



**TOWNSHIP OF LONG HILL, MORRIS COUNTY, NJ
TOWNSHIP COMMITTEE
REGULAR SESSION AGENDA
Wednesday, November 6, 2024
7:30PM OPEN SESSION, 6:30PM CLOSED SESSION**

A draft of the Township Committee Regular Session Agenda is posted on the Township website at www.longhillnj.gov on the Monday preceding the meeting.

The November 6, 2024, Township Committee Meeting will be conducted in person at Long Hill Township Municipal Court is located at 915 Valley Road, Gillette.

To participate through Zoom webinar:

<https://us02web.zoom.us/j/88071253745?pwd=YSKbjatRGcGRpMU1YL9F003QjzinUZ.1>

Or Telephone: +1 929 436 2866

Webinar ID: 880 7125 3745 Passcode: 569981

To watch on website please visit: <http://longhillnj.gov/LHT-TV.html>

To watch live on LHTV visit: Comcast channel 29, Verizon channel 38, Verizon channel 2137 (HD)

1. STATEMENT OF PRESIDING OFFICER

"In compliance with the Open Public Meetings Act of New Jersey, adequate notice of this meeting specifically, the time, date and public call in information were included in the meeting that was electronically sent to the Echoes Sentinel, Morris Daily Record and posted on the Township Website. The agenda and public handouts for this meeting can be viewed online at www.longhillnj.gov. A public comment period will be held in the order it is listed on the meeting agenda.

2. EXECUTIVE SESSION:

24-274 EXECUTIVE SESSION

- Personnel – Affordable Housing
- Contract Negotiations – LHBSA Lease Agreement, Janitorial Contract, Professional Service Contracts

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-274 is hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

3. CALL MEETING TO ORDER:

4. PROCLAMATION / PRESENTATIONS

- Public Safety update

5. ORDINANCE(S):

ORDINANCE 554-24 (SECOND READING / ADOPTION)

AN ORDINANCE AUTHORIZING THE CONVEYANCE OF A CONSERVATION EASEMENT TO MORRIS COUNTY IN CONNECTION WITH THE WHITE BRIDGE ROAD BRIDGE PROJECT

PUBLIC HEARING

MOVED by: _____, that Ordinance 554-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 555-24 (SECOND READING / ADOPTION)

AN ORDINANCE ESTABLISHING THE PROMOTION PROCESS FOR CHIEF OF POLICE AND SUPPLEMENTING AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED "ADMINISTRATION."

PUBLIC HEARING

MOVED by: _____, that Ordinance 555-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

ORDINANCE 556-24 (SECOND READING / ADOPTION)
AMENDING SALARIES AND WAGES ORDINANCE

PUBLIC HEARING

MOVED by: _____, that Ordinance 556-24 be adopted. **SECONDED** by: _____,
ROLL CALL VOTE

6. CONSENT AGENDA RESOLUTIONS:

Resolution No. 24-275 – 24-288 are considered to be routine by the Township Committee and will be acted upon in one motion. There will be no separate discussion of these items unless a Committee member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

- 24-275 APPROVAL AND RELEASE OF MINUTES
- 24-276 APPROVING PAYMENT OF BILLS
- 24-277 CERTIFICATION OF 2023 LOSAP PARTICIPANT LIST
- 24-278 AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #21-00010
- 24-279 ACCEPTING RESIGNATION - CANO
- 24-280 AUTHORIZING MILLINGTON FIRE COMPANY COIN TOSS
- 24-281 APPROVING SPECIAL EVENT LICENSE [MEYERSVILLE TREE LIGHTING ASSOCIATION]
- 24-282 APPOINTING 2024 / 2025 BASKETBALL PROGRAM STAFF
- 24-283 A RESOLUTION EXERCISING THE TOWNSHIP'S OPTION TO RENEW ITS SOLID WASTE CONTRACT FOR 2025
- 24-284 AWARD OF CONTRACT– GREEN BUCKET COMPOST
- 24-285 COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2024
- 24-286 AUTHORIZING RELEASE OF ESCROWS
- 24-287 AUTHORIZING TRANSFER OF FUNDS
- 24-288 APPROVING SPECIAL EVENT LICENSE [HOLIDAY CHEER]

