



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, July 12, 2023
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The July 12, 2023, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court located at 915 Valley Road, Gillette.

To participate through Zoom webinar: <https://us02web.zoom.us/j/85294750446>

Or Telephone: +1 929 436 2866

Webinar ID: 852 9475 0446 Passcode: 214226

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

23-200 EXECUTIVE SESSION

- Contract Negotiations – Redevelopment

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-200 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. ORDINANCE(S):

CAPITAL ORDINANCE 520-23 (SECOND READING / ADOPTION)

PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$1,300,424.00 THEREFOR FROM VARIOUS FUNDS OF THE TOWNSHIP.

PUBLIC HEARING

MOVED by: _____, that Ordinance 520-23 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 23-201 – 23-214 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee

member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 23-201 APPROVAL AND RELEASE OF MINUTES
- 23-202 APPROVING PAYMENT OF BILLS
- 23-203 2023 DUPLICATE 2nd QUARTER TAX PAYMENT REFUND – 766 VALLEY ROAD, GILLETTE
- 23-204 AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #21-00005
- 23-205 APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LONG HILL ROAD IMPROVEMENT PROJECT
- 23-206 WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – DMHAS YOUTH LEADERSHIP GRANT
- 23-207 AUTHORIZING THE RENEWAL OF LIQUOR LICENSE FOR 2023-2024 TO TRUHEAVEN LLC
- 23-208 A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY, ACCEPTING FUNDS FOR AUTOMATED LICENSE PLATE READERS FOR THE POLICE DEPARTMENT
- 23-209 APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM AUTOMATED LICENSE PLATE READER INITIATIVE IN THE SUM OF \$72,000.00.
- 23-210 APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM CLEAN COMMUNITIES PROGRAM IN THE SUM OF \$24,550.83.
- 23-211 APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM ALCOHOL EDUCATION REHABILITATION AND ENFORCEMENT FUND IN THE SUM OF \$519.18.
- 23-212 APPROVING SPECIAL EVENT LICENSE – KICK OFF FALL WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE
- 23-213 APPROVING SHARED SERVICES AGREEMENT WITH HARDING TOWNSHIP FOR POLICE DEPARTMENT CONSULTANT SERVICES
- 23-214 CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 23-201 through 23-214 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. LIAISON REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 23-200
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Contract Negotiations – Redevelopment

**CAPITAL ORDINANCE 520-23
PROVIDING FOR VARIOUS IMPROVEMENTS IN AND BY THE TOWNSHIP OF LONG HILL, IN THE
COUNTY OF MORRIS, NEW JERSEY, AND APPROPRIATING \$1,300,424.00 THEREFOR FROM
VARIOUS FUNDS OF THE TOWNSHIP.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, IN THE
COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:**

Section 1 The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by The Township of Long Hill, in the County of Morris, in the State of New Jersey. For the said improvement or purpose stated in said Section 2, there is hereby appropriated the sum of \$1,300,424.00, to the extent of \$761,276.40.00 from the Capital Improvement Fund, Morris County Parks Trail Grant in the amount of \$74,897.60, NJAW Northfield Road contribution in the amount of \$89,600.00 and a Grant from NJDOT in the amount of \$374,650.00.

Section 2 The improvement hereby authorized and the several purposes for the financing of which the appropriation is made as provided in Section 1 of this Ordinance are as follows: (a) the improvement of Various roads in and by the Township including, but not limited to Northfield Ave., Tanglewood Ter., Elliot Rd., Knollander Rd., Cottage Pl., Dunbridge Ln., Fawnridge Dr. and Sussex Ave. Said Improvement shall include reconstruction, surfacing or resurfacing the roadway to the extent of Class B construction, together with curbing, structures, storm water drainage, catch basins, milling, equipment, work and materials necessary therefor or incidental thereto: (b) Municipal Building improvements: (c) Central Park trails.

All work shall be performed according to plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

Section 3 The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

Section 4 This ordinance shall take effect after final adoption, as provided by law.

**RESOLUTION 23-201
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of June 21, 2023.

BE IT FURTHER RESOLVED that the Township Committee hereby approves June 21, 2023, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 23-202
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 23-203
2023 DUPLICATE 2nd QUARTER TAX PAYMENT REFUND – 766 VALLEY ROAD, GILLETTE**

WHEREAS, Suburban Title made a tax payment of \$550.31 on April 20, 2023 on BL 11102 Lot 13 766 Valley Rd., Gillette, for second quarter taxes.

