

JOB DESCRIPTION
LAKE DIRECTOR

- Job Title:** Lake Director
- Qualifications:** Certification in the following:
- American Red Cross (or equivalent) Lifeguard Training
 - Water Safety Instructor Certification
 - American Red Cross (or equivalent) Community First Aid & Safety
 - American Red Cross (or equivalent) CPR
- Experience:** Minimum 2 years lifeguarding experience
Supervisory experience preferred
- Knowledge:**
- Thorough knowledge and application of lifeguard rescue techniques
 - Knowledge of principles and practices of facility rules, policies, and procedures
 - The ability to instruct, assign, supervise, and evaluate lifeguarding staff in the performance of their duties
 - Leadership qualities and public relation skills
 - Red Cross surveillance and rescue techniques
- Main Duties:**
- Responsible for the safety of facility members
 - Enforce all of the facilities policies, rules, and regulations
 - Respond to member's inquiries and concerns
 - Supervise the general care and cleaning of the facility including bathrooms, guard shack, and beach area
 - Inspect the facility on a daily schedule and reports any unsafe conditions to the Recreation Director
 - Plans and provides for the preseason training of the lifeguarding staff
 - Schedules lifeguarding staff
 - Carries out additional duties as assigned by the Recreation Director
 - Observe and enforce all rules and regulations
 - Maintains daily log book
- Reports to:** Recreation Director