



TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION MEETING MINTUES
Wednesday, October 26, 2022
7:30 PM OPEN SESSION, CLOSED SESSION 6:45 PM

Clerk Phillips read the following statement:

STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

EXECUTIVE SESSION:

22-271 EXECUTIVE SESSION

- Attorney/Client Privilege
- Personnel – DPW

MOVED by: Deputy Mayor Piserchia of the Township Committee of Long Hill Township, that Resolution 22-271 is hereby approved. **SECONDED** by: Committeeman Lavender. **ROLL CALL VOTE:** Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

CALL MEETING TO ORDER:

Mayor Dorsi **opened the public session** of the meeting at 7:32 pm.

All present recited the **Pledge of Allegiance**.

ROLL CALL: Committeeman Lavender, Committeeman Rae, Committeeman Verlezza, Deputy Mayor Piserchia, and Mayor Dorsi. Also present were Administrator Malool and Clerk Phillips.

PROCLAMATION / PRESENTATIONS

- **FOAMCYCLE AWARD** – Anthony Marrone, District Recycling Coordinator, Morris County MUA presented the award to Long Hill Township.

ORDINANCE(S):

ORDINANCE 505-22 (FIRST READING / INTRODUCTION)

CONCERNING TRAFFIC REGULATIONS ON STONEHEDGE ROAD IN THE KNOLL AT MILLINGTON DEVELOPMENT AND AMENDING CHAPTER 7 OF THE TOWNSHIP CODE ENTITLED "TRAFFIC"

The foregoing ordinance having been introduced and passed on first reading by the Township Committee of the Township of Long Hill, in the County of Morris on Wednesday, October 26, 2022 will be considered for final passage and adoption at a public hearing held at a meeting beginning at 7:30 p.m. on Wednesday, December 14, 2022 by a meeting when and where or at such time and place to which said meeting may be adjourned, all persons interested will be given an opportunity to be heard concerning said ordinance. To obtain details of the meeting please refer to December 14, 2022, public agenda, or email municipalclerk@longhillnj.gov.

- Attorney Pidgeon spoke about changing under “§ 7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS change side from both to East/North (left) and changing the proposed speed to 25 mph.

MOVED by: Committeeman Lavender , that Ordinance 505-22 be introduced and passed on first reading. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE:** Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

- Mayor Dorsi had a conflict of interest for recused himself at 7:42pm. Deputy Mayor Piserchia chaired the meeting.

ORDINANCE 496-22 (SECOND READING / ADOPTION)

AN ORDINANCE PERMITTING ADDITIONAL RESIDENTIAL USES IN THE VALLEY BUSINESS ZONE AND SUPPLEMENTING AND AMENDING SECTIONS LU-111 ENTITLED “GENERAL TERMS”, LU-122.6 ENTITLED “B-D DOWNTOWN VALLEY COMMERCIAL ZONE DISTRICT”, LU-131 ENTITLED “SCHEDULE OF BULK REQUIREMENTS”, LU-138 ENTITLED “LOWER INCOME HOUSING REQUIREMENTS” AND LU-151 ENTITLED “OFF-STREET PARKING AND LIGHTING” OF THE TOWNSHIP CODE

- Attorney Pidgeon spoke about the ordinance and asked to table the ordinance until the November 9th, 2022.

MOVED by: Committeeman Lavender, that Ordinance 496-22 be carried until the November 9th, 2022. **SECONDED** by: Committeeman Verlezza, **ROLL CALL VOTE:** Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; abstain.

- Mayor Dorsi returned 7:45pm.

ORDINANCE 499-22 (SECOND READING / ADOPTION)

REGULATING THE PLAYING OF MUSIC IN OUTDOOR DINING VENUES AND AMENDING § LU-124.13 OF THE TOWNSHIP CODE ENTITLED “OUTDOOR DINING

- Attorney Pidgeon spoke about Ordinance 499-22 going to the PB for a consistency review. Planning Board deemed the ordinance is not inconsistent with the Master Plan. A discussion ensued and the Township Committee agreed to amend and carry until December 14th.

MOVED by: Committeeman Lavender , that Ordinance 499-22 to amend the ordinance to allow music until 10:00pm Thursday, Friday, Saturday Sunday, and 9:00pm on Monday – Wednesday. **SECONDED** by: Committeeman Verlezza, **ROLL CALL VOTE:** Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

ORDINANCE 503-22 (SECOND READING / ADOPTION)

REVISING CONSTRUCTION PERMIT FEES AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”

Mayor Dorsi OPENED PUBLIC HEARING

- **Marianne Noonan** – spoke about obtaining the fees and the fees being high.
- **Charles Arentowicz** – spoke about the fees being low nine years ago and spoke about doing the construction fee ordinance on a regular basis.

Mayor Dorsi CLOSED PUBLIC HEARING

MOVED by: Committeeman Lavender, that Ordinance 503-22 be adopted. **SECONDED** by: Deputy Mayor Piserchia, **ROLL CALL VOTE:** Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

CONSENT AGENDA RESOLUTIONS:

- Mayor Dorsi spoke about adding Resolution 22-279 and 22-280.
- Committeeman Rae spoke about Resolution 22-276 and thanked Andrea Tsimboukis for her long and distinguished service to Long Hill Township and especially to the fire department.

Resolution No. 22-272 – 22-280 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 22-272 APPROVAL AND RELEASE OF MINUTES
- 22-273 APPROVING PAYMENT OF BILLS
- 22-274 REFUND FOR 2022 3RD QUARTER DUPLICATE PAYMENT FOR TAXES
- 22-275 ACCEPTING RETIREMENT – MOCARSKI
- 22-276 ACCEPTING RESIGNATION – TSIMBOUKIS
- 22-277 AMENDING AND ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL
- 22-278 CERTIFICATION OF 2021 LOSAP PARTICIPANT LIST
- 22-279 APPOINTING PROBATIONARY LABORER – PANTOZZI
- 22-280 IN GRADE ADVANCEMENT - URSO

MOVED by: Committeeman Lavender of the Township Committee of Long Hill Township, that Resolution 22-272 through 22-280, with Committeeman Rae abstaining from Resolution 22-275 and 22-278 are hereby approved. **SECONDED** by: Deputy Mayor Piserchia **ROLL CALL VOTE:** Committeeman Lavender; yes, Committeeman Rae; yes, Committeeman Verlezza; yes, Deputy Mayor Piserchia; yes, Mayor Dorsi; yes.