MOVED by: _____ of the Township Committee of Long Hill Township, that Resolution 24-275 through 24-288 are hereby approved. **SECONDED** by: _____. **ROLL CALL VOTE:**

7. **COMMITTEE REPORTS:**
8. **ADMINISTRATOR'S REPORT:**
9. **DISCUSSION:**
10. **OLD/NEW BUSINESS:**
11. **ANNOUNCEMENTS:**
12. **MEETING OPEN TO THE PUBLIC:** Remarks and Statements Pertaining to Any Matter -
Comments and remarks will be limited to 3 Minutes
13. **ADJOURNMENT**

**RESOLUTION 24-274
EXECUTIVE SESSION**

BE IT RESOLVED, pursuant to the Open Public Meetings Act, that the Township Committee of Long Hill Township meets in closed session to discuss the following matters:

- Personnel – Affordable Housing
- Contract Negotiations – LHBSA Lease Agreement, Janitorial Contract, Professional Service Contracts

**ORDINANCE 554-24
AN ORDINANCE AUTHORIZING THE CONVEYANCE OF A CONSERVATION EASEMENT TO MORRIS COUNTY IN CONNECTION WITH THE WHITE BRIDGE ROAD BRIDGE PROJECT**

WHEREAS, Morris County (the “County”) has initiated a project involving the replacement of the White Bridge Road bridge over the Black Brook in Long Hill Township (the “Township”); and

WHEREAS, the NJDEP permit for the project requires the County to implement a mitigation plan within the “Mitigation Site” located on Passaic Valley Road (Block 10801, Lot 6.01), which is owned by the Township; and

WHEREAS, the NJDEP permit also requires the recording of a conservation easement describing the restrictions on the use of the Mitigation Site; and

WHEREAS, the replacement of the White Bridge Road bridge benefits the Township and its residents; and

WHEREAS, the Local Lands and Buildings Law at N.J.S.A. 40A:12-13.4 provides in relevant part that:

“Notwithstanding any law to the contrary, when the governing body of a municipality determines that all or part of a tract of land, with or without improvements, owned by the municipality is not then needed for municipal purposes, it may, by ordinance, authorize a private sale and conveyance of the property, or any part thereof, to the county in which it is located, without compliance with any other law governing disposal of lands by municipalities, for a consideration which may be nominal, and containing a limitation that the lands or buildings shall be used only for public purposes of the county, and that if the lands or buildings are not used in accordance with the limitation, title thereto shall revert to the municipality without any entry or reentry made thereon on behalf of the municipality”;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey, as follows:

- Section 1.** The conveyance to Morris County of the conservation easement described in the preamble is hereby authorized.
- Section 2.** The Mayor and Clerk are hereby authorized and directed to execute an easement deed in form acceptable to the Township Attorney and the Township Engineer.
- Section 3.** The consideration for such conveyance shall be One (\$1.00) Dollar.
- Section 4.** The easement shall be used only for conservation purposes as described in the preamble.

Section 5. If the lands are not used in accordance with that limitation, title shall revert to the Township of Long Hill without any entry or re-entry made thereon on behalf of the Township.

Section 6. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 555-24
AN ORDINANCE ESTABLISHING THE PROMOTION PROCESS FOR CHIEF OF POLICE AND
SUPPLEMENTING AND AMENDING CHAPTER 2 OF THE TOWNSHIP CODE ENTITLED
“ADMINISTRATION.”**

WHEREAS, the position of Chief of Police is currently vacant; and

WHEREAS, the Township Committee intends to start the process of filling that position; and

WHEREAS, the Township Committee wants to establish a promotional process that is fair, equitable and transparent;

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Long Hill in the County of Morris, New Jersey that Chapter 2 of the Township Code entitled “Administration” is hereby supplemented and amended as follows:

Section 1. There is hereby a new Subsection 2-14. 13 entitled " Process for Promotion to Chief of Police" in Section 2-14 entitled “Police Department” is amended to read as follows:

2-14.13 PROCESS FOR PROMOTION TO CHIEF OF POLICE.

