



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, March 27, 2024
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The March 27, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/87909178397?pwd=a0RrQXA5bVNBQ013ZGF3eElGdnd6Zz09>

Or Telephone: +1 929 436 2866

Webinar ID: 879 0917 8397 Passcode: 348193

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-096 EXECUTIVE SESSION

- Personnel
- Contract Negotiation - Lounsberry Meadow, Verizon, WRDA, Harding Township Shared Service, The Knoll

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-096 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- WHRHS Budget
- NJAW – Kyle Midthassel

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-097 – 24-113 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

24-097 APPROVAL AND RELEASE OF MINUTES

24-098 APPROVING PAYMENT OF BILLS

24-099 AUTHORIZING RELEASE OF ESCROWS

- 24-100 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OF LONG HILL TOWNSHIP
- 24-101 IN GRADE ADVANCEMENT – MCGUIRE
- 24-102 AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO N.J.S.A. 54:5-52.1
- 24-103 AMENDING RECREATION DEPARTMENT RULES & REGULATIONS
- 24-104 APPOINTING PROBATIONARY LABORER – CANO
- 24-105 ACCEPTING HPAC ARTIFACT DONATION
- 24-106 APPROVING BANNER AND SPECIAL EVENT LICENSE STIRLING STREET FAIR
- 24-107 APPROVAL OF THE 2024 FEE SCHEDULE FOR STIRLING LAKE
- 24-108 COMMITMENT TO FUND A MATCH TO A MORRIS COUNTY HISTORIC PRESERVATION GRANT
- 24-109 AUTHORIZING CANCELLATION OF 2024 2ND QUARTER TAXES RECEIVABLE
- 24-110 AMENDING 2024 FEE SCHEDULE
- 24-111 ESTABLISHING PROCEDURE FOR DETERMINING WHEN EMERGENCY PURCHASING MAY BE IMPLEMENTED
- 24-112 AUTHORIZING PAYMENT TO HEARING OFFICER APPOINTED BY THE APPROPRIATE AUTHORITY IN CONNECTION WITH A POLICE DEPARTMENT DISCIPLINARY MATTER
- 24-113 AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH MCMANIMON, SCOTLAND & BAUMANN, LLC,

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-097 through 24-113 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. LIAISON REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 24-096
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel
- Contract Negotiation - Lounsberry Meadow, Verizon, WRDA, Harding Township Shared Service, The Knoll

**RESOLUTION 24-097
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and releases the Township Committee Minutes of March 13, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves March 13, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-098
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-099
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Coordinator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows plus any applicable interest as per N.J.S.A. 40:55D-53.1.

<u>DEVELOPER'S ESCROW</u>	
Signs CAD Corp / Acct. 21123 169 Lodi Street Hackensack, NJ 07601	\$2,556.99
Vincent Sheehan / Acct. 21088 6 Aaron Drive Millington, NJ 07946	\$383.31

**RESOLUTION 24-100
AUTHORIZING DISPOSAL OF SURPLUS PROPERTY OF LONG HILL TOWNSHIP**

WHEREAS, the Long Hill Township is the owner of certain surplus property which it no longer needs for public use: and

WHEREAS, the Long Hill Township is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Long Hill Township as follows:

1. The sale of the surplus property shall be conducted through **MUNICIPAL** pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15, The terms and conditions of the agreement entered into with Municibid is available online at www.municibid.com.
2. The sale will be conducted online March 28, 2024 through April 18, 2024 and the address of the auction site is www.municibid.com
3. A list of the surplus property to be sold is as follows:
 - 2013 Ford Interceptor sedan-VIN #1FAHP2M84DG144910. Mileage 102,056. Operational
 - 2013 Ford Interceptor sedan-VIN #1FAHP2M86DG143497. Mileage 129,335. Operational
 - 2002 Brush Bandit 150-S Chipper VIN #BB-01820502. 1661 hours. Runs
 - Qty #2 ¾ horsepower fountain pumps. Run
4. The surplus property shall be sold in an “as is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
5. Long Hill Township reserves the right to accept or reject any bid submitted.

**RESOLUTION 24-101
IN GRADE ADVANCEMENT – MCGUIRE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey upon the advice and recommendation of Officer In Charge, Lt. Alexis Ciambriello, does hereby approve the grade advancement of Officer Brian McGuire to Officer Grade VI, effective April 17, 2024 at an annual salary of \$85,435.00

BE IT FURTHER RESOLVED, that this advancement is consistent with the current PBA 322 Collective Bargaining Agreement.