LIAISON REPORTS:

- **Deputy Mayor Piserchia** met with Bob English regarding Fire Aid Squad
- **Committeeman Lavender** spoke about COVID 19 vaccine clinics, gave a recreation and police update. **Deputy Mayor Piserchia** thanked **Committeeman Lavender** and **Michael Peoples** for all their hard work with Wagner Towers.
- **Mayor Dorsi** spoke about the new Styrofoam machine and gave a DPW update.

ADMINISTRATOR'S REPORT:

- **Administrator Malool** spoke about Kantor Park trees project, gave an update on Main/Central Ave and starting our composting program.

DISCUSSION:

- **Potential ATV/Dirt Bike Ordinance** – Administrator Malool spoke about the Planning Board referring a potential ordinance to the Township Committee. The Planning Board Chair asked for something in writing for the direction to go with the discussion. Attorney Pidgeon to draft a letter. Deputy Mayor Piserchia spoke about the complaint that promoted this ordinance and how times have changed with people working from home.

- **Potential AIRBNB Ordinance**– Administrator Malool spoke about referring a potential ordinance to the Planning Board. Attorney Pidgeon spoke about adding a minimum length of tenancy and will draft a letter.
- **Firearm Ordinance** – Attorney Pidgeon spoke about adding back hunting provisions and the Township Committee spoke about introduction at the 11.9.2022 Township Committee meeting.

OLD/NEW BUSINESS:

- Mayor Dorsi spoke about reporting dead spots in town to Verizon by calling *611 to report it.
- Committeeman Verlezza spoke about repair work needed at the Senior Center and spoke about assisting.

ANNOUNCEMENTS:

- Trunk or Treat – Saturday, October 29th
- Boy Scout Troop 56 annual food drive

MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -Comments and remarks will be limited to 3 Minutes

- **Charles Arentowicz** – Mr. Arentowicz spoke about resuming in person meetings, asked about obtaining the planners document about Ordinance 496-22 document and asked for a status update on the MRI report.
- **Dennis Sandow** – spoke about visiting town hall employees on Halloween and spoke about a history of coverage issues with Verizon.
- **Marianne Noonan** – spoke about reinstating a redevelopment committee, resuming in-person meetings, and proposing an Airbnb ordinance.
- **Frank Liberato** – embrace public opinion spoke about a culture of fear in town and told residents to vote Frank Liberato at the general election.
- **Jean Schumer** – spoke about meetings being in person and on zoom and asked for transparency.
- **Kristen Oleske** – spoke about Northfield Road being paved clarified the location of 12 basket food pantry and spoke about a respond for an OPRA for tort claims.
- **Mark DiGiovanni** – spoke about three-minute rules asked for MRI study update and spoke about open engagement and transparency.
- **Gary Pratt** – spoke about zoom meeting and how residents are feeling.

ADJOURNMENT

On motion by Deputy Mayor Piserchia and seconded by Committeeman Rae and carried unanimously to adjourn at 8:59pm.

Respectfully submitted,

Megan Phillips

Megan Phillips

Approved: November 9, 2022

**RESOLUTION 22-271
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney/Client Privilege
- Personnel – DPW

**ORDINANCE 505-22
CONCERNING TRAFFIC REGULATIONS ON STONEHEDGE ROAD IN THE KNOLL AT MILLINGTON DEVELOPMENT AND AMENDING CHAPTER 7 OF THE TOWNSHIP CODE ENTITLED “TRAFFIC”**

WHEREAS, the Knoll at Millington Homeowners Association, Inc., by Deed of Dedication dated May 27, 2000, dedicated the street known as Stonehedge Road to Long Hill Township; and

WHEREAS, traffic regulations for Stonehedge Road are still set forth in subsection 7-38.3 of the Township Code which sets forth “Regulations for Movement and the Parking of Traffic on All Other Private Property”; and

WHEREAS, traffic regulations for Stonehedge Road should be included in those sections of Chapter 7 that regulate traffic on other public streets;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Chapter 7 of the Township Code entitled “Traffic” is hereby amended as follows:

Section 1. Section 7-38.3 entitled “Regulations for the Movement and the Parking of Traffic on All Other Private Property” is hereby amended by deleting references to Stonehedge Road in that section so that it reads as follows:

“§ 7-38.3 Regulations for the Movement and the Parking of Traffic on All Other Private Property.

In accordance with the provisions of N.J.S.A. 39:5A-1 the regulations of Subtitle 1 of the Title 39 are hereby made applicable to the properties listed below.

m. Property.

The Knoll at Millington
Stonehedge Road
Millington, N.J. 07946

1. Speed Limits. The speed limits for both directions of travel on the following roads are:

Road	M.P.H.	Limits
Stonehedge Road	15	Entire length
Knoll Court	15	Entire length

2. Restricted Parking. No person shall park a vehicle anytime upon any of the streets or parts of the streets described below.

Name of Street Hours Location

~~Stonehedge Road All Entire length~~
~~Stonehedge Road All From its intersection with Valley Road~~
~~50 feet south~~

3.Tow-Away. Any vehicle parked in violation of this Subsection m shall be deemed a nuisance and a menace to the safe and proper regulation of traffic and any peace officer may provide for the removal of such vehicle. The owner shall have the reasonable cost of removal and storage which may result from such removal before regaining possession of the motor vehicle.”

Section 2. Section 7-33 entitled “Speed Limits” is hereby amended by adding Stonehedge Road in alphabetical order as follows:

“§ 7-33 SPEED LIMITS.

The speed limits for both directions of traffic along the streets described below are established as follows.

Regulatory and warning signs conforming to the current Manual on Uniform Traffic Control Devices for streets and highways shall be erected and maintained to effect the above-designated speed limits.

<u>Name of Street</u>	<u>Direction</u>	<u>Speed</u>	<u>Location</u>
<u>Stonehedge Road</u>	<u>Both</u>	<u>25 mph</u>	<u>Entire length”</u>

Section 3. Section 7-14 entitled “Parking Prohibited at All Times on Certain Streets” is hereby amended by adding Stonehedge Road in alphabetical order as follows:

“§ 7-14 PARKING PROHIBITED AT ALL TIMES ON CERTAIN STREETS.

