



TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA REVISED 2/27/2024
Wednesday, February 28, 2024
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The February 28, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/82508550285?pwd=ajBPL2kzdHNjVk9oNDR5OFdTNlY1UT09>

Or Telephone: +1 929 436 2866

Webinar ID: 825 0855 0285 Passcode: 953404

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

Passcode: 953404

International numbers available: <https://us02web.zoom.us/j/82508550285?pwd=ajBPL2kzdHNjVk9oNDR5OFdTNlY1UT09>

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call-in information were included in the meeting that was electronically sent to the Echoes Sentinel, Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-074 EXECUTIVE SESSION

- Attorney / Client – NJAW, Millington Station Café, Affordable Housing
- Contract Negotiations – MAEC, WRDA, Delaware Ave, PBA, DPW, Field Use, Macro Project

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-074 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- 2024 Central School Girls Basketball Team
- 2024 Central School Boys Basketball Team
- 2024 Fire Safety Poster Contest Winner – Alina Belfield
- 2024 Fire Safety Poster Contest Winner – Audrey Tracy
- Jack Pidgeon– Township Committee Form of Government

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-075 – 24-083 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee

member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 24-075 APPROVAL AND RELEASE OF MINUTES
- 24-076 APPROVING PAYMENT OF BILLS
- 24-077 AUTHORIZATION TO CONDUCT BLOCK PARTY- DEER RUN / HERITAGE ROAD
- 24-078 APPROVING SPECIAL EVENT LICENSE COMPUSCORE SERVICES [SPRING DISTANCE CLASSIC]
- 24-079 RESOLUTION AUTHORIZING RENEWAL OF THE SENIOR CENTER SUBLEASE
- 24-080 AFFIRMING TERMINATION - GENEVIEVE
- 24-081 AWARD OF CONTRACT– CLARKE CATON HINTZ
- 24-082 RESOLUTION APPOINTING MICHAEL PEOPLES AS DIRECTOR OF PUBLIC SAFETY AND AUTHORIZING EXECUTION OF HIS EMPLOYMENT AGREEMENT
- 24-083 A RESOLUTION APPOINTING SEAN BROWN AS EXECUTIVE ADMINISTRATIVE ASSISTANT AT THE POLICE DEPARTMENT

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-075 through 24-083 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. COMMITTEE REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

- Special Event / Food Truck Ordinance
- Fee Schedule – Tow rates, solicitors permit

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

- 11. MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 24-074
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Attorney / Client – NJAW, Millington Station Café, Affordable Housing
- Contract Negotiations – MAEC, WRDA, Delaware Ave, PBA, DPW, Field Use, Macro Project

**RESOLUTION 24-075
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of February 14, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves February 14, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-076
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-077
AUTHORIZATION TO CONDUCT BLOCK PARTY- DEER RUN / HERITAGE ROAD**

BE IT RESOLVED that the Township Committee of the Township of Long Hill does hereby approve the request for a block party at the cul de sac on Deer Run / Heritage Road on Saturday, April 27th, 2024, from 3:00 p.m. until 6:00 p.m., with a rain date of Sunday, April 28th, 2024, as noted in an email received on February 9, 2024.

BE IT FURTHER RESOLVED that the Township Committee does hereby approve the request for the road closure(s) with the provision that barricades are obtained from the Department of Public Works.

**RESOLUTION 24-078
APPROVING SPECIAL EVENT LICENSE COMPUSCORE SERVICES [SPRING DISTANCE CLASSIC]**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-10 for the “Sponsor” CompuScore Service., for their Special Event to be held on March 24, 2024 starting on Lord Stirling Road in Basking Ridge from 8:00 AM – 12:00 PM.

**RESOLUTION 24-079
RESOLUTION AUTHORIZING RENEWAL OF THE SENIOR CENTER SUBLEASE**

WHEREAS, the Township of Long Hill entered into an agreement with the Long Hill Township Board of Education (the Board”), effective February 1, 2021, to lease a portion of the Gillette School site (Block 10701, Lot 3), where the Long Hill Township Senior Center is located; and

WHEREAS, the lease with the Board had a one-year term commencing on February 1, 2021 and ending on January 31, 2022; and

WHEREAS, the lease further provides that it “will be automatically renewed on an annual basis by the parties” unless the Township notifies the Board thirty (30) days prior to each renewal period that it intends to terminate the lease; and

WHEREAS, despite the automatic renewal provision, the Board adopted a resolution on January 4, 2024, renewing the lease with the Township; and

WHEREAS, the lease further provides that, “The Township may continue subleasing the property to the senior citizens exclusively for the purpose of operating and maintaining a senior citizen center....”; and

WHEREAS, the Township entered into a sublease agreement with the Long Hill Township Senior Citizens Club, Inc. (the “Seniors”), effective February 1, 2021, to allow the seniors to continue operating its Senior Citizens Center on a one-year renewable term; and

WHEREAS, the Township wishes to renew that sublease agreement with the seniors;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that it does hereby agree to renew the sublease agreement with the Seniors for a one-year term, commencing on February 1, 2024, and ending on January 31, 2025.