**RESOLUTION 24-102
AUTHORIZING THE ISSUANCE OF A DUPLICATE TAX SALE CERTIFICATE PURSUANT TO
N.J.S.A. 54:5-52.1**

WHEREAS, the Tax Collector has previously issued a tax sale certificate to Christiana Trust as Custodian GSRAN-Z LLC which certificate is dated October 23, 2020 covering premises commonly known and referred to as Block 14701 Lot 27, 596 Meyersville Rd., which bears certificate number 20-0011.

WHEREAS, the purchaser of the aforesaid tax sale certificate has indicated to the Tax Collector that they have lost or otherwise misplaced the original tax sale certificate and have duly filed the appropriate Affidavit of Loss with the Tax Collector, a copy of which is attached hereto.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Tax Collector is authorized, upon receipt of the appropriately executed and notarized Loss Affidavit and the payment of a fee of \$100 per certificate, to issue an appropriate duplicate tax sale certificate to the purchaser and that said duplicate certificate shall be stamped or otherwise have imprinted upon it the word “Duplicate” as required by law.

RESOLUTION 24-103

AMENDING RECREATION DEPARTMENT RULES & REGULATIONS

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, to amend the Rules and Regulations of the Long Hill Township Recreation Department.

**RESOLUTION 24-104
APPOINTING PROBATIONARY LABORER – CANO**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey as follows:

1. Upon the advice and recommendation of Public Works Director Al Gallo, Patrick Cano be appointed as Truck Driver/Laborer Class 4.
2. This appointment shall be effective on April 1,2024, at an hourly rate of \$22.00.
3. Mr. Cano’s employment is contingent upon a satisfactory background check.
4. Mr. Cano will be a member of the Long Hill Public Works Association and a copy of the Agreement shall be provided.

**RESOLUTION 24-105
ACCEPT HPAC ARTIFACT DONATION**

WHEREAS, a donation of a framed 1887 map of Stirling has been offered to the Long Hill Township Historic Preservation Advisory Committee; and

WHEREAS, N.J.S.A. 40A:5-29 provides that any local unit is authorized and empowered to accept gifts made to it;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey authorizes the acceptance of the framed 1887 map of Stirling from Dave Bosefskic to the Long Hill Township Historic Preservation Advisory Committee.

**RESOLUTION 24-106
APPROVING BANNER AND SPECIAL EVENT LICENSE STIRLING STREET FAIR**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey that by recommendation of the Township Code Enforcement Officer as per Ordinance 3-12.4 Temporary Sign, and based on the approval of the Morris County Commissioners and JCP&L that the Township Committee does hereby approve a banner to be hung across Valley Road, County Route 512 from April 8th to April 22th, 2024 for the Stirling Street Fair

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, Officer in Charge and Director of DPW, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-12 for the “Sponsor” Long Hill Chamber of Commerce, for their Special Event to be held April 21, 2024 from 7:00 AM – 7:00 PM

BE IT FURTHER RESOLVED that the Police Department has determined that the applicant is exempt from the cost of police coverage required for this event.

**RESOLUTION 24-107
APPROVAL OF THE 2024 FEE SCHEDULE FOR STIRLING LAKE**

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, to establish the 2024 fee schedule for Stirling Lake as follows:

Badge Type	By 5/31	After 5/31	8/1-Labor Day Only
Resident Family		350.00	385.00
Resident Adult (18yrs. & older)	146.00	161.00	103.00
Resident Student (13 - 17 yrs.)	105.00	116.00	74.00
Resident Child (12 yrs. & under)	82.00	90.00	57.00
Resident Senior (62 years & older)	59.00	64.00	41.00
Non-Resident Family	614.00	676.00	431.00
Non-Resident Adult (18yrs. & older)	252.00	277.00	177.00
Non-Resident Student (13 - 17 yrs.)	170.00	187.00	119.00
Non-Resident Child (12 yrs. & under)	129.00	142.00	90.00
Non-Resident Senior (62 years & older)	94.00	103.00	66.00
Guest Pass Book of 10 (adult/child) Available at Town Hall only	\$82 (Available to Members Only)		
Guest Pass at gate and residents without membership (adult/child)	\$12 each		

NOTE: Membership Category information

- A. Resident/Non-Resident Family Membership includes up to 6 members of the same family who are permanent, reside at the same address. The names of the immediate family members must be included on Membership application. Family Membership requires at least one (1) member to be an adult (18 yrs. or older), with a limit of two (2) adults. (*Full-time college students under the age of 25 home for the summer can be added onto the family membership without it counting toward the limit of two (2) adults.)
- B. Non-immediate family members are permitted to purchase other memberships in accordance with the fee schedule.
- C. Decision as to the number and type of family badges must be made at the time of original purchase.
- D. *An Adult Badge must be purchased to purchase a Child Badge (12 and under).
- E. Any false information submitted will result in rejection of Lake application and loss of Lake privileges.