No person shall park a vehicle at any time upon any streets or parts thereof described.

<u>Name of Street</u>	<u>Side</u>	<u>Location</u>
<u>Stonehedge Road</u>	<u>East/North (left)</u>	<u>Entire length”</u>

Section 4. The effect of this ordinance is contingent upon signs being erected as required by law.

Section 5. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 6. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 7. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 496-22

AN ORDINANCE PERMITTING ADDITIONAL RESIDENTIAL USES IN THE VALLEY BUSINESS ZONE AND SUPPLEMENTING AND AMENDING SECTIONS LU-111 ENTITLED “GENERAL TERMS”, LU-122.6 ENTITLED “B-D DOWNTOWN VALLEY COMMERCIAL ZONE DISTRICT”, LU-131 ENTITLED “SCHEDULE OF BULK REQUIREMENTS”, LU-138 ENTITLED “LOWER INCOME HOUSING REQUIREMENTS” AND LU-151 ENTITLED “OFF-STREET PARKING AND LIGHTING” OF

THE TOWNSHIP CODE

WHEREAS, the Downtown Valley Commercial Zone (B-D) as set forth in Township Code § LU-122.6 is based on the standalone element of the Master Plan adopted in 2016-2017; and

WHEREAS, since then a number of changes have occurred in the economic and judicial environment and the Township has been reacting in piecemeal fashion; and

WHEREAS, the Township Committee recognizes that these changes are likely to continue and that the land use ordinance should embrace the piecemeal changes in order to simplify development applications in process for developers and affected property owners; and

WHEREAS, the Township Committee recognizes that these ordinance changes are needed despite the fact that the Master Plan Housing and Zoning Elements have not yet been updated to reflect these changed circumstances;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that the Township Land Use Ordinance is hereby supplemented and amended as follows:

Section 1. Section LU-111 entitled "General Terms" is hereby supplemented and amended by adding the following definitions in alphabetical order:

ASSISTED LIVING RESIDENCE

A residential facility which is licensed by the Department of Health to provide rooms, meals, and personal care. Residential units offer, at a minimum, one unfurnished room, a private bathroom, a kitchenette, and a lockable door on the unit entrance. Assisted living residences may provide other services to residents such as recreational activities, financial services, and transportation. "Assisted living" is a level of care between nursing home care and independent living and includes a coordinated array of supportive personal and health services, available 24 hours per day, to residents who have been assessed to need these services. Assisted living is intended to promote resident self-direction and participation in decisions that emphasize independence, individuality, privacy, dignity and homelike surroundings.

CONTINUING CARE RESIDENTIAL COMMUNITY ("CCRC")

A residential community for older adults which provides a continuum of living accommodations and care including provisions for health care for individuals from independent living to assisted living to nursing care. A contract with a CCRC is an agreement to purchase service and the right to live in a specific place; it is not an agreement to lease or purchase property. The CCRC must be registered with the New Jersey Department of Community Affairs.

NURSING HOME-

A facility that is licensed by the Department of Health to provide health care under medical supervision and continuous nursing care for 24 or more consecutive hours to two or more patients who do not require the degree of care and treatment which a hospital provides and who, because of their physical or mental condition, require continuous nursing care and services above the level of room and board.

Section 2. Subparagraph "9" in paragraph "a" entitled "Permitted Primary Uses" in Section LU-122.6 entitled "B-D Downtown Valley Commercial Zone District" is supplemented and amended to read as follows:

a. Permitted Primary Uses.

9. Small hotel, inn or bed & breakfast establishments and assisted living facilities, continuing care residential communities and nursing homes. Density to be determined by the Approving Authority.

Section 3. Section 122.6 is further supplemented and amended by adding the following new subparagraph “3” in paragraph “c” entitled “Permitted Conditional Uses:”

c. Permitted Conditional Uses.

3. Residential apartments in accordance with the provisions of Subsection 124.1, not to exceed 15 units per acre. This use requires that a percentage of the units be designated as “Affordable Housing” and subject to Section 138 of this ordinance.

Section 4. Section LU-122.6 is further amended by deleting paragraph “d” entitled “Prohibited Uses” in its entirety. The existing paragraph “e” is hereby re-lettered paragraph “d”.

Section 5. Section LU-122.6 is further amended by adding a new paragraph “e”, entitled, “ , which reads as follows:

“e. Emergency Medical Services

All assisted living facilities, continuing care residential communities and nursing homes, shall make emergency medical services available to or arranged for residents requiring these services. Each such facility shall develop a written plan for arranging for emergency transportation of residents at the facility’s sole expense for medical care and returning them to the facility.”

Section 6. Section LU-124.1 entitled “Apartments in Business Zones” is supplemented and amended to read as follows:

Apartments permitted in the B-1-5, B-1-20, M-H and M zones shall be at least 500 square feet in gross floor area, and shall be no more than 1,000 square feet. Apartments shall not be located on the ground floor of any building, and the gross density of all apartments on the lot shall not exceed five units per acre.

Apartments permitted in the B-D zone shall be at least 500 square feet in gross floor area. Apartments shall not be located on the ground floor of any building, and the gross density of all apartments on the lot shall not exceed fifteen units per acre.

Section 7. Section LU-131 entitled “Schedule of Bulk Requirements” is supplemented and amended by adding footnote “17” to the column entitled “Maximum Height of Building (stories/feet)” in the cell for Zone B-D to read as follows:

“(17) For assisted living facilities, continuing care residential communities, nursing homes, and mixed uses, increase the maximum height to 3/45. For buildings with in-building ground level parking, increase the maximum height to 4/55”

Section 8. Section LU-138 entitled “Lower Income Housing Requirements and subsection LU-138.1 are amended to read as follows:

“All residential developments in the R-MF-2 and B-D zone shall meet the following lower income housing requirements:

138.1

~~All developments shall provide 13% of all dwelling units to be affordable for low income households and 7% of all dwelling units to be affordable for moderate income households as these terms are defined in the Fair Housing Act (N.J.S.A. 52:27D-304) and the regulations promulgated by the Council On Affordable Housing (COAH).~~

For any future multifamily and independent living facility developments of five (5) or more units, at least fifteen (15%) percent of the all units in rental developments as affordable, and 20 percent of all units in for-sale developments as affordable, with at least 50 percent of the affordable units in each development being affordable to low-income households including 13 percent affordable to very-low-income households, with all such affordable units including the required bedroom distribution, be governed by controls on affordability

and affirmatively marketed in conformance with the Uniform Housing Affordability Controls ("UHAC"), N.J.A.C. 5:80-26.1 et. seq. or any successor regulation, and all other applicable law.