WHEREAS, Corelogic made a wire payment of \$550.31 on April 28th 2023 on BL11102 Lot 13 766 Valley Rd., Gillette for second quarter taxes.

WHEREAS, the Township Committee of the Township of Long Hill does hereby authorize a refund made payable to Corelogic for \$550.31 for the duplicate payment.

NOW, THEREFORE BE IT RESOLVED, the Tax Collector has verified payments received and the Finance director is hereby authorized to refund the amount of \$550.31

Make check payable to:
Corelogic Centralized Refunds
PO Box 9202
Coppell, TX 75019-9760

**RESOLUTION 23-204
AUTHORIZING REDEMPTION OF OUTSIDE LIEN - #21-00005**

WHEREAS, funds have been remitted by COMERICA BANK on behalf of CORELOGIC TAX SERVICES to redeem tax sale certificate #21-00005 for Block 12203 Lot 32.01, 133 RIVER RD, Millington purchased by FIG CUST FIGNJ19LLC & SEC PTY, assessed in the name WAELZ, MEGAN MARIE/HVASTA, GREGORY and the Township Committee must approve the distribution of these funds.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$102.34 plus a premium of \$100.00 for a total of \$202.34 to the lienholder:

Make Redemption check payable to:
FIG CUST FIGNJ19LLC&SEC PTY
PO BOX 669507
DALLAS, TX 75266-9507

**RESOLUTION 23-205
APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE LONG HILL ROAD IMPROVEMENT
PROJECT**

NOW, THEREFORE, BE IT RESOLVED that Council of Long Hill Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor/Council and Clerk are hereby authorized to submit an electronic grant application identified as Application ID 0000379 to the New Jersey Department of Transportation on behalf of the Township of Long Hill.

BE IT FURTHER RESOLVED that Mayor/Council and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Long Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION 23-206
WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT – DMHAS YOUTH LEADERSHIP GRANT**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse (GCADA) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey. In coordination with GCADA, the New Jersey Department of Human Services/Division on Mental Health and Addiction Services (DMHAS) has awarded a Youth Leadership Grant to the GCADA Municipal Alliance Program.

WHEREAS, The Township Council of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Council has applied for DMHAS Youth Leadership funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris;

NOW, THEREFORE, BE IT RESOLVED by the Township of Long Hill, County of Morris, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of an application for DMHAS Grant funding for the Watchung Hills Regional Municipal Alliance for Grant Term Two (09/01/2023 – 09/30/2025) in the amount of:

DMHAS Grant Funding	\$3900.00
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2. The Township Council acknowledges the terms and conditions for administering the DHMAS Youth Leadership/Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Council accepts subsequent award of this grant.

**RESOLUTION 23-207
AUTHORIZING THE RENEWAL OF LIQUOR LICENSE FOR 2023-2024 TO TRUHEAVEN LLC**

BE IT FURTHER RESOLVED that the applicant is in good order and the required **\$250.00 (10% of \$2,500.00)** fee having been paid, tax clearance has been obtained and a 12.39 ruling by Division of ABC granted on June 22, 2023, the Township Committee of the Township of Long Hill does hereby grant the following Pocket License (Plenary Retail Consumption Licenses) for the year beginning July 1, 2023, and ending June 30, 2024,

Truheaven LLC
664 Valley Road
Gillette, NJ 07933

License No. 1430-33-011-007

RESOLUTION 23-208

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL, COUNTY OF MORRIS, STATE OF NEW JERSEY, ACCEPTING FUNDS FOR AUTOMATED LICENSE PLATE READERS FOR THE POLICE DEPARTMENT

WHEREAS, the Township of Long Hill has received \$72,000.00 from the State of New Jersey Department of Law and Public Safety American Rescue Plan (ARP) Act – 2021 Coronavirus State Fiscal Recovery Fund Automated License Plate Reader Initiative; and

WHEREAS, the State amount is \$72,000.00 and there is not any in-kind or local match amount; and

WHEREAS, the Award Number is ALPR-24-21 and the Award Period is December 1, 2022 through November 30, 2024; and

WHEREAS, the Township of Long Hill is authorized to accept this award.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill Township, County of Morris, State of New Jersey that the American Rescue Plan (ARP) Act – 2021 Coronavirus State Fiscal Recovery Fund Automated License Plate Reader Initiative Funds in the amount of \$72,000.00 are accepted and will be used for the purpose described in the grant application.

RESOLUTION 23-209

APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM AUTOMATED LICENSE PLATE READER INITIATIVE IN THE SUM OF \$72,000.00.