LONG HILL RESIDENT DAILY PASS: LONG HILL TOWNSHIP RESIDENTS CAN PURCHASE DAILY PASSES (\$12 EACH) AT THE LAKE WITHOUT BEING ACCOMPANIED BY A MEMBER. A current photo ID must be presented showing Long Hill address. All supervision/age requirements will still be enforced.
 NOTE: Guest Pass Fees are doubled on Family Fun Day, and Guest Pass Books are not valid on Family Fun Day.

RESOLUTION 24-108

COMMITMENT TO FUND A MATCH TO A MORRIS COUNTY HISTORIC PRESERVATION GRANT

WHEREAS, the Township of Long Hill is applying for a grant from the Morris County Historic Preservation Trust to cover preliminary engineering work on remediating various water issues at the Millington Schoolhouse/Old Town Hall of which the estimated total project cost is \$55,000.00 and

WHEREAS, the funding request is for \$44,000, which is 80% of the project cost, the grant program requires a 20% match from the applicant, which is \$11,000.00.

BE IT THEREFORE RESOLVED That the Township of Long Hill commits to the funding of the \$11,000.00 grant match.

**RESOLUTION 24-109
AUTHORIZING CANCELLATION OF 2024 2ND QUARTER TAXES RECEIVABLE**

WHEREAS, The Tax Assessor has advised the Tax Collector that the following individuals have applied for and received an exemption from taxes under N.J.S.A. 54:04-03.30 as a “100% permanently and totally disabled veteran”, and

WHEREAS, the amount eligible for 2ND quarter 2024 cancellation shall be as a result of the exemption as detailed below; and

Owner	Property Location	Block	Lot	Amount
Mark Neri	338 Main Ave.	11602	18	\$2,546.75
Sunny James Risler	77 Gates Ave.	13509	4	\$3,046.26
Stephen Pardales	1590 Valley Rd.	11801	2	\$2,737.22
John Farley	1814 Valley Rd.	12002	47	\$2,039.38
Rafael Hernandez	338 Mercer St.	11602	27	\$2,049.12
William Hudzik/Maryann Nergaard	111 Preston Dr.	13801	64	\$2,689.87

NOW, THEREFORE BE IT RESOLVED, the Township Committee of the Township of Long Hill does hereby authorize a cancellation of \$15,108.60 for 2ND quarter 2024 taxes receivable.

**RESOLUTION 24-110
AMENDING 2024 FEE SCHEDULE**

WHEREAS, the Township Committee of the Township of Long Hill, in the County of Morris adopted Resolution 24-024 the January 3, 2024, reorganization meeting;

BE IT RESOLVED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following fees for 2024 for licenses and permits for the Township of Long Hill are as amended

Clerk

Administrative Research Fee	
Supervisory	\$30.00/hr
Clerical	\$25.00/hr
Parking Permits: Yearly / Yearly after July 1st	
Gillette	\$340.00 / \$170.00
Stirling	\$290.00 / \$145.00
Millington	\$240.00 / \$120.00
Daily Parking	\$5.00
Replacement Permit	\$5.00
Photocopies/Copies	
Black & White copies (per sheet) Letter size	\$0.05

Black & White copies (per sheet) Legal size	\$0.07
Black & White copies (per sheet) 11 X 17	\$0.10
Large Format Prints (per sheet) 24" X 36"	\$5.00
DVD ROM	\$3.00
CD	\$0.50
CD of Full Tax Map (include mailing and postage)	\$25.00
Notarized Copies	
Long Hill Resident – First (4) documents no charge	\$2.50 per document
Non-resident	\$2.50 per document
Charitable Clothing Bin Application (Yearly)	
	\$25.00
Limousine License	\$50.00
Shade Tree Contractor Registration	\$25.00
Amusement Devices	
Juke Box	\$30.00
Video Games	\$60.00
Soda Machines	\$10.00
Pool Tables	\$60.00
Pinball Machines	\$60.00
Alcoholic Beverage Control Licenses	
Plenary Retail Consumption	\$2,500.00
Plenary Retail Distribution	\$2,088.00
Limited Retail Distribution	\$63.00
Club	\$188.00
Season Retail Consumption	Annual fee is (75%) of annual renewal fee for retail consumption license