Assisted Living facilities are subject to NJ Medicaid requirements.

Nursing Homes are not subject to this section."

Section 9. Paragraph "c" in section LU-151.1 entitled "Off-Street Parking" is supplemented and amended by adding/amending the number of required parking spaces as set forth in the table (in alphabetical order) as follows

c. Add/Modify in table

<u>Apartments as conditional uses in the B-D Zone</u>	<u>1.5 per unit</u>
<u>Apartments (other)</u>	<u>2 per unit</u>
<u>Nursing and group homes</u>	<u>Peak shift staff + 0.3 per unit</u>
<u>Assisted Living</u>	<u>Peak shift staff + 0.5 per unit</u>

Section 10. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 11. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 12. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 499-22
REGULATING THE PLAYING OF MUSIC IN OUTDOOR DINING VENUES AND AMENDING § LU-124.13 OF THE TOWNSHIP CODE ENTITLED "OUTDOOR DINING"**

WHEREAS, § LU-124.13 of the Township Code entitled "Outdoor Dining" permits outdoor dining facilities in the B-1-5, B-1-20, M-M, M-H and B-D zones subject to certain conditions; and

WHEREAS, one of those conditions is that, "the outdoor dining use will not involve any outdoor speaker systems or outdoor music playing of any kind;" and

WHEREAS, the Township Committee feels that music should be permitted at outdoor dining facilities as long as it does not constitute a nuisance to the facility's neighbors;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that § LU-124 of the Township Code entitled "Supplemental Use Regulations" be amended as follows:

Section 1. Subparagraph "2" of paragraph "a" of § LU-124.13 entitled "Outdoor Dining" is amended to read as follows:

“2. Outdoor dining facilities may include outdoor speaker systems and music playing subject to the following conditions:

- i. No outdoor music playing shall be permitted after 10:00 p.m. on Thursday, Friday and Saturday, or after 9:00 p.m. on Sunday, Monday, Tuesday and Wednesday
- ii. The outdoor music shall not be unreasonably or unnecessarily loud so as to disturb neighbors of the facility.”

Section 2. In all other respects, § LU-124.13 shall remain unchanged.

Section 3. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 4. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 5. This ordinance shall take effect immediately upon final passage and publication as required by law.

ORDINANCE 503-22
REVISING CONSTRUCTION PERMIT FEES AND AMENDING CHAPTER 29 OF THE TOWNSHIP CODE ENTITLED “UNIFORM CONSTRUCTION CODE AND CONSTRUCTION REQUIREMENTS”

WHEREAS, *N.J.A.C. 5:23-4.17* provides that:

“The municipality shall set enforcing agency fees by ordinance for the following activities: plan review, construction permit, certificate of occupancy, certificates of continued occupancy [and] demolition permit . . .

....

(b) On or before February 10 of each year, in a municipality that budgets according to the calendar year . . . , the construction official shall, with the advice of the subcode officials and in consultation with the municipal finance officer, prepare and submit to the governing body a report detailing the receipts and expenditures of the enforcing agency and indicating [her] recommendations for a fee schedule, based on the operating expense of the agency.

1. The report shall be structured in accordance with (c) below and with such guidelines as shall be issued from time-to-time by the Commissioner so as to accurately portray true enforcing agency expenses in general and for structures of different use groups. This report shall serve as the basis for the ordinance to be enacted by the municipality, as it may deem appropriate, establishing the fee schedule.
2. A copy of the construction official’s report recommending a fee schedule and setting forth enforcing agency revenues and expenses shall be filed with the Department when prepared and a copy of the ordinance, together with the fee schedule, shall be filed with the Department when enacted or amended.
3. The appropriation and expenditure of construction code fee revenues generated from the fee schedule established pursuant to (b)1 above shall be audited annually by an independent auditor acceptable to the Department and a copy of the auditor’s report shall be provided to the Department when it is issued to the municipality . . .

(c) Costs: The fee schedule shall be calculated to reasonably cover the municipal costs of enforcing the regulations . . . ”; and

WHEREAS, Township Construction Official Jeff Heiss has recommended that the Township’s construction fees be amended so that they reasonably cover the municipal costs of enforcing the Uniform Construction Code as required by the DCA rule;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 29 of the Township Code entitled “Uniform Construction Code and Construction Requirements” is hereby amended as follows:

Section 1. Chapter 29 of the Township Code is amended to read as shown of the attached copy of Chapter 29, which is attached hereto as Exhibit “A”, and which is incorporated herein by reference.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect October 28, 2022, following final passage and publication as required by law.

EXHIBIT A

§ 29-1 UNIFORM CONSTRUCTION CODE ESTABLISHED.

§ 29-1.1 Construction Code Enforcing Agency.

[Ord. No. 20-76; 1967 Code§ 21A-']

- a. There is hereby established in the Township a State Uniform Construction Code enforcing agency to be known as the "Long Hill Township Construction Code Enforcing Agency," consisting of a Construction Official, Building Subcode Official, Plumbing Subcode Official, Electrical Subcode Official, Fire Protection Subcode Official and such other subcode officials for such additional subcodes as the Commissioner of the Department of Community Affairs, State of New Jersey, shall hereafter adopt as part of the State Uniform Construction Code. The Construction Official shall be the chief administrator of the Enforcing Agency.
- b. Each official position created in paragraph a hereof shall be filled by a person qualified for such position pursuant to P.L. 1975, c. 217, as amended, and N.J.A.C. 5:23, provided that, in lieu of any particular subcode official, an on-site inspection agency may be retained by contract pursuant to N.J.A.C. 5:23. More than one such official position may be held by the same person, provided that such person is qualified pursuant to P.L. 1975, c. 217, and N.J.A.C. 5:23 to hold such position.

- c. The public shall have the right to do business with the Enforcing Agency at one office location except for emergencies and unforeseen or unavoidable circumstances.

§ 29-1.2 Construction Permit Fees.