§ 2-14.13.1 Promotional Procedures

The Chief of Police serves as the Commanding Officer of the Police Department and is at all times responsible for ensuring public safety, compliance with laws, rules and regulations, safeguarding of property, and the welfare of all people while inside the borders of the Township of Long Hill. Pursuant to the authority of the Township Committee to establish the position of Chief of Police for the Long Hill Police Department, once the Township Committee has certified by resolution that the position of the Chief of Police is vacant and will be filled, a notice shall post on the bulletin board of the Police Headquarters, and the Township Committee shall implement the procedures contained below:

1. In order to be considered for the rank of Chief of Police, the officer must be a member of the Long Hill Police Department and have held the rank of Lieutenant or higher for a minimum of one year and/or Sergeant for a minimum of three years and must possess a Bachelor’s Degree from an accredited College or University to be eligible to participate in the process for promotion to Chief of Police.
2. All candidates who wish to be considered for promotion to the rank of Chief of Police must successfully complete a psychological examination conducted by a psychiatrist or professional psychological service organization appointed by the Township Committee and a background check.
3. The psychological examination shall be scored on a pass-fail basis as to suitability of candidates which shall be confidential and provided to the appropriate authority. Candidates who fail the

psychological examination and/or background check shall be excluded from the promotional process.

4. The purpose of the psychological examination shall be to determine the candidate's suitability traits and attributions to lead the Long Hill Police Department.
5. Applicants will be required to sign an authorization to permit the Township to conduct a current background check.
6. The purpose of the background check is to assure the Department that the candidate has not been involved in any unreported criminal incidents or other matters that could impair their judgment or reputation as a leader of the department.
7. The applicant will be given an opportunity to explain any new negative information that is discovered in the results of their background check.
8. Criteria for selection. All candidates who pass the psychological examination and background check shall submit to written and oral examinations administered by the New Jersey Chiefs of Police Association. The Township Committee, which may in its sole discretion consult with the Township Administrator and the Appropriate Authority, will then make a selection based on the results provided by the New Jersey Chiefs of Police Association utilizing the "Rule of Three." Where two or more candidates are ranked equally pursuant to the promotional procedure set forth herein, preference shall be given to the candidate with the most seniority in service pursuant to N.J.S.A. 40A:14-129 or a resident over a nonresident pursuant to N.J.S.A. 40A:14-122.6. Seniority shall prevail over residency in the case of candidates that are ranked equally.

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. This ordinance shall take effect immediately upon final passage and publication as required by law.

**ORDINANCE 556-24
AMENDING SALARIES AND WAGES ORDINANCE**

STATEMENT OF PURPOSE: Salary and wage amendments

BE IT ORDAINED by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey as follows:

Section 1. The salaries and wages of the following employees of the Township shall be as follows:

<u>Position Title</u>	<u>Annual Salary</u>
Township Administrator	\$75,000 - \$180,000

Executive Administrative Assistant	\$52,500 - \$82,500
Municipal Clerk/Registrar	\$45,000 - \$93,500 \$110,000
Deputy Registrar	\$2,500 - \$10,000
Administrative Assistant	\$33,000 - \$57,570 \$60,000
Administrative Assistant [Part Time]	\$ 20.00 - \$ 33.00/hr.
Chief Financial Officer [Part Time]	\$1,000 - \$55,000
Asst. to the CFO [Part Time]	\$20,000 - \$48,000 \$55,000
Accts. Payable Manager	\$25,000 - \$66,000
Clerical [Part Time]	\$15.00 - \$27.00/hr.
Tax Collector [Full Time]	\$60,000- \$77,000 \$88,000
Tax Assessor [Part Time]	\$20,000 - \$44,000
Assistant Treasurer	\$45,000 - \$82,500
Qualified Purchasing Agent [Part Time]	\$5,000 - \$8,250
Executive Producer Long Hill TV	\$25.00 – \$38.50/hr.
Community Services Program Manager	\$25,000 \$35,000 - \$60,000 \$75,000