**RESOLUTION 24-080
AFFIRMING TERMINATION - GENEVIEVE**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill affirms the termination of Ryan Genevieve as Truck Driver/Laborer Class 4 effective February 6, 2024.

**RESOLUTION 24-081
AWARD OF CONTRACT- CLARKE CATON HINTZ**

WHEREAS, the Historic Preservation Advisory Committee recommends an award of contract to complete the grant application for the Morris County Historic Preservation Trust Fund for the Townships continued effort to preserve Millington School House; and

WHEREAS, a proposal was received from Clarke Caton Hintz in the amount of \$4,000.00; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract is hereby awarded to Clarke Caton Hintz in accordance with its quotation dated February 15, 2024, in the amount of \$4,000.00.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract.
3. This contract will be properly charged to the following line-item appropriation of the official Township budget C-05-0601-00000-6-00000.

RESOLUTION 24-082
RESOLUTION APPOINTING MICHAEL PEOPLES AS DIRECTOR OF PUBLIC SAFETY AND
AUTHORIZING EXECUTION OF HIS EMPLOYMENT AGREEMENT

WHEREAS, the Township retained the services of Municipal Resources, Inc. ("MRI") to develop a high-level overview of the Long Hill Township Police Department for the purposes of assessing risk management and potential organizational enhancements; and

WHEREAS, MRI issued its report in October, 2022 and the Township Committee has implemented a number of the recommendations contained therein; and

WHEREAS, the Township Committee thereafter saw the need for an experienced professional to review the study prepared by MRI and to develop an implementation plan; and

WHEREAS, retired Long Hill Chief of Police and current Harding Township Administrator Robert Falzarano was found to be a uniquely-qualified candidate to perform that function; and

WHEREAS, Long Hill Township thereafter entered into a shared services agreement with Harding Township to authorize Robert Falzarano to provide police assessment and consulting services for the Long Hill Township Police Department; and

WHEREAS, Robert Falzarano issues a comprehensive report dated November 21, 2023 in which he made a number of findings and recommendations; and

WHEREAS, after review Robert Falzarano's report and consulting with Mr. Falzarano, it was determined that the best way to implement the recommendations contained in the MRI and Falzarano reports was to hire a Director of Public Safety with the requisite knowledge and experience to oversee the operations of the Police Department ~~and the Township Fire Department~~ and to obtain new accreditation for the Long Hill Township Police Department; and

WHEREAS, Michael Peoples, who formerly served as Chief of the Long Hill Township Police Department and currently serves as the Executive Director of the Morris County Communications Center which serves 23 Morris County municipalities as the primary agency to answer all 9-1-1 calls and to dispatch local police, fire and emergency medical personnel and provides the communication needs of four Morris County law enforcement agencies and two Federal agencies;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. Michael Peoples is hereby appointed Director of Public Safety for the Township of Long Hill under the following terms and conditions:
 - a. Salary: \$217,500.00 to be prorated for the balance of 2024.
 - b. Term: Five years commencing March 15, 2024, and ending on **March 31, 2029**.
 - c. Terms and Conditions: As set forth in his Employment Agreement which **will be on file with the Municipal Clerk**.
 - d. Additional Terms and Conditions of Employment: As set forth in the Township Personnel Policies and Procedures Manual.
 - e. The Mayor and Township Clerk are hereby authorized and directed to execute the Employment Agreement with Michael Peoples to serve as Township Director of Public Safety.

**RESOLUTION 24-083
A RESOLUTION APPOINTING SEAN BROWN AS EXECUTIVE ADMINISTRATIVE ASSISTANT AT
THE POLICE DEPARTMENT**

BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that Sean Brown is hereby appointed Executive Administrative Assistant at the Police Department in accordance with the terms and conditions set forth in his January 12, 2024, offer letter, as follows:

- 1. Salary: \$130,000 per annum (prorated for the balance of 2024)
- 2. Start Date: March 15, 2024
- 3. Benefits: As set forth in the Township Personnel Policies and Procedures Manual