[Ord. f\Jo. 20-76; Code§ 27A-2; Ord. No. 3-92 § 1; Ord. No. 7-93; Ord. l\Jo. 153-04 § 1; Ord. No. 157-04 § 1; Ord. No. 180-05 § 1;

Ord. No. 196-06 § 1; Ord. No. 427-2018]

The fee for a construction permit shall be the sum of the applicable fees listed in paragraphs a through c hereof and shall be paid before the permit is issued.

- a. Building Subcode Fees. The building subcode fees shall be as follows:

1. For new buildings and structures and additions the fee shall be ~~\$0.040~~ **\$0.045** per cubic foot.
2. For alterations or renovations, fees shall be calculated on the total estimated cost (value) of the work, including labor and materials, the fee shall be ~~\$40~~ **\$50.00** per \$1,000 of estimated cost of residential work and ~~\$50~~ **\$60.00** per \$1,000 of estimated cost of commercial work.
3. Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with paragraphs 1 and 2 above.
4. For swimming pool, the fee shall be:
 - (a) Above-ground pool: ~~\$75~~ **\$200.00**
 - (b) In-ground pool: ~~\$300~~ **\$400.00**
5. For retaining walls, the fee shall be:
 - (a) A retaining wall that is associated with a Class 3 residential structure, ~~\$100~~ **\$250.00**
 - (b) A newly constructed retaining wall of any size at other than a Class 3 residential structure shall be calculated in accordance with paragraph 2 above.
6. Fee for signs shall be ~~\$2~~ per square foot of sign area, calculated on one side of double-faced signs;
7. Fees the construction or installation of a masonry chimney shall be ~~\$100~~ **\$200.00**
8. Fees for residential tool or storage sheds over 200 square feet in area or over 10 feet in height, shall be ~~\$100~~ **\$200.00**
9. An administrative fee of ~~\$84~~ **\$100.00** for each construction permit issued for an asbestos hazard abatement project, with an administrative fee of ~~\$25~~ **\$50.00** for each Certificate of Occupancy issued following the successful completion of an asbestos

hazard abatement project;

10. (Reserved)
11. Fees for each tent in excess of 900 square feet in area or more than 30 feet in any dimension shall be \$200, Electrical permits shall be assessed separately;

12. Fees for moving a structure from one lot to another or to a new location on the same lot shall be \$5 per \$1,000 of the sum of the estimated cost of moving. The fee for a new foundation and for placement in a completed condition in the new location shall be the same fee as in paragraph 1(a) above; provided that the minimum fee shall be \$75;
13. Fees for demolition shall be as follows:
 - (a) For a one or two family dwelling: ~~\$150~~ **\$250.00** per dwelling unit;
 - (b) For a residential accessory structure: ~~\$50;~~ **\$125.00**
 - (c) **For any other building or structure: \$250 \$400.00 per building or structure;**
 - (d) Fees for partial demolition in anticipation of construction shall be calculated as an alteration, with fees set forth in paragraph 2 above;
14. Lead Hazard Abatement Fees.
 - (a) The fee for lead hazard abatement work shall be \$140.
 - (b) The fee for a lead abatement clearance certification shall be ~~\$25;~~ **\$50.00**
15. The minimum building subcode fee shall be ~~\$65;~~ **\$85.00**

b. Electrical Subcode Fees. The electrical subcode fees shall be as follows:

1. For installation or replacement of outlets, fixtures, receptacles, including lighting outlets, wall switches, fluorescent fixtures, line voltage smoke detectors, low voltage fire alarm systems, burglar alarm systems, convenience receptacles or similar fixtures, and motors or other devices of less than one horsepower or kilowatt, the fee shall be as follows:

- (a) From one to 50 devices, the fee shall be ~~\$50;~~ **\$75.00**
- (b) For each additional 25 devices, the fee shall be ~~\$15;~~ **\$25.00**

2. For each motor or similar electrical device, the fees shall be as follows:

- (a) For one to 10 horsepower, the fee shall be ~~\$15;~~ **\$25.00**
- (b) For greater than 10 horsepower, but less than or equal to 50 horsepower, the fee shall be ~~\$50;~~ **\$85.00**
- (c) For greater than 50 horsepower, but less than or equal to 100 horsepower, the fee shall be ~~\$100;~~ **\$200.00**
- (d) For greater than 100 horsepower, the fee shall be \$500.

3. For transformers and generators over one kilowatt, the fee shall be as follows:

- (a) For one to 10 kilowatts the fee shall be ~~\$15;~~ **\$25.00**
- (b) For 10.1 to 50 kilowatts, the fee shall be ~~\$50;~~ **\$85.00**
- (c) For 50.1 to 112.5 kilowatts, the fee shall be ~~\$100;~~ **\$200.00**
- (d) For over 112,5 kilowatts, the fee shall be \$500.

For the purposes of computing this fee, typical electric devices sizes are listed below.

Electric dryer Water heater

Electric range	1.0kW
Dishwasher	1.2 kW
Central air (per ton)	1.4kW
Surface units	5.0kW
Electric baseboard heat (per foot)	0.25 kW