Board of Health

Animal Control Officer [Part Time]	\$35.00 - \$66.00/hr.
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Court

Municipal Court Judge	\$19,000 - \$43,750
Court Administrator	\$40,000 - \$93,750 \$108,000

Planning and Development

Construction Code Official [Part Time]	\$30,000 - \$49,000
Building Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Sub Code Official [Part Time]	\$ 35.00 - \$54.00
Fire Prevention/Fire Official [Part Time]	\$ 22.50 - \$44.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 35.00 - \$54.00/hr.
Electrical Sub-code Official [Part Time]	\$ 35.00 - \$54.00
Technical Assistant to the Construction Official	\$50,000 - \$66,000
Planning & Zoning Coordinator/Zoning Officer	\$40,000 - \$93,500
Code/Zoning Enforcement Officer [Part Time]	\$ 25.00 - \$44.00/hr.
Engineer	\$115,000 - \$175,000

Recreation

Recreation Director	\$30,000 \$45,000 - \$84,000 \$103,000
Assistant Recreation Director [Full Time]	\$35,000 - \$66,000 \$75,000

Seasonal/ [Part Time] Positions

Summer Recreation Site Director	\$ 22.00 - \$ 38.50/hr.
Summer Recreation Site Supervisor	\$ 17.00 - \$ 29.70/hr.
Summer Recreation Assistant	\$ 15.00 - \$ 27.50/hr.
Summer Recreation Counselor	\$ 14.13 - \$ 18.50/hr.
Lake Director	\$ 20.00 - \$ 38.50/hr.
Assistant Lake Director	\$ 15.00 - \$ 27.50/hr.
Head Lifeguard	\$ 14.13 - \$ 22.00/hr.
Life Guard	\$ 14.13 - \$ 22.00/hr.
Score Keeper/Time Keeper/Referees	\$ 14.13 - \$ 16.50/hr.
Basketball Director	\$ 18.00 - \$ 33.00/hr.
Basketball Staff Supervisor	\$ 14.30 - \$ 30.00/hr.

Police Department

Public Safety Director	\$175,000 - \$235,000
Chief of Police	\$125,000 - \$216,000
Police Officers	per Collective Bargaining Contract

Special Law Enforcement Officer (SLEO)	\$ 25.00-\$35.00
Executive Administrative Assistant	\$ 95,000 - \$140,000
Police Department Secretary	\$ 36,000 - \$72,000
Administrative Assistant to the Chief of Police	\$ 52,500 - \$82,500
Police Officer Trainee	\$ 35,000 - \$42,000
PD Administrative Assistant [Part Time]	\$ 33,000 - \$ 57,200
School Crossing Guard [Part Time]	\$ 14.13 - \$ 28.60/hr.
Police Matron	\$ 14.13 - \$ 30.80/hr.
Court Security Officer [Part Time]	\$ 20.00 - \$33.00/hr.

Office of Emergency Management

Emergency Management Coordinator [Part Time]	\$10,000 – 12,000
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Department of Public Works/Roads

Director of Public Works /Superintendent of Roads	\$85,000 - \$150,000
DPW employees	per Collective Bargaining Contract
Part Time Laborer	\$ 14.13 – 27.50/hr.

Senior Services

Senior Citizens Bus Driver	\$ 30.00 - \$ 45.00/hr.
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Mileage reimbursement based on current IRS Standard

Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. This ordinance shall take effect immediately upon final passage and publication as required by law, unless the effective date is delayed pursuant to the provisions of *N.J.S.A. 40A:9-165*.

**RESOLUTION 24-275
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approved and release the Special Executive Township Committee Meeting Minutes of October 16, 2024 and October 29, 2024 and Township Committee Minutes of October 23, 2024.

BE IT FURTHER RESOLVED that the Township Committee hereby approves October 16, 2024, October 23, 2024, and October 29, 2024, Executive Session Meeting Minutes as redacted by the Township Attorney.

