



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, April 10, 2024 **REVISED 4/10/2024**
7:30PM OPEN SESSION, 6:45PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The April 10, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/86877049499?pwd=TEZJS1N1cTNURS9Jc0h6dGJCK2FQQT09>

Or Telephone: +1 929 436 2866

Webinar ID: 868 7704 9499 Passcode: 605013

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call-in information were included in the meeting that was electronically sent to the Echoes Sentinel, Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-114 EXECUTIVE SESSION

- Public Safety – Police, Fire
- Contract Negotiation – DPW, Lounsberry Meadow

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-114 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Shade Tree Presentation
- WHRHS Budget
- LHTBOE Budget

5. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-115 – 24-126 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

24-115 APPROVAL AND RELEASE OF MINUTES

24-116 APPROVING PAYMENT OF BILLS

24-117 WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT

- 24-118 APPROVING SPECIAL EVENT LICENSE - LONG HILL TOWNSHIP MEMORIAL DAY PARADE
- 24-119 APPOINTING DEPUTY OEM COORDINATOR – PEOPLES
- 24-120 APPOINTING DEPUTY OEM COORDINATOR – BROWN
- 24-121 AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES
- 24-122 AUTHORIZING RELEASE OF ESCROW
- 24-123 2024 TEMPORARY BUDGET
- 24-124 RESOLUTION AUTHORIZING CHANGE ORDER OF LADDER TRUCK FOR THE MILLINGTON FIRE COMPANY
- 24-125 RESOLUTION TERMINATING 2023 INTERLOCAL SERVICES AGREEMENT WITH HARDING TOWNSHIP FOR POLICE DEPARTMENT CONSULTANT SERVICES
- 24-126 AUTHORIZING REFUND FOR RECREATION

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-115 through 24-126 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

6. LIAISON REPORTS:

7. ADMINISTRATOR'S REPORT:

8. DISCUSSION:

- Communication Advisory Committee status

9. OLD/NEW BUSINESS:

10. ANNOUNCEMENTS:

11. MEETING OPEN TO THE PUBLIC: Remarks and Statements Pertaining to Any Matter - Comments and remarks will be limited to 3 Minutes

12. ADJOURNMENT

**RESOLUTION 24-114
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Public Safety – Police, Fire
- Contract Negotiation – DPW, Lounsberry Meadow

**RESOLUTION 24-115
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Township Committee Minutes of March 27, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves March 27, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-116
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-117
WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE GRANT**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Council of the Township of Long Hill, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Morris;

NOW, THEREFORE, BE IT RESOLVED by the Township of Long Hill, County of Morris, State of New Jersey hereby recognizes the following:

1. The Township Council does hereby authorize submission of a strategic plan for the Watchung Hills Municipal Alliance grant for fiscal year 2025 in the amount of:

DEDR	\$3,411.00
Cash Match	\$852.75
In-Kind	\$2,558.25

- 2. The Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**RESOLUTION 24-118
 APPROVING SPECIAL EVENT LICENSE - LONG HILL TOWNSHIP MEMORIAL DAY PARADE**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, that all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license S-24-13 for the “Sponsor” Long Hill Township, for their Special Event, “Memorial Day Parade,” to be held on May 27th on Main Ave & Mercer Street northbound to Central School from 9:00am-12:00pm.

**RESOLUTION 24-119
 APPOINTING DEPUTY OEM COORDINATOR – PEOPLES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, upon the advice and recommendation of **Joe Hubert**, OEM Coordinator, hereby appoints Michael Peoples as Deputy OEM Coordinator, effective April 11, 2024

**RESOLUTION 24-120
 APPOINTING DEPUTY OEM COORDINATOR – BROWN**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill, upon the advice and recommendation of **Joe Hubert**, OEM Coordinator, hereby appoints Sean Brown as Deputy OEM Coordinator, effective April 11, 2024.