4. For electrical service entrance, service panel, sub-panel installations or replacements, the fees shall be as follows:
 - (a) For up to 200 amps, the fee shall be ~~\$50;~~ **\$100.00**
 - (b) For 201 to 1,000 amps, the fee shall be ~~\$125;~~ **\$375.00**
 - (c) For over 1,000 amps, the fee shall be ~~\$500;~~ **\$600.00**
 5. For a temporary pole/construction service, the fee shall be ~~\$100;~~ **\$200.00**
 6. For air conditioner units, the fee shall be ~~\$50;~~ **\$150.00**
 7. For permanently installed private swimming pools, spas, or hot tubs, the fee shall be ~~\$50;~~ **\$200.00**; exterior lighting, sub-panels exterior outlets, etc. are priced separately;
 8. For commercial lights and poles the fees shall be as follows:
 - (a) From one to 10 poles, the fee shall be ~~\$50;~~ **\$150.00**
 - (b) From 11 to 20 poles, the fee shall be ~~\$75;~~ **\$225.00**
 - (c) From 21 to 30 poles, the fee shall be ~~\$125;~~ **\$300.00**
 - (d) For *over* 30 poles, the fee shall be ~~\$150;~~ **\$400.00**
 9. **The fee for annual pool inspections shall be \$150.00**
 10. The minimum electrical subcode fee shall be ~~\$65;~~ **\$85.00**
- c. Plumbing Subcode Fees. The plumbing subcode fees shall be as follows:
1. For installation or replacement of plumbing fixtures and devices, such as but not limited to water closets, urinals, bidets, bathtubs, showers, lavatory, sinks, floor drains, dishwashers, drinking fountains, washing machines, hose bibs, water heaters, trap primers, plumbing stacks, garbage disposals and other similar devices, the fee shall be ~~\$20~~ **\$40.00** each;
 2. For installation or replacement of special fixtures and devices, such as but not limited to grease traps, oil separators, backflow preventers, water-cooled air conditioners, commercial refrigeration units, steam boilers, water boilers, commercial cooking equipment, automatic fuel shut-off devices, gas piping, sewer pumps, fuel oil piping, underground sprinkler systems, the fee shall be ~~\$50~~ **\$150.00** each;
 3. For utility *service* installations and/or connections, including potable water, fire service water, **and sewer, and gas**, the fees shall be ~~\$150~~ **\$225.00** per connection.
 4. For liquefied petroleum gas tank installations, ~~\$50;~~ **\$150.00**
 5. The minimum plumbing subcode fee shall be ~~\$65;~~ **\$85.00**
- d. Fire Protection Subcode Fees. The Fire Protection Subcode fees shall be as follows:
1. For installation or replacement of fire protection systems, such as sprinkler systems, smoke or heat or other types of automatic detection systems, manual alarm systems, the fees shall be calculated on the number of individual component devices, as follows:

Sprinkler Heads

 - (a) From one to 20, the fee shall be ~~\$65;~~ **\$125.00**
 - (b) From 21 to 100, the fee shall be ~~\$120;~~ **\$180.00**
 - (c) From 101 to 200, the fee shall be ~~\$225;~~ **\$350.00**

- (d) From 201 to 400, the fee shall be ~~\$600;~~ **\$800.00**
- (e) From 401 to 1,000, the fee shall be ~~\$800;~~ **\$1000.00**
- (f) For over 1,000, the fee shall be ~~\$1,000;~~ **\$1400.00**

Detection and Alarms

(a) Residential. (R-3 and R-5 only)

- (1) The fee for up to 12 smoke detectors shall be \$125.00**
- (2) Each additional detector exceeding 12 shall be \$15.00 each**

(b) Commercial (All other use groups)

- (1) The fee for the installation of 5 devices shall be \$125.00. Each additional device shall be \$5.00 each.**

(c) Booster panels shall be \$75.00 per panel

- 2. For installation or replacement of standpipe systems, **dry pipe, wet pipe, pre-action valves, etc.**, the fee shall be ~~\$200;~~ **\$250.00**
 - 3. For pre-engineered extinguishing systems, such as but not limited to dry chemical, foam, halon, carbon dioxide, and wet chemical systems, the fee shall be ~~\$125~~ **\$250.00** each;
 - 4. For gas and oil-fired heat producing appliances, such as but not limited to furnaces, boilers, industrial ovens, processing equipment, and other similar devices the fees shall be \$65 each **for residential and \$100 each for all other use groups;**
 - 5. For incinerators and crematoriums, the fee shall be \$350 each;
 - 6. For solid fueled appliances, such as wood stoves, coal stoves, pre-manufactured fireplaces, the fee shall be ~~\$65~~ **\$85.00** each;
 - 7. For commercial cooking exhaust systems, the fee shall be ~~\$100~~ **\$200.00** per system;
 - 8. The fee for removing an above ground oil tank shall be **\$100.00** and the fee for an underground tank shall be **\$250.00**
 - 9. **The fee for the installation of each private fire hydrant shall be \$75.00 each.**
 - 10. **The fee for residential exhaust systems shall be \$85.00**
 - 11. **The fee for a chimney liner shall be \$85.00**
 - 12. **The minimum fire protection subcode fee shall be ~~\$65.~~ \$85.00**
- e. Elevator Subcode Fees. The fee for elevators shall be as follows:
- 1. ~~For each elevator installation or replacement, the plan review fee shall be \$260 per car;~~ **The fee for a permit for the installation of an elevator shall be the fee established by the State Uniform Construction Code, Section 5:23-12.6. In addition to the said fee, the township will be paid a thirty percent (30%) administration fee.**
 - 2. **The fee for the re-inspection of an elevator shall be the fee established by the State Uniform Construction Code, Section 5:23-12.6. In addition to the said fee, the township will be paid a thirty percent:(30%) administration fee.**
 - 3. ~~For each elevator installation or replacement in a one or two family dwelling, the plan review fee shall be \$50 per device;~~
 - 4. ~~For required inspections, the fee shall be set forth in N.J.A.C. 5:23-12.6, test and inspection fees.~~
- f. Fee for Plan Review. The fee for plan review shall be 20% of the anticipated total permit fees, and may be required to be paid when

the permit application and the plans are filed, and before the plans are reviewed. The amount paid for this fee shall be credited toward the final permit fees, provided that the plan review fee shall not be refundable.

- g. Estimated Value of Work. The estimated cost (value) of work for any subcode Includes all costs normally associated with the work, such as labor and materials (including those donated) and the contractor's profit. The amounts entered on the permit application forms are subject to review by the Construction Official, who may approve or modify them as he deems necessary.
- h. (Reserved)
- i. Certificates of Occupancy, Compliance, Approval.
 - 1. For certificates of occupancy, the fees shall be as follows:
 - ~~(a) For one and two family dwelling units, \$50 per unit;~~
 - (b) For all ~~other~~ use groups, 10% of the total construction permit fee, with a minimum certificate fee of \$100 per certificate.
 - 2. For a certificate of continued occupancy, the fee shall be \$375 per unit;
 - 3. For a certificate of compliance for elevators, the fees shall be as set forth in N.J.A.C. 5:23-12.6, Inspections and Tests;
 - 4. Temporary Certificates of Occupancy.