**RESOLUTION 24-276
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill does hereby approve the payment of the bills as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

**RESOLUTION 24-277
CERTIFICATION OF 2023 LOSAP PARTICIPANT LIST**

WHEREAS, the Mayor and Township Committee of the Township of Long Hill have authorized a Length of Service Award Program (LOSAP) for the Long Hill Volunteer First Aid Squad, Stirling Volunteer Fire Department and the Millington Volunteer Fire Department; and

WHEREAS, the Long Hill Volunteer First Aid Squad, the Stirling Volunteer Fire Department and the Millington Volunteer Fire Department have collectively certified 66 members eligible for a contribution based on their service during the year 2023; and

WHEREAS, eligible members are not required to participate in LOSAP, however if they wish to participate, a participant agreement was requested to be submitted;

WHEREAS, the maximum contribution for each member for the 2023 service year has been determined to be \$1,265.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Long Hill, as follows:

1. The attached certified list of members for each participating emergency service organization is hereby approved.
2. The approved list of active certified volunteer members has been returned to each emergency service organization to be posted for at least 30 days for review by the membership.
3. An active volunteer member whose name does not appear on the approved certification list or who is denied credit for prior service must appeal within 30 days of the posting of the list. The appeal must be in writing and mailed to the Township Clerk. The Township Committee will then investigate the appeal, which is subject to judicial review. Once the 30 days have elapsed, and subject to holding any members being appealed, payment shall be made to the individual members' accounts in the deferred income program administered by Lincoln Financial, the LOSAP Trustee, up to the sum of \$ 80,631 00 per the submitted list to the Township Clerk on October 25, 2025.

**RESOLUTION 24-278
AUTHORIZING REDEMPTION OF TAX SALE CERTIFICATE - #21-00010**

WHEREAS, funds have been remitted by Mark Annis to redeem tax sale certificate #21-00010 for 542 Meyersville Rd., Gillette, Block 14701 Lot 25.01, held by USBANK CUST/PC8 FIRSTRUST BANK.

WHEREAS, the Tax Collector has shown proof that the redemption calculation is correct, and all redemption monies have been received for redemption.

NOW, THEREFORE BE IT RESOLVED by the Committee of the Township of Long Hill, County of Morris, State of New Jersey that the Treasurer is authorized to remit payment of \$457.23 plus a premium of \$600.00 for a total of \$1,057.23 to the lienholder:

Make Redemption checks payable to:

PRO CAP 8 FBO FIRSTRUST BANK
PO BOX 774
FORT WASHINGTON, PA 19034-0774

**RESOLUTION 24-279
ACCEPTING RESIGNATION - CANO**

BE IT RESOLVED, that the Township Committee of the Township of Long Hill accepts the resignation of Patrick Cano as Truck Driver/Laborer Class 4 effective November 8, 2024.

**RESOLUTION 24-280
AUTHORIZING MILLINGTON FIRE COMPANY COIN TOSS**

WHEREAS, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey received a request from the Millington Volunteer Fire Company to conduct a coin toss at the corner of Basking Ridge Road and Long Hill Road in Millington on December 7, 2024, from 9:00 am to 2:00 pm.

WHEREAS, Application was sent to Morris County Commissioners and awaiting approval,

BE IT FURTHER RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, authorizes the Millington Volunteer Fire Company to conduct a coin toss on Valley Road on December 7, 2024, pending Morris County Commissioner approval.

**RESOLUTION 24-281
APPROVING SPECIAL EVENT LICENSE [MEYERSVILLE TREE LIGHTING ASSOCIATION]**

WHEREAS, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Clerk, when all documents have been reviewed and are in good order, does hereby authorize the Township Clerk to approve and sign the application and approve the license for the event to the "Sponsor" Meyersville Tree Lighting Association, for their Special Event to be held on December 1, 2024 at the Meyersville Circle for the annual Tree Lighting event; and

WHEREAS, Application was sent to Morris County Commissioners and awaiting approval,

BE IT RESOLVED, by the Township Committee of the Township of Long Hill, in the County of Morris, State of New Jersey upon the advice of the Township Fire Official, that all documents have been reviewed and are in good order, does hereby approve fireworks conducted by Garden State Fireworks of Millington on December 1, 2024, at the Meyersville Ball Field on New Vernon Road and that all necessary permits have been approved; and

BE IT FURTHER RESOLVED that the Police Department approves the application and will provide the appropriate manpower for the event.