**RESOLUTION 24-121
 AMENDING APPOINTMENTS TO BOARDS AND COMMITTEES**

BE IT RESOLVED by the Township Committee of the Township of Long Hill accepts the following resignations:

Traffic Advisory Committee
 Resignation – Carl Farinhas

Recreation Committee
 Tina Zoppi - Term Expiration - December 31, 2028

**RESOLUTION 24-122
 AUTHORIZING RELEASE OF ESCROW**

WHEREAS, the DPW Director, Township Engineer and Municipal Clerk have certified that the road opening has been completed and approve the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal officials be and are hereby authorized to release the following escrows plus any applicable interest as per N.J.S.A. 40:55D-53.1.

	<u>CASH BOND</u>	
Nino & Michele Coviello		\$650.00
14 Brannick Drive		
Madison, NJ 07940		

**RESOLUTION 24-123
2024 TEMPORARY BUDGET**

WHEREAS, 40A:4-19 Local Budget Act provides that where any contracts, commitments, or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey, that the following increase to the 2024 temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his/her records:

2024 Increase to the Temporary Budget:

GENERAL ADMIN		
SALARY & WAGES		12,000.00
OTHER EXPENSES		10,000.00
		-
MIS - MANAGE INFO SYSTEM		-
OTHER EXPENSES		10,000.00
		-
MUNICIPAL CLERK		
SALARY & WAGES		16,000.00
OTHER EXPENSES		5,000.00
FINANCE	-	-
SALARY & WAGES		21,000.00
OTHER EXPENSES		15,000.00
		-
TAX COLLECTION		-
SALARY & WAGES		13,000.00
OTHER EXPENSES		1,000.00
		-
TAX ASSESSOR		-
SALARY & WAGES		4,000.00
OTHER EXPENSES		0.00
		-
PROSECUTOR	-	-
OTHER EXPENSES		2,000.00
		-
PLANNING	-	-
SALARY & WAGES		1,000.00
OTHER EXPENSES		0.00
		-
BD OF ADJUSTMENT		-
SALARY & WAGES		1,000.00
OTHER EXPENSES		1,000.00
		-
ZONING		-
SALARY & WAGES		18,000.00
OTHER EXPENSES		0.00
		-
ENGINEERING		-
SALARY & WAGES		0.00
OTHER EXPENSES		10,000.00
ENVIRONMENTAL		-
SALARY & WAGES		400.00

OTHER EXPENSES	0.00
SHADETREE	
SALARY & WAGES	400.00
OTHER EXPENSES	0.00
BUILDINGS & GROUNDS	
OTHER EXPENSES	10,000.00
INSURANCE GENERAL	-
OTHER EXPENSES	55,000.00
INSURANCE- WORKERS COMP	
OTHER EXPENSES	70,000.00
INSURANCE- HEALTH	
OTHER EXPENSES	125,000.00
POLICE	-
SALARY & WAGES	700,000.00
OTHER EXPENSES	5,000.00
POLICE CAR	-
OTHER EXPENSES	78,000.00
MUNICIPAL COURT	-
SALARY & WAGES	20,000.00
OTHER EXPENSES	2,000.00
FIRE PREVENT. INSPECTOR	-
SALARY & WAGES	9,000.00
OTHER EXPENSES	0.00
FIRE HYDRANT	55,000.00
EMERGENCY MANAGEMENT	-
SALARY & WAGES	1,000.00
OTHER EXPENSES	0.00
STREETS & ROADS	-
SALARY & WAGES	178,000.00
OTHER EXPENSES	10,000.00
FLEET MAINTENANCE	-
OTHER EXPENSES	10,000.00
GARBAGE DISPOSAL	-
OTHER EXPENSES	125,000.00
SANITARY LANDFILL	
OTHER EXPENSES	25,000.00
HEALTH & WELFARE	-
OTHER EXPENSES	20,000.00
COMMUNITY SERVICES	
SALARIES & WAGES	10,000.00

