feet in height shall be permitted per lot, provided that it shall not be placed within any required sight triangle and shall be a minimum of 10 feet from any curb line, and provided that the permitted total area of allowed wall, awning, and door and window signs shall be reduced to 50% of the maximum permitted sign size allowed otherwise. Such ground sign is eligible for Site Plan Waiver provided it meets all requirements stated above.”

Section LU-155.9.c shall read as follows: One ground sign not exceeding 100 square feet in area nor 15 feet in height, except that no individual tenant sign used for ground shall exceed 20 square feet in area. The approving authority may, at its sole discretion, impose additional controls on the size, dimensions and number of individual tenant signs used for all ground signs in the B-3 zone. For shopping centers located on corner lots, a second ground sign shall be permitted for use on the secondary road. The sign shall identify the shopping center name only, shall not exceed 15 square feet in area and shall be no more than three feet in height. Setbacks for ground signs shall be measured from the curb line.”

Section LU-155.10.b shall read as follows: “Each permitted primary use may have one ground sign which does not exceed a total of 10 square feet in area nor exceed a height of eight feet. Setbacks for ground signs shall be measured from the curb line.”

SECTION 2. The Municipal Clerk is hereby directed to give notice at least ten (10) days prior to hearing on the adoption of this Ordinance to the County Planning Board. Upon the adoption of this Ordinance after public hearing thereon, the Municipal Clerk is further directed to publish notice of the passage thereof and to file a copy of the Ordinance as finally adopted with the Morris County Planning Board as required by N.J.S.A. 40:55D-16.

SECTION 3. All ordinances of the Township of Long Hill, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This Ordinance may be renumbered for codification purposes.

SECTION 6. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

**ORDINANCE 502-22
AMENDING SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000
Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,750
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$ 55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000-\$77,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 - \$44,000
	Board of Health
Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
	Court
Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$49.50/hr. \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$49.50/hr. \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$49.50/hr. \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Technical Assistant to the Construction Official [Part Time]	\$ 18.00 - \$33.00/hr.
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Planning & Zoning Secretary [Part Time]	\$ 20.00 - \$33.00/hr.
Code/Zoning Enforcement Officer [Part Time]	\$25.00 - \$44.00/hr. \$45,000 - \$55,000

Recreation

Recreation Director	\$30,000 - \$84,000
Administrative Assistant [Part Time]	\$ 20.00 - \$33.00/hr.
Assistant Recreation Director [Full Time]	\$35,000 - \$66,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 13.00 - \$ 16.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 13.00 - \$ 19.80/hr.
Life Guard	\$ 13.00 - \$ 16.50/hr.
Score Keeper/Time Keeper/Referees	\$ 13.00 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 30.80/hr.
Basketball Staff Supervisor	\$ 13.00 - \$ 27.50/hr.

Police Department

Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 13.00 - \$ 28.60/hr.
Police Matron	\$ 13.00 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 13.00 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

**RESOLUTION 22-240
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Meeting Minutes of September 14, 2022;

BE IT FURTHER RESOLVED that the Township Committee hereby approves September 14, 2022, and September 16, 2022, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 22-241
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 22-242
RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE MORRIS COUNTY MUNICIPAL JOINT
INSURANCE FUND**

WHEREAS, Long Hill Township is a member of the Morris County Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2022 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED:

1. **Long Hill Township** agrees to renew its membership in the Morris County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Morris County Municipal Joint

**RESOLUTION 22-243
REAPPOINTING MEGAN PHILLIPS AS TOWNSHIP CLERK (WITH TENURE)**

WHEREAS, Megan Phillips holds a Municipal Clerk certificate in accordance with the requirements of *N.J.S.A 40A:9-133 et seq.*; and

WHEREAS, Megan Phillips was appointed Township Clerk on September 25, 2019 for a three-year term commencing October 4, 2019 and ending October 3, 2022; and

WHEREAS, upon this reappointment, Megan Phillips in accordance with the provisions of N.J.S.A. 40A:9-133.7 “[s]hall have acquired tenure; shall hold office during good behavior and efficiency, and compliance with the continuing education requirements set forth in N.J.S.A. 40A:9-133.10), notwithstanding that such reappointment was for a fixed term of years; and shall not be removed therefrom for political reasons but only for good cause shown and after a proper hearing before the director or the director's designee. “

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey hereby reappoints Megan Phillips as Township Clerk for a three-year term effective October 4, 2022, through October 3, 2025.

**RESOLUTION 22-244
SOCIAL AFFAIR PERMIT [BPO ELKS NO 2392]**

WHEREAS, BPO ELKS NO 2392 has submitted an Alcoholic Beverage Control Application to the State of New Jersey for Cornhole Tournament to be held on October 8, 2022, (rain date of October 9, 2022) at BPO ELKS NO 2392, 1138 Valley Road, Stirling, NJ 07977 and

WHEREAS, Chief of Polices approval is subject to the review of the application and that there is no objection to the granting of a social affair permit to be issued to the applicant to sell alcoholic beverages at the affair to be held on the date and premises noted, subject to, however, the following conditions:

1. The consumption of alcoholic beverages shall be restricted to the area as outlined in the site plan supplied with the application. No alcoholic beverages shall be possessed or consumed in any area not designated on this site plan.