**RESOLUTION 24-282
APPOINTING 2024 / 2025 BASKETBALL PROGRAM STAFF**

BE IT RESOLVED, by the Township Committee of the Township of Long Hill upon the advice and recommendation of the Recreation Director that the following be appointed to the 2024 / 2025 Recreation Basketball program effective November 23, 2024

Supervisor/Ass't Supervisor	Salary/Hour
O'Connor, Lee	\$33.00
Autenrieth, Michael	\$25.00
Referees/Timers/Scorekeepers	Salary/Hour
Carvalho, Sophia	\$15.49
Connell, Matthew	\$15.49
Dias, Caden	\$15.49
Dorsi, Christopher	\$16.00
Hall, Abigail	\$16.50
Hartjen, Alana	\$16.50
Janis, Andrew	\$16.00
Johnstone, Katelyn	\$17.00
Johnstone, Nicole	\$16.00
Kapoor, Maya	\$16.50
Kopelman, Taylor	\$16.00

Lapetina, Olivia	\$17.00
Lapetina, Owen	\$16.00
Lynch, Sean	\$15.49
Squizziato, Benjamin	\$15.49
Torpey, Kiera	\$16.00

**RESOLUTION 24-283
A RESOLUTION EXERCISING THE TOWNSHIP’S OPTION TO RENEW ITS SOLID WASTE
CONTRACT FOR 2025**

WHEREAS, the Township of Long Hill issued a notice to bidders for the collection of solid waste on November 6, 2020; and

WHEREAS, the Township of Long Hill authorized the contract for solid waste disposal, recycling and roll-off container service between the Township of Long Hill (“Township”) and Grand Sanitation Service, Inc., by Resolution 20-314 dated November 23, 2020; and

WHEREAS, the Township of Long Hill authorized a change order by Resolution 20-332 to include bulk waste pick up; and

WHEREAS, the original contract term is for a term of three (3) calendar years commencing January 1, 2021 with two (2) one-year options; and

WHEREAS, the Township of Long Hill authorized the first one-year option by Resolution 23-110; and

WHEREAS, it is in the best interest of the Township and its residents to exercise the second and final one-year option for the contractual amount of \$417,961;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey that:

1. The Township hereby exercises its option to renew the contract for one additional year commencing January 1, 2025, and ending December 31, 2025.
2. The Township Clerk is hereby directed to notify Grand Sanitation Services, Inc. that the Township has exercised its option as described above.
3. This contract will be charged to budget line item 01-2024-0026-0305-2-00544. A certificate of available funds by the Township Chief Financial Officer will be attached to the original of this Resolution and will be maintained in the files of the Township Clerk

**RESOLUTION 24-284
AWARD OF CONTRACT– GREEN BUCKET COMPOST**

WHEREAS, the Department of Public Works Directors recommends an award of contract to Green Bucket Compost for food waste composting; and

WHEREAS, the Township Chief Financial Officer in accordance with N.J.A.C. 5:30-5, has certified that sufficient funds are available to cover the full cost of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Long Hill in the County of Morris, State of New Jersey as follows:

1. The contract is hereby awarded to Green Bucket Compost in the amount of \$5,044.00.
2. The Mayor and Clerk are hereby authorized and directed to execute the contract.
3. This contract will be properly charged to the following line-item appropriation of the official Township budget 4-01-0026-00305-2-00543.