Vital Statistics

Certified Copies of Birth, Marriage, Death, Domestic Partnership	\$10.00 per copy
Corrections of Birth, Marriage, Death, Domestic Partnership	\$15.00
Marriage License Application	\$28.00

Health Department

Dog Licenses	
Spayed/Neutered	\$22.20
Non-Spayed/Neutered	\$25.20
Late Fee after January 31st	\$10.00
Late Fee after February 28 th	\$20.00
Replacement (first one free)	\$5.00
Food and Drink Licenses	
Prepackaged goods only w/no milk, eggs, or dairy	\$50.00
Aisles of Prepackaged goods	\$70.00
Mostly prepackaged goods with eggs, milk, and dairy products available	\$90.00
Retail Food Establishment (under 2,000 sq. ft.)	\$100.00
Retail Food Establishment (2,000-5,000 sq. ft.)	\$135.00
Retail Food Establishment (5,000-10,000 sq. ft.)	\$165.00
Retail Food Establishment (over 10,000 sq. ft.)	\$400.00

Temporary Retail Food Establishment	\$30.00
Mobile Retail Food Establishment (yearly)	\$110.00
Farmers Market	\$75.00
Septic Applications	
New Plan Review – includes plan review and inspections	\$500.00
Repair: Replacing existing components as is. No Engineer required.	\$75.00
Alterations	
Changing components on an existing system	\$60.00
Changing components on an existing system. Engineer required.	\$350.00
PERC/Soil Log	
Permit to conduct one group of soil logs and permeability tests. Witness per 1st lot per day	\$100.00
Septic Abandonment	\$100.00
Re-review	\$100.00
Repair	
Repair (requiring engineer)	\$300.00
Permit renewal	\$100.00
Well	
Application/Permit	\$300.00
Well abandonment	\$100.00
Recreational Swimming and Bathing Establishment	
Fill/Soil Removal Permit	\$50.00
Kennel License	\$35.00

Police

Alarm System	
Initial Application Residential Alarm Fee	\$50.00
Initial Application Commercial Alarm Fee	\$50.00
Yearly Renewal Fee	\$50.00
Late Yearly Renewal Fee (after Jan 31 st of permit year)	\$62.00
Towing Services and Storage	
<i>(days between 8:00 a.m. and 4:30 p.m.)</i>	
Light Duty (vehicles up to 10,000 lb. GVWR)	\$65.00
Mileage	\$3.50/mile
Medium Duty (vehicles up to 32,000 lb. GVWR)	\$150.00/hr, 1 hr min.
Mileage	\$3.50/mile
Heavy Duty (vehicles over 32,000 lb. GVWR)	\$250.00/hr, 1 hr min.
Mileage	\$3.50/mile
<i>(Nights, Weekends and NJ Holidays)</i>	
Light Duty (vehicles up to 10,000 lb. GVWR)	\$85.00
Mileage	\$3.50/mile
Medium Duty (vehicles up to 32,000 lb. GVWR)	\$200.00/hour, 1 hr min
Mileage	\$3.50/mile
Heavy Duty (vehicles over 32,000 lb. GVWR)	\$300.00/hour, 1 hr min
Mileage	\$3.50/mile
Outside Secure Storage Facility	

Private Passenger Automobiles	\$25.00 per day, \$35.00 (inside storage)
Trucks up to 24,000 GVWR	\$50.00 per day
Tractor Trailers (Tractor)	\$50.00 per day
Tractor Trailers (Trailer)	\$75.00 per day
Yard Tow (automobile only)	\$40.00
Handgun Permit	\$25.00
Handgun Identification Card	\$50.00
Concealed Carry Permit	\$150.00 Long Hill \$50 State of NJ
Canvassers, Solicitors and Peddlers Permit	\$100.00 annual fee
Solicitor Digital Photograph	\$2.00
Public Assembly Permit	\$100.00