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE BE IT RESOLVED that the Township of Long Hill, in the County of Morris, hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$72,000.00 pursuant to a grant received from the “Automated License Plate Reader Initiative”; and

BE IT FURTHER RESOLVED that a like sum of \$72,000.00 be appropriated under the title “Automated License Plate Reader Initiative”.

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward to the Director of the Division of Local Government Services, the appropriate documentation required for the Director’s approval.

RESOLUTION 23-210

APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM CLEAN COMMUNITIES PROGRAM IN THE SUM OF \$24,550.83.

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE BE IT RESOLVED that the Township of Long Hill, in the County of Morris, hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$24,550.83 pursuant to a grant received from the “Clean Communities Program”; and

BE IT FURTHER RESOLVED that a like sum of \$24,550.83 be appropriated under the title “Clean Communities Program”.

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward to the Director of the Division of Local Government Services, the appropriate documentation required for the Director’s approval.

RESOLUTION 23-211
APPROVAL OF THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET RECEIVED FROM ALCOHOL EDUCATION REHABILITATION AND ENFORCEMENT FUND IN THE SUM OF \$519.18.

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

NOW, THEREFORE BE IT RESOLVED that the Township of Long Hill, in the County of Morris, hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$519.18 pursuant to a grant received from the “Alcohol education rehabilitation and enforcement fund”; and

BE IT FURTHER RESOLVED that a like sum of \$519.18 be appropriated under the title “Alcohol education rehabilitation and enforcement fund”.

BE IT FURTHER RESOLVED that the Township Clerk and Chief Financial Officer are authorized to execute and forward to the Director of the Division of Local Government Services, the appropriate documentation required for the Director’s approval.

RESOLUTION 23-212
APPROVING SPECIAL EVENT LICENSE – KICK OFF FALL WITH COUSINS MAINE LOBSTER & STIRLING FINE WINE

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Office in Charge and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-23-16 for the “Sponsor” Cousins Maine Lobster & Stirling Fine Wines for their Special Event to be held on September 29th 2023 from 11:30 AM – 7:00 PM

RESOLUTION 23-213
APPROVING SHARED SERVICES AGREEMENT WITH HARDING TOWNSHIP FOR POLICE DEPARTMENT CONSULTANT SERVICES

WHEREAS, Long Hill Township has a desire to hire a consultant to assess and evaluate the administrative operations, facilities and staffing functions of the police department; and

WHEREAS, Harding Township has agreed to permit its Administrator, Robert Falzarano, to act as a consultant for the Long Hill Police Department, while remaining an employee of Harding Township; and

WHEREAS, Long Hill has agreed to pay Harding Township a fee of \$10,000.00 upon delivery of the final report for the assessment and evaluation of the administrative operations, facilities, and staffing functions of its police department; and an additional \$4,000.00 per month for a period of five years or, until the parties mutually agree that Mr. Falzarano's services are no longer required in Long Hill; and

WHEREAS, it is in the best interest of Long Hill Township and its residents to participate in this program; and

WHEREAS, the Long Hill Township and Harding Township have the legal authority to enter into this agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the Shared Services Agreement
2. This Agreement shall commence on July 15, 2023, and terminate on July 31, 2028. Prior to the termination date, this Agreement shall be cancelable by either party upon no less than thirty (30) day notice to the other party.
3. This contract shall be charged to budge line item 01-2023-0020-0105-2-00311
4. Mr. Falzarano shall perform the following duties for the Long Hill: (1) review any and all necessary documentation relative to the internal structure and operations of the Long Hill Township Police Department, including historical information from prior years; (2) speak with and discuss with the appropriate members of the Long Hill Township Police Department and any other municipal officials in relation to the operations of the Long Hill Police Department; (3) provide consultation services in relation to the operations of the Long Hill Police Department; (4) assess the Long Hill Police Department and provide recommendations to the Long Hill Township Committee, the Long Hill Township Administrator, and the OIC to consider implementing immediate or gradual changes; and (5) produce a report, and provide recommendations, in relation to the current administrative operations, facilities, and staffing functions of the Department.;
5. A copy of the contract shall be filed with the Municipal Clerk and shall be opened to public inspection immediately after the introduction of this Resolution.
6. The contract shall take effect upon adoption of appropriate resolutions by all the parties thereto as set forth in the contract document.

**RESOLUTION 23-214
CERTIFYING JUNIOR MEMBERSHIP WITH THE MILLINGTON VOLUNTEER FIRE COMPANY**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby certify that **CAYLOR MENDEZ** is a Junior Member of the Millington Volunteer Fire Company, No. 1.