**RESOLUTION 24-285
COMPENSATION OF OFFICIALS AND EMPLOYEES FOR THE CALENDAR YEAR 2024**

BE IT RESOLVED by the Township Committee of the Township of Long Hill that the compensation effective January 1, 2024, of the officials and employees of the Township be as follows:

<u>Position Title</u>	<u>Salary</u>
Executive Administrative Assistant	\$ 78,000
Municipal Clerk/Registrar	\$ 110,000
Administrative Assistant	\$ 55,000
Administrative Assistant	\$ 52,000
Deputy Registrar	\$ 5,150
Chief Financial Officer [Part Time]	\$ 1,104
Asst. to the CFO [Part Time]	\$ 41.00/hr.
Tax Collector	\$ 83,000
Tax Assessor [Part Time]	\$ 35,000
Assistant Treasurer	\$ 78,000
Qualified Purchasing Agent [Part Time]	\$ 7,500
Court	
Municipal Court Judge	\$ 43,000
Court Administrator	\$ 104,000
Planning and Development	
Planning & Zoning Coordinator/Zoning Officer	\$ 83,000
Construction Code Official/Building Sub Code Official [Part Time]	\$ 41,500
Fire Sub Code Official [Part Time]	\$ 23,560
Fire Prevention/Fire Official [Part Time]	\$ 40.00/hr.
Plumbing Sub Code Official [Part Time]	\$ 23,560
Electrical Sub-code Official [Part Time]	\$ 23,560
Code/Zoning Enforcement Officer [Part Time]	\$ 35.00/hr.
Technical Assistant to the Construction Official	\$ 60,000
Recreation	
Recreation Director	\$ 90,194
Recreation Assistant	\$ 75,000
Police Department	
Police Officers	per Collective Bargaining Contract
Police Department Secretary	\$ 66,500
Administrative Asst. to Chief of Police	\$ 67,000
Civilian Police Assistant	\$61,200
School Crossing Guard [Part Time]	\$ 27.08/hr.
Department of Public Works/Roads	
Director of Public Works /Superintendent of Roads	\$136,188
DPW employees	per Collective Bargaining Contract
Administrative Assistant	\$ 52,000
Community Services	
Community Services Program Manager	\$ 62,500

**RESOLUTION 24-286
AUTHORIZING RELEASE OF ESCROWS**

WHEREAS, the Planning & Zoning Coordinator, Board Engineer, Board Attorney, Township Planner have certified that there are no outstanding invoices and have approved the release of the following escrows.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that appropriate municipal

officials be and are hereby authorized to release the following escrows plus any applicable interest as per N.J.S.A. 40:55D-53.1.

DEVELOPER'S ESCROW

Steven Genyk 151 Forest Drive Stirling, NJ 07980	Acc# 21139	\$438.38
Victor Verlezza 18 Stephanie Drive Stirling, NJ 07980	Acc#21102	\$1,469.58
Phillip Mastromihalis 39 Wight Street Bridgewater, NJ 08807	Acc#21101	\$2,480.79

**RESOLUTION 24-287
AUTHORIZING TRANSFER OF FUNDS**

WHEREAS, there appears to be insufficient funds in the following accounts to meet the demands thereon for the balance of the Current Budget Year; and

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand necessary for the balance of the Current Year;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provision R.S. 40A:4-58, part of the surplus in the account heretofore mentioned be and the same is hereby transferred to the account mentioned as being insufficient, to meet the current demands, and

BE IT FURTHER RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following transfers:

ACCOUNT	TRANSFER FROM	TRANSFER TO
Municipal Clerk (OE)	\$ 750.00	
Elections (OE)		\$ 750.00
Engineer (SW)	3,500.00	
Fire Prevention (OE)		3,500.00
Health Benefits (OE)	10,000.00	
Bd of Adjustment (OE)		10,000.00
Totals	\$14,250.00	\$14,250.00

**RESOLUTION 24-288
AUTHORIZING SPECIAL EVENT LICENSE [HOLIDAY CHEER]**

WHEREAS, the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey received a request for a Holiday Cheer event to display holiday items at Turtle Rock Park, 211 Central Ave, Stirling from December 1, 2024, to January 4, 2025.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Long Hill, County of Morris, State of New Jersey, authorizes the special event license.