DPW

Building Materials - Township Dumpster	
Car	\$20.00
Station Wagon	\$55.00
Minivan/SUV	\$80.00
Small Pickup Truck	\$115.00
Pickup Truck or Van	\$155.00
Extra for overload	\$45.00
Mulch, Composted Leaves or Wood Chip Delivery [per load]	\$115.00/load
Mulch Pick Up for Local Garden Centers Only	\$10.00/ per cubic yard.
Tire Sticker	\$3.00 per tag
Garbage Bags	\$6.00 per bag

Finance & Tax Collection

Returned Check, Online Payment (ACH), Credit Card Charges	\$20.00
Lien Redemption Calculation (First Two Calculations at no cost)	
Any additional subsequent calculation (N.J.S.A. 54:5054)	\$50.00
Notice of Tax Sale to property owner on Tax Sale- 54:5-26	\$25.00 each
Duplicate Copy of Tax Bill	\$5.00/first dup. \$25.00 for each add. dup. copy
Duplicate Tax Sale Certificate	\$100.00
Return Check Fee [per N.J.S.A. 40:5-18(c)]	\$20.00
Tax Lien Redemption Calculation Fee [For 3 rd request in a calendar year]	\$50.00

Recreation

Parks and Recreation Facilities Use Reservation Fees	Resident	Non-Resident	Resident Commercial	Non-Resident Commercial
Kantor Park Turf Field Rental	\$50.00/2 hrs.	\$200.00/2hrs.	\$150.00/2hrs.	\$200.00/2hrs.
Kantor Park Lights on Turf Field #1	\$20.00/hr.	\$30.00/hr.	\$30.00/hr.	\$30.00/hr.
Kantor Park Grass Field #2	\$25.00/2hrs.	\$45.00/2hrs.	\$60.00/2hrs.	\$110.00/2hrs.
Meyersville Baseball/Softball Field	\$25.00/2hrs.	\$45.00/2hrs.	\$60.00/2hrs.	\$110.00/2hrs.
Meyersville Baseball/Softball Lights	\$10.00/hr.	\$20.00/hr.	\$20.00/hr.	\$20.00/hr.

Batting Cages Meyersville Ballfield & LHBSA	\$10.00/hr	\$10.00/hr	\$10.00/hr	\$10.00/hr
Kantor Park Pavilion	\$25.00/4hrs.	\$50.00/4hrs.	N/A	N/A
Stirling Lake Pavilion	\$30.00/4hrs.	\$55.00/4hrs.	N/A	N/A
Bocce Ball Courts	No Fee	\$40.00/2hrs.	\$50.00/2hrs.	\$100.00/2hrs.
Horseshoe Pits	No Fee	\$40.00/2hrs.	\$50.00/2hrs.	\$100.00/2hrs.
Kantor Park Basketball Court	\$25.00/2hrs.	\$45.00/2hrs.	\$60.00/2hrs.	\$110.00/2hrs.
Tennis Courts	No Fee	\$10.00/hr.	\$15.00/hr.	\$20.00/hr.
Pickleball Court	No Fee	N/A	N/A	N/A
Recreation Programs				
Red Cross First Aid Class	\$32.00			
Red Cross CPR/AED Class	\$32.00			
Rutgers SAFETY Class	\$45.00			
Abrakadoodle Creative Drawing Class	\$164.00			
Yoga (6 weeks)	\$60.00			
Field Hockey (Fall)	\$165.00			
Field Hockey (Spring)	\$40.00			
Paper Collage Art	\$60.00			
Ceramics	\$30.00			
Babysitting Training	\$119.00			
Recreation Basketball	\$110.00 / \$135.00 after Nov. 1			
Travel Basketball	\$215.00 resident / \$300.00 non-resident			
Little Explorers	\$180.00/week			
Summer Rec Camp	\$180.00/week; \$108.00 holiday week			
Adult Open Play Basketball	\$20.00 residents / \$30.00 non-residents			
Field Hockey Uniform Pinnie	\$15.00			
Field Hockey Uniform Skort	\$30.00			
Field Hockey Socks (Black/White)	\$5.00			
Field Hockey Top	\$20.00			
Travel Basketball Uniform Top	\$52.00			
Travel Basketball Uniform Shorts	\$27.00			
Travel Basketball Used Uniform Jersey	\$20.00			
Stirling Lake Dance (Fall/Spring)	\$5.00			
Women's Tennis League	No Fee for Residents; \$20 fee for non-residents			
Withdrawal Fee for ALL Recreation Programs when permitted	\$10.00			

Engineering / Planning / Zoning

Land Use Ordinances	\$35.00
Zoning Map	\$5.00
Master Plan	\$35.00
Street/Road Opening Permit	\$200.00