No fee shall be charged for the issuance of the first Temporary Certificate The fee for the first extension of a Temporary Certificate shall be \$125. The fee for a second extension shall be \$250. The fee for a third extension and any additional extension thereafter shall be \$600.
- j. A training fee surcharge, mandated by N.J.A.C. 5:23-4-19 (b) shall be charged for all permits except demolition.
- k. The fee for reinstatement of a construction permit that has become invalid in accordance with the UCC shall be \$340.
- l. An additional fee will be charged for all amendments to already released permits with a minimum fee of \$85 being assessed.
 - .. The fee for a change of contractor to any subcode shall be \$25.
- m. No refund will be given after 45 days of issuance of a permit. Prior to the 45 days of issuance, a 20% plan review cost of the permit will be held from the refund, along with any DCA costs.
- n. Private On-Site Inspections and Plan Review Agencies. Whenever the Township contracts for services of a private, on-site inspection and plan review agency to enforce one or more subcodes, the following shall apply:
 - .. The fees charged for work done by that agency shall be the same fees as set by the Department of Community Affairs pursuant to N.J.A.C. 5:23-4.18 and N.J.A.C. 5:23-4.20. The fees shall be available for public inspection at the Construction Office.
 - 2. The Construction Office shall add administrative surcharges of ~~25%~~ 30% of the relevant subcode fees to cover its costs associated with administering the third-party agency.
- o. Fee exemptions,

Any senior citizen 62 years of age or older shall be exempt from having to pay the following Township construction permit fees:

 - (a) Water heaters.
 - (b) Upgrades to any one family residential home for the purposes of meeting a Barrier Free environment (Note: Only the specific work to perform the Barrier Free upgrades are exempt).
- p. Penalties. N.J.A.C. 5:23-2,31

- .. Up to \$1,000 per violation for failure or refusal to comply with any lawful order, unless the failure or refusal to comply is done with the knowledge that it will endanger the life or safety of any person, in which case the penalty shall be up to \$2,000 per violation;
2. Up to \$1,000 per violation for failure or refusal to comply with any lawful order, unless the failure or refusal to comply is done with the knowledge that it will endanger the life or safety of any person, in which case the penalty shall be up to \$2,000 per violation;
3. Up to \$2,000 per violation for failure to comply with a stop construction order;
4. Up to \$2,000 per violation for willfully making a false or misleading written statement, or willfully omitting any required information or statement in any application or request for approval;
5. Up to \$500 per violation for any violation not covered under paragraphs 1 through 4 above.
6. The penalty for refusing entry or access to an inspector lawfully authorized to inspect any premises, building, or structure or who unreasonably interferes with such an inspection shall be \$250.
7. The penalty for scheduling, and not cancelling, any inspection which is not ready at the time of the scheduled inspection shall be \$85.
8. In no event shall the penalty for a properly issued violation be less than \$100,
- q. All penalty monies collected shall be collected under penalty provision of the UCC. All penalties collected shall be retained by the Construction Department and shall be placed in a special trust fund to be applied to the cost to the department for training, technical support programs, conferences, certification, new equipment and transportation. An independent fund shall be set up and retained by the Finance Officer to be the Trustee of this account.

§ 29-1.3 Fire Limits.

[Ord. No. 20-76; Code § 2'1A-3; Ord. f\lo. 427-2018]

The following fire limits are established pursuant to N.J.A.C. 5:23: The fire limits are hereby defined as those zones other than such areas zoned exclusively for one-family and two-family residential use, as designated by the Township Zoning Ordinance, as amended and supplemented.

§ 29-2 NUMBERING OF BUILDINGS.

§ 29-2.1 System of Numbering Established.

[1967 Code § 16-1]

There is hereby established a uniform system for numbering buildings along all streets and private ways in the Township. All houses and other buildings shall be numbered in accordance with the provisions of this section.

§ 29-2.2 Base Lines.

[1967 Code § 76-2]

Main Avenue, Central Avenue and Pleasant Plains Road shall constitute the base line for numbering buildings along all streets running northerly and southerly, where practical, and Long Hill Road shall constitute the base line for numbering buildings along all streets running easterly and westerly, where practical.

§ 29-2.3 Frontage Per Number.

[1967 Code § 16-3]

The numbering of buildings on each street shall begin 'at the base line, where practical. All numbers shall be assigned on the basis of one number for every 25 feet of road frontage.

§ 29-2.4 Even and Odd Numbers.

[1967 Cod,,§ 16-4]

Even numbers shall appear on the north and west sides of streets, while odd numbers shall appear on the south and east side of streets.

§ 29-2.5 Relative Numbering.

[7967 Code§ 16-5)

All buildings facing streets not extending through to the base line shall be assigned, where practical, the same relative numbers as if the street had extended to the base line.

§ 29-2.6 Number Installation.

[7967 Code§ 16-6]

- a. There shall be assigned to each house and other buildings located on any street or public and private way in the Township, its respective number under the uniform system provided for in this section, according to the Master Plan House Numbering Map referred to herein and on file in the office of the Township Clerk.
- b. The numbers used shall be not less than three inches in height and should be made of durable and clearly visible material; the numbers shall be legible and maintained in good order at all times.
- c. The numbers shall be conspicuously placed immediately above, on or at the side of the proper door of each building so that the number can be plainly seen from the street line. Whenever any building is situated more than 50 feet from the street line, the house number shall be placed near the walk, driveway or common entrance to such building and upon a gatepost, fence, tree, post or other appropriate place so as to be easily discernible from the sidewalk, street or roadway.
- d. The owner, occupant or agent of an owner or occupant shall place or cause to be placed upon each house or building controlled by him the number or numbers assigned under the uniform system as provided in this section.

§ 29-2.7 Multiple Entrances.

[N67 Code§ '16-7)

- a. Where any building has more than one entrance serving separate occupants, a separate number may be assigned to each entrance serving a separate occupant.
- b. Where only one number can be assigned to any one house or building, the owner, occupant or agent of an owner or occupant who shall desire distinctive numbers for the upper or lower portions of any house or building or for any part of any such house or building fronting on any street may, upon proper application to the Township Clerk, use the suffix (A), (B), (C), etc., as may be required.

§ 29-2.8 Plat Book; Numbering Maps.

[1967 Corfo § 16-8; Ord, '12-29-69]

For the purpose of facilitating a correct and complete plan, a plat book of all streets, avenues, public and private ways within the Township, showing proper numbers of all houses or other buildings, shall be kept on file in the office of the Township Clerk. The records of the Township Clerk shall include the following items, and it shall be his responsibility to maintain and keep same in good order and up to date.