OTHER EXPENSES		0.00
PARKS & PLAYGROUNDS		-
SALARY & WAGES		24,000.00
OTHER EXPENSES		12,000.00
CELEBRATION - PUB. EVENT		-
OTHER EXPENSES		1,000.00
DRIVERS - SENIORS	-	-
SALARY & WAGES		7,000.00
CONSTRUCTION	-	-
SALARY & WAGES		26,000.00
OTHER EXPENSES		0.00
ELECTRICITY	-	-
OTHER EXPENSES		15,000.00
TELEPHONE	-	-
OTHER EXPENSES		10,000.00
NATURAL GAS	-	-
OTHER EXPENSES		5,000.00
GASOLINE/DIESEL FUEL	-	-
OTHER EXPENSES		10,000.00
STREET LIGHTING	-	-
OTHER EXPENSES		15,000.00
PERS - PENSION	-	-
OTHER EXPENSES		208.50
SOCIAL SECURITY- FICA	-	-
OTHER EXPENSES		60,000.00
PFRS - PENSION	-	-
OTHER EXPENSES		1,895.69
Total General Operations:		1,835,904.19

RESOLUTION 24-124

RESOLUTION AUTHORIZING CHANGE ORDER OF LADDER TRUCK FOR THE MILLINGTON FIRE COMPANY

WHEREAS, the Millington Volunteer Fire Company needs one (1) new ladder truck and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-5) permits the purchase of goods pursuant to a cooperative purchasing agreement without public bidding; and

WHEREAS, the Township is a member of Sourcewell Cooperative Purchasing;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the

County of Morris, State of New Jersey, as follows:

1. The purchase of Rosenbauer 109 Viper Aerial with Commander Chassis for a total of \$1,360,200.36 was authorized from Resolution 22-313.
2. The latest Change Orders amount to a decrease of \$20,735.36, bringing the new and final total for the purchase to \$1,339,465.00.
3. This credit will be applied to account C-04-2022-48722-2-02238.

RESOLUTION 24-125

RESOLUTION TO CANCEL THE SHARED SERVICE AGREEMENT BETWEEN HARDING TOWNSHIP AND LONG HILL TOWNSHIP FOR POLICE DEPARTMENT CONSULTANT SERVICES

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. sq. authorizes Municipal entities to approve agreements for shared services; and

WHEREAS, on July 10, 2023, the Harding Township Committee approved Resolution TC 23-130 authorizing the Mayor to execute the Shared Services Agreement for Harding Township Administrator, Robert Falzarano to provide consulting services to the Long Hill Township Police Department; and

WHEREAS, on July 12, 2023, the Long Hill Township Committee approved Resolution 23-213 authorizing the Mayor and Township Clerk to execute the shared services agreement; and

WHEREAS, the Harding Township and Long Hill Township Shared Services Agreement authorized Harding Township Administrator, Robert Falzarano to assess administrative operations, facilities, and staffing functions of the Long Hill Township Police Department; and

WHEREAS, Harding Township Administrator, Robert Falzarano provided consulting services between July 13, 2023, and March 15, 2023; and

WHEREAS, on December 1, 2023, Harding Township Administrator submitted to the Long Hill Township Administrator a 60-page assessment report of the Long Hill Township Police Department; and

WHEREAS, on January 24, 2024, the Long Hill Township Committee approved Resolution 24-055 accepting the December 1, 2023, Long Hill Township Police Report that was prepared by Harding Township Administrator, Robert Falzarano; and

WHEREAS, the shared services have been performed and the assessment report submitted; and

WHEREAS, the term of the agreement may be cancelled with no less than 30 days' notice.

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey hereby cancels, effective May 16, 2024, the Township of Harding and Township of Long Hill Police Shared Services Agreement; and

BE IT FURTHER RESOLVED, that the Long Hill Township Municipal Clerk shall send a copy of Resolution 24-125 to the Harding Township Municipal Clerk and Harding Township Administrator; and

BE IT FURTHER RESOLVED, the Long Hill Township Municipal Clerk shall send a copy of Resolution 24-125 to the New Jersey Director of the Division of Local Government Services.

**RESOLUTION 24-126
AUTHORIZING REFUND FOR RECREATION**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director, does hereby authorize the following refunds:

<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>PROGRAM</u>
Brian Szekeres	63 Taff Drive Millington, NJ 07946	\$205.00	Travel Basketball