2. No person under the age of 21 shall be served alcoholic beverages. BPO ELKS NO 2392, members or it's designee shall be responsible for verifying the ages of those patrons who wish to consume alcoholic beverages and monitor the area to prevent "hand off's."

3. No person assumed to be under the influence of alcohol shall be served, permitted to walk, or allowed to drive from the BPO ELKS NO 2392, or the designated area.

4. Alcoholic beverages shall only be served and/or consumed between the hours of 10:00 am and 6:00 pm on October 8, 2022

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

1. The Township Committee, the licensing authority of the municipality, has no objection to the granting of a special permit subject to the approval of the Chief of Police as well.
2. The Township Clerk is hereby authorized to approve the municipal certification on the application and submit to NJ ABC electronically.

**RESOLUTION 22-245
RESOLUTION AUTHORIZING INCREASE AMOUNT FOR PROFESSIONAL SERVICES AGREEMENT
WITH TRIMBOLI & PRUSINOWSKI**

WHEREAS, the Township has appointed Trimboli & Prusinowski as Labor Attorney by Resolution 22-024; and

WHEREAS, Trimboli & Prusinowski had a not to exceed amount of \$35,000

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Long Hill, in the County of Morris, State of New Jersey, increases the not to exceed amount by \$15,000 to be charged to budget line item(s) 1-01-0020-155-2-00204. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.

**RESOLUTION 22-246
AMENDING RESOLUTION 22-224 ADJUSTING COMPENSATION DIRECTOR OF PUBLIC WORKS &
CERTIFIED RECYCLING PROFESSIONAL / CERTIFIED CLEAN COMMUNITIES COORDINATOR –
GALLO**

WHEREAS, the Governing Body wishes to adjust the compensation of Al Gallo as Director of Public Works and Certified Recycling Professional/Certified Clean Communities Coordinator for the Township of Long Hill;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Long Hill, County of Morris, New Jersey that Al Gallo's annual salary is hereby adjusted to \$126,188 effective August 10, 2022.

**RESOLUTION 22-247
ACCEPTING RESIGNATION: MATTHEW FUGETT**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Matthew Fugett as full time Zoning/Code Enforcement Officer effective September 16, 2022.

**RESOLUTION 22-248
AUTHORIZING REFUND FOR CHALLENGE GRANT**

WHEREAS, The Shade Tree Commission has come to the determination that the below mentioned address will need a refund for two trees from the Challenge Grant;

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the President of the Shade Tree Commission, does hereby authorize the following refund:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
Harold Alaan	40 Mitchell Road, Gillette, NJ 07933	\$200.00

**RESOLUTION 22-249
APPROVING SPECIAL EVENT LICENSE [PICNIC IN THE PARK]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve License Number S22-13 for the event to the “Sponsor” Neighborhood Beacon for their Special Event Picnic in the Park to be held 12:00PM – 2:00PM on October 8, 2022.

**RESOLUTION 22-250
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #19-0008**

WHEREAS, funds have been remitted by WALGREENS to redeem tax sale certificate #19-0008 for Block 11301 Lot 4 Q -BLDG, 1050 &1058 VALLEY RD purchased by PRO CAP 8, LLC US BANK CUST, assessed in the name PARTHENON C/O WALGREEN TAX DEPT. and the Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$1,043.79 plus a premium of \$100.00 for a total of \$1,143.79 to the lienholder:

Make Redemption check payable to:
PRO CAP 8, LLC US BANK CUST
50 SOUTH 16TH ST STE 2050
PHILADELPHIA, PA 19102

**RESOLUTION 22-251
IN GRADE ADVANCEMENT - ROBOL**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Police Chief Ahmed Naga, does hereby approve the grade advancement of Officer John Robol to Officer Grade IX, effective September 25, 2022 at an annual salary of \$65,906.00.

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 22-252
ACCEPT DONATION TO LONG HILL TOWNSHIP**

WHEREAS, a pallet of hand sanitizer and a pallet of surface wipes have been offered to the Long Hill Township DPW; and

WHEREAS, N.J.S.A. 40A:5-29 provides that any local unit is authorized and empowered to accept gifts made to it;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey authorizes the acceptance of supplies from Dermarite Industries.

**RESOLUTION 22-253
INCREASE PAY RATE – ELECTRICAL SUBCODE OFFICIAL**

BE IT RESOLVED, that Electrical Subcode Official Eric DiLizio's hourly rate is hereby increased from \$39.80 to \$48.40, effective September 19, 2022.

**RESOLUTION 22-254
CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **BYRON T. MENDEZ** is a Junior Member of the Millington Volunteer Fire Company, No. 1.