RESOLUTION 24-111 ESTABLISHING PROCEDURE FOR DETERMINING WHEN EMERGENCY PURCHASING MAY BE IMPLEMENTED

WHEREAS, the Department of Community Affairs' rule concerning emergency purchases and contracts provides in relevant part that:

"The governing body of each contracting unit shall adopt rules or regulations . . . to ensure that there is a procedure for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to N.J.S.A. 40A:11-6 . . . may be implemented. Such rules or regulations shall include such provisions that ensure that if initially designated individuals are not available, there is a designated chain of command to ensure that there are always appropriate individuals available to make such decisions. ' (N.J.A.C. 5:34-6.1); and

WHEREAS, Resolution 21-268 designated the mayor as the official authorized to make that decision and

WHEREAS, the Township Committee has determined that Township Chief Financial Officer ("CFO") is the official best qualified to make that decision.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

1. The Township Chief Financial Officer ("CFO") is hereby as the person responsible for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to *N.J.S.A. 40A:11-6* may be implemented.
2. In the absence of the CFO, the Township Qualified Purchasing Agent ("QPA") is hereby designated as the person responsible for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to *N.J.S.A. 40A:11-6* may be implemented.
3. In the absence of both the CFO and the QPA, the Township Administrator shall be designated as the person responsible for determining and confirming the existence of an emergency and that the provisions for emergency purchasing pursuant to *N.J.S.A. 40A:11-6* may be implemented.
4. This Resolution shall take effect immediately.

**RESOLUTION 24-112
 AUTHORIZING PAYMENT TO HEARING OFFICER APPOINTED BY THE APPROPRIATE
 AUTHORITY IN CONNECTION WITH A POLICE DEPARTMENT DISCIPLINARY MATTER**

WHEREAS, under N.J.S.A. 40A:14-118 the Township Public Safety Director serves as the appropriate authority of the Long Hill Township Police Department; and

WHEREAS, N.J.S.A 40A:14-147 provides for appropriate authorities to act as hearing officer to hear and decide disciplinary charges brought against members of a police department; and

WHEREAS, the Township Public Safety Director has determined it appropriate to delegate his authority to hear and decide the charges to a third party and has appointed Armando V. Riccio, Esq., of the firm of Armando V. Riccio, LLC, 7 North Main Street, Suite A, Medford, NJ 08055, to serve as hearing officer at a rate of \$185 per hour;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, that it does authorize payment to Armando V. Riccio, Esq. for services at the rate of \$185 per hour, not to exceed \$5,000 charged to budget line item 4-01-0020-00155-2-00201.

**RESOLUTION 24-113
 AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH MCMANIMON, SCOTLAND &
 BAUMANN, LLC,**

WHEREAS, the Township of Long Hill has a need to acquire the services of an attorney to represent the Township in connection with the proposed Lounsberry Meadow PILOT agreement and potential redevelopment matters; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, contracts for professional services may be awarded without public bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(I); and

WHEREAS, the Chief Financial Officer has certified in writing the availability of adequate funds to pay the maximum amount of this contract; and

WHEREAS, the contractor has submitted a proposal dated March 22, 2024, which is incorporated herein by reference; and

WHEREAS, this contract is being awarded pursuant to a fair and open process conducted in accordance with to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the contractor has completed and submitted a Business Entity Disclosure Certification

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Long Hill, in the County of Morris, State of New Jersey, as follows:

1. A professional services contract is hereby awarded to McManimon, Scotland & Baumann, LLC, in accordance with its proposal, for the following consideration: \$215.00/hour (not to exceed \$10,000, unless increased by resolution of the Township Committee).
2. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with this resolution, and that notice of these awards be advertised once in the *Echoes Sentinel*.
3. The Contractor shall secure and maintain insurance with the following minimum limits:

Professional Liability/Malpractice	\$1,000,000.00
Comprehensive General Liability	\$1,000,000.00
Comprehensive Automobile Liability	\$1,000,000.00
Workmen’s Compensation	Statutory

The certificates of insurance shall be acceptable to the Township Risk Manager and the Township Attorney.

4. The Township Clerk in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(I), is directed to publish a notice once in the official newspaper stating the nature, duration, service and amount of this contract.
5. These contracts shall be charged to budget line item(s) 4-01-0020-00155-2-00201. The certification of available funds by the Financial Officer shall be attached to the original of this resolution and shall be maintained in the files of the Township Clerk.