- a. General-Information Key Map. This map will show base numbering lines and all streets with assigned sequence of numbers and shall constitute Sheet 1-A of the Master Plan House Numbering Map.
- b. Master General-Information House-Numbering Map. This map shall be of sufficient size and in one piece, showing the locations of all buildings and respective numbers. It shall be used for distribution to municipal officers and Township services and shall constitute Sheet No. 1-B of the numbered Township taxmap.
- c. Master Plan House-Numbering Map. This map shall show a number designation for every 25 feet of existing roadway frontage in the Township. It shall further show each existing building and the number assignment to each said existing building. It shall constitute the main body of the Township numbering plan.

§ 29-2.9 Responsibility of Owner; Fee.

[1967 Code§ 16-9]

- a. Whenever any house, building or structure shall be erected or located in the Township, and in order to preserve the continuity and uniformity of numbers of the houses, buildings or structures, it shall be the duty of the owner to procure the correct number or numbers as designated by the Township Clerk for the property, and to immediately fasten the number or numbers so assigned upon the building, as provided by this section.
- b. No permit shall be issued for any house, building or structure until the owner has procured from the Township Clerk the official number of the premises and the number has been submitted to the Construction Official.
- c. Final approval of any structure erected, repaired, altered or modified shall be withheld by the Construction Official until permanent and proper numbers have been affixed to the structure.

§ 29-2.10 Violations and Penalties.

[1967 Code§ 16-'10)

This section shall be enforced by the Construction Official who is empowered to order in writing the remedying of any condition found to exist therein or thereat in violation of any provision of this section. The owner or agent of a building or premises, if a violation of any of the provisions of this section shall have been committed or shall exist, or the lessee or tenant of any part of the buildings or premises in which such violations shall have been committed or shall exist, or the agent, architect, builder, contractor or any other person who shall commit, take part or assist in any such violation or who shall maintain any building or premises in which any violation of this section shall exist, or the persons so violating same who refuse to correct the violations within one week after written notice has been mailed to them, shall, for each and every violation of the provisions of this section, be subject to a fine of not more than \$100. as established in N.J.A.C. 5:23-2.31. Each and every day week that such a violation continues after the notice as hereinabove prescribed shall be considered a separate and specific violation of this section

§ 29-3 (RESERVED) c,1

[1] *Editor Note: Former Section 29-3, Traffic Control at Construction Sites, previously codified herein and containing portions of 1967 Code§§ 92A-8 and Ordinance No.7-89 was relocated to Chapter 7, Section 7-7 by Ordinance No. 31-99,*

RESOLUTION 22-272
APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve and release the Township Committee Meeting Minutes of October 12, 2022;

BE IT FURTHER RESOLVED that the Township Committee hereby approves October 12, 2022, Executive Session Meeting Minutes as redacted by the Township Attorney.

RESOLUTION 22-273
APPROVING PAYMENT OF BILLS

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 22-274
REFUND FOR 2022 3RD QUARTER DUPLICATE PAYMENT FOR TAXES**

WHEREAS, Judith Cashill, made an overpayment of \$2,576.82 for 3rd Quarter taxes on BL13101 Lot 33, 234 High St.

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize the following refund due to an overpayment of \$2,576.82 on Block 13101 Lot 33, 234 High St.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$2,576.82 for the overpayment.

Make check payable to:

Judith Cashill
234 High St.
Stirling, NJ 07980

**RESOLUTION 22-275
ACCEPTING RETIREMENT - MOCARSKI**

BE IT RESOLVED that the Township Committee hereby accepts the retirement of Police Department employee Christopher MocarSKI, effective January 31, 2023.

**RESOLUTION 22-276
ACCEPTING RESIGNATION - TSIMBOUKIS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Andrea Tsimboukis as Administrative Assistant to Chief of Police effective November 3, 2022.

**RESOLUTION 22-277
AMENDING AND ADOPTING PERSONNEL POLICY AND PROCEDURE MANUAL**

BE IT RESOLVED that the Personnel Policy and Procedure Manual for the Township of Long Hill, as amended, is hereby adopted for the year 2022 with the stipulation that the Township reserves the right to adopt further amendments to the Personnel Policy and Procedure Manual throughout the year.

**RESOLUTION 22-278
CERTIFICATION OF 2021 LOSAP PARTICIPANT LIST**

WHEREAS, the Mayor and Township Committee of the Township of Long Hill have authorized a Length of Service Award Program (LOSAP) for the Long Hill Volunteer First Aid Squad, Stirling Volunteer Fire Department and the Millington Volunteer Fire Department; and

WHEREAS, the Long Hill Volunteer First Aid Squad, the Stirling Volunteer Fire Department and the Millington Volunteer Fire Department have collectively certified 75 members eligible for a contribution based on their service during the year 2021; and

WHEREAS, eligible members are not required to participate in LOSAP, however if they wish to participate, a participant agreement was requested to be submitted;

WHEREAS, the maximum contribution for each member for the 2021 service year has been determined to be \$1,265.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, as follows:

1. The attached certified list of members for each participating emergency service organization is hereby approved.
2. The approved list of active certified volunteer members has been returned to each emergency service organization to be posted for at least 30 days for review by the membership.
3. An active volunteer member whose name does not appear on the approved certification list or who is denied credit for prior service must appeal within 30 days of the posting of the list. The appeal must be in writing and mailed to the Township Clerk. The Township Committee will then investigate the appeal, which is subject to judicial review. Once the 30 days have elapsed, and subject to holding any members being appealed, payment shall be made to the individual members' accounts in the

deferred income program administered by Lincoln Financial, the LOSAP Trustee, up to the sum of \$89,083.00 per the attached list

**RESOLUTION 22-279
APPOINTING PROBATIONARY LABORER – PANTOZZI**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Works Director Al Gallo, that Eugene Pantozzi be appointed as Truck Driver/Laborer Class 4.
2. This appointment shall be effective on October 31, 2022, at an hourly rate of \$21.50.
3. Mr. Pantozzi's employment is contingent upon a satisfactory background check.
4. Mr. Pantozzi will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

**RESOLUTION 22-280
IN GRADE ADVANCEMENT - URSO**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Public Works Manager, Al Gallo, does hereby approve the grade advancement of Domenic Urso to Truck Driver/Laborer Class 3, effective October 12, 2022 at a rate of \$25.50 an hour.
